

COUNTY OF MENARD    )  
                                  ) SS.  
STATE OF ILLINOIS    )

The Menard County Board of Commissioners met on Tuesday, June 28, 2022 at 6:00 p.m. at the Menard County Courthouse, 102 S. Seventh Street, Petersburg, Illinois. Commissioners Bob Lott, Jeff Fore, Ed Whitcomb, Troy Cummings, and Rich Brauer were physically present. A quorum was present. County Coordinator Dara Worthington was present. Treasurer Pam Bauser was present for her time slot. State’s Attorney Gabe Grosboll and County Clerk Martha Gum were absent.

Chairperson Bob Lott called the meeting to order at 6:00 p.m.

Commissioner Brauer moved to approve the Consent Agenda which included the minutes from the June 14, 2022 Regular Board Meeting and Executive Session minutes, and the expense reports from May 2022. Commissioner Whitcomb seconded the motion. The motion carried unanimously.

**Scheduled/Unscheduled Guests**

Anne Smith, CEO of Central Illinois Services NFP, was not in attendance however, the commissioners followed up on her request for approval for payment in Lieu of Taxes for Lukin’s Landing LP under Central Illinois Services, NFP. Commissioner Brauer moved to approve the request. Commissioner Cummings seconded the motion. The motion carried unanimously. State’s Attorney Gabe Grosboll will be drafting the needed letter.

Mike Burg and Kolbe Huss from the EMS Department were in attendance to update the Board on a new full-time hire, Alex Johnson.

**Zoning Department Report/Requests for Board Action**

Jayme Ray, Zoning Officer, was in attendance and updated the Board on current zoning matters. She presented an Ordinance for review and approval noting that the proposed ordinance was approved by the Zoning Board of Appeals at their last meeting.

**Ordinance #31-22** – Adopting Text Amendment to the Menard County Zoning Ordinance, Article VI, Section 6.04(C)(14) to allow for Agri-Tourism in the Rural Residential District. Commissioner Whitcomb moved to approve the Ordinance. Commissioner Fore seconded the motion. The motion carried unanimously.

**Highway Department**

County Engineer Corey Dowd provided an overview of activities within his department. He discussed the upcoming IDOT highway project which will impact the jail, Courthouse and EMS, adding IDOT will need temporary construction easements and is proposing

right of ways. A brief discussion ensued. Engineer Dowd stated county road oiling will begin Tuesday, July 5 and will shut down during the County Fair.

### **Sheriff's Department Report/Requests for Board Action**

Chief Deputy Sheriff Ben Hollis was in attendance and addressed issues related to the Sheriff's office which included the current jail census being at 9 inmates and the current noise issues relating to fireworks within the County. He stated it's a continuous problem and added there is no current ordinance in place to address the issue. It was the consensus of the Board to move forward with drafting an Ordinance covering noise issues.

Treasurer Pam Bauser entered the meeting.

### **County Treasurer's Report/Requests for Board Action**

County Treasurer Pam Bauser was in attendance and presented monthly fiscal reports for review and discussion. She reported the first County real-estate tax installment taken in had totaled over \$14 million. Treasurer Bauser discussed the single audit, noting the County's Independent Auditor is waiting for information from Heritage and Sangamon County. A discussion ensued.

Treasurer Pam Bauser exited the meeting.

### **County Clerk's Report/Requests for Board Action**

Coordinator Worthington presented a permit for fireworks and a Resolution for Board approval, in Clerk Gum's absence.

Approval of a firework permit for Lake Petersburg. Commissioner Brauer moved to approve the permit. Commissioner Fore seconded the motion. The motion carried unanimously.

**Resolution #32-22** - Surrendering of parcels, 12-05-404-325, 326 and 327 back to property owner. Commissioner Fore moved to approve the lot surrenders. Commissioner Whitcomb seconded the motion. The motion carried unanimously. This shall be known as **Resolution #32-22**.

### **County Coordinator's Report/Requests for Board Action**

Coordinator Dara Worthington presented Health Department bills for review and payment approval. Commissioner Fore moved to approve the payment of bills. Commissioner Brauer seconded the motion. The motion carried unanimously.

Coordinator Worthington requested Executive Session minutes from June 21, 2021 remain closed. Commissioner Cummings moved to approve the request. Commissioner Brauer seconded the motion. The motion carried unanimously.

Mrs. Worthington presented and discussed various issues within her office that included: Sangamon County requesting a multi-year contract for the delivery of public health services, the current computer servers for the County are five years old and have begun experiencing problems, bids were requested for an extended warranty and replacement of the servers, a proposed zoning appeals process for possible implementation, and prevailing wage as it relates to ARPA funds. Coordinator Worthington discussed a new State position coming to the County per the Illinois Supreme Court Pre-Trial Taskforce and to be paid 100% by the State. Worthington noted the lack of office space within the Courthouse for an additional person.

### **Individual Board Members Report/Requests for Board Action**

Commissioner Brauer informed the Board that Jim Potts is leaving the Sunny Acres Advisory Board after 35 years. Commissioner Brauer commended Jim's dedication and service to both Sunny Acres and the County.

Commissioner Cummings discussed the Sunny Acres Advisory Board meeting he attended which included: noting a possible rate increase for Country Side Estates, a brief update on the shower project, IDPH came in for an unannounced inspection and there were no findings, and the MAP golf outing this Saturday.

Commissioner Whitcomb commended the Public Building Study Groups' effort and dedication to the County.

Commissioner Fore discussed an Animal Control problem being rectified.

Commissioner Cummings moved to approve the Sunny Acres shower room renovation project being awarded to Siciliano. Commissioner Brauer seconded the motion. The motion carried unanimously.

Approval of Intergovernmental Agreement 22-IGA-3 with the Village of Oakford for use of ARPA Funds. Commissioner Fore moved to approve the agreement. Commissioner Whitcomb seconded the motion. The motion carried unanimously.

Discussion and Approval of Grant Management Policies, Procurement Policies and Procedures, and Disposal of Surplus Property Policies. Commissioner Brauer moved to approve the Policies and Procedures. Commissioner Cummings seconded the motion. The motion carried unanimously.

Discussion and Approval of ARPA funded Courthouse Fencing. Commissioner Whitcomb moved to approve the fencing. Commissioner Brauer seconded the motion. The motion carried unanimously.

Tabled – Approval of 22-IGA-4 with the Village of Tallula.

**Adjournment**

With no other business coming before the Board, Commissioner Brauer moved to adjourn the meeting at 7:28 p.m. Commissioner Cummings seconded the motion. The motion carried unanimously.