

**MENARD COUNTY  
EMERGENCY TELEPHONE SYSTEMS BOARD**

**MEETING MINUTES**

**July 20, 2020**

The regular meeting of the Menard County ETSB was called to order by Mike Chandler at 7:00 p.m.

Members Present: John Baister, Karen Boensel, Pat Rebbe, Jason Huffman, Ken Yocom, Mike Chandler, Daniel Schirding, Dave King, Bob Lott, and Ben Hollis.

Absent: Ron Cooley

**BOARD MINUTES**

- A motion to accept the consent agenda of the July 20, 2020, ETSB regular meeting was made by Ken Yocom and seconded by Daniel Schirding. All aye. Motion carried unanimously.
- A motion to accept the minutes of June 15, 2020, ETSB regular meetings was made by Ken Yocom and seconded by Dave King. All aye. Motion carried unanimously.
- A motion to accept the financial reports for June, 2020, as presented was made by Jason Huffman and seconded by Pat Rebbe. All aye. Motion carried unanimously.

**911 COORDINATOR REPORT**

- John has been issuing addresses on new construction.
- John met with Insurance and Tax Assessor to inspect buildings and discovered the air conditioning not operating at the Oakford Tower and Vineyard Hills exhaust fan not working. John and Ken went and purchased new window unit for the Oakford Tower and repaired the fan at Vineyard Hills for the amount of \$373.12. Still working as of later check.
- John sent an email concerning the Tallula postal service to the Ashland Post Office and received no response. He called about the no response to the email and found they had a new postal worker. Ashland Post Office said no addresses will be changed without talking with us first. The Post Office wants Tallula to still have a post office and is looking for a place to rent. On the Post Office side nothing has changed. ETSB still needs to correct a few addresses however it was decided to table until next meeting for decision. We will invite Brian Hollenkamp to next meeting to discuss what we can do.

**PSAP UPDATE**

- Jason has been very busy and updates have been completed with no trouble at this time. He suggests we do this annually. During these updates we were operating through Cass County and we did have one 911 call. Telephones took 7 plus hours which we had no service. Cass County radios need updates so we will remove the Sheriff's department and add Greenview Fire, and also install Starcom. Ryan says we can get this completed within the next month.

- Water Tower Building was checked and the heat was on so they opened it up and there was moisture, not clean, bugs, and some damage caused from water. We really need to go with the mini-split for temperature control. Power was out and did not reset so Smith Plumbing is going to install an alarm for the temperature. We will ask Ginder at GPSI about monitoring all towers for temperature, power, and other issues. This building is split between ETSB and City of Petersburg.

Dave King made a motion with a budget of \$10,000.00 for installation of mini-split at the Water Tower Building seconded by Bob Lott. All Aye. Motion carried unanimously.

- Equipment issues have been replaced on the radio system and telephones.
- Cushing and Hanson doing some technical updates on wiring, network, and consolidation. Cabling has been taken care of or will be with this networking. We will know more in a month.

#### **OLD BUSINESS**

- None

#### **NEW BUSINESS**

- None.

#### **HEARING OF CITIZENS**

- None.

#### **SPECIAL COMMITTEES REPORT**

- None

#### **ADJOURN**

- A motion to adjourn was made by Ken Yocom and seconded by Dave King. All aye. Motion carried unanimously.

The next regular meeting will be held on August 17, 2020, at 7:00 p.m. at the Menard County Courthouse.

Respectfully submitted,

Karen Boensel  
Secretary/Board Member