

COUNTY OF MENARD )  
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STATE OF ILLINOIS )

The Menard County Board of Commissioners met on Tuesday, **October 10, 2017** at 6:00 p.m. at the Menard County Courthouse, 102 S. Seventh Street, Petersburg, Illinois. Commissioners Bob Lott, Ed Whitcomb, Allan Anderson, Jeff Fore, and Troy Cummings were physically present. A quorum was present. County Treasurer Pam Bauser, County Clerk Patricia Duncheon, State’s Attorney Gabe Grosboll, and County Coordinator Dara Worthington were also present.

Chairperson Robert Lott called the meeting to order at 6:00 p.m.

Commissioner Whitcomb moved to approve the consent agenda which included the minutes from the September 26, 2017 regular Board Meeting and Executive Session minutes, along with the monthly September reports. Commissioner Fore seconded the motion. The motion carried unanimously.

**Hearing of Citizens (Public Comments/Requests for Board Action)**

There were none.

**EMS/EMA Department Report/Requests for Board Action**

Mike Burg, EMS/EMA Administrator was in attendance and presented/discussed his transport logs for September.

**County Treasurer’s Report/Requests for Board Action**

County Treasurer Pam Bauser was in attendance and presented monthly financial reports and budget distribution sheets for review and discussion.

**County Clerk’s Report/Requests for Board Action**

County Clerk Patricia Duncheon was in attendance and presented a liquor license from Hamilton’s Catering for approval. Commissioner Cummings moved to approve the liquor license. Commissioner Anderson seconded the motion. The motion carried unanimously.

Clerk Duncheon also presented the Resolution for the 2018 Grand Juror and Alternate Juror list, for approval.

**Resolution #29-17** – Approving the 2018 Grand Juror and Petit Juror lists. Commissioner Anderson moved to approve the Resolution. Commissioner Whitcomb seconded the motion. The motion carried unanimously. This shall be known as **Resolution #29-17**.

Clerk Duncheon informed the Board on pricing for new voter equipment, licensing, software and stated it would cost too much, and at this time, she would not be moving forward with it.

### **State's Attorney Report/Requests for Board Action**

State's Attorney Gabe Grosboll updated the Board on the drafted Memorandum of Agreement with Central Illinois Services he is still working on. He stated that Central Illinois Services is prepared to contribute \$30,000 to offset the cost of delivering public health to the county per Anne Smith.

Tabled – Memorandum of Agreement with Central Illinois Services.

### **County Coordinator's Report/Requests for Board Action**

The auditor's Letter of Engagement was distributed for board review with it noted that this will be an action item at the next meeting.

Coordinator Worthington presented two invoices from Prairie State Plumbing for air conditioner repairs completed. A brief discussion ensued.

Coordinator Worthington presented and discussed various items such as: a request to possibly do video conferencing with the labor attorney, information on the upcoming farm bid, new server installation, and the proposed resolution establishing salaries for the County Clerk, County Treasurer, and County Sheriff. A brief discussion ensued regarding the salary resolution. Coordinator Worthington stated she would prepare a drafted resolution for board review at the next regular Board meeting.

### **Individual Board Members - Report/Requests for Board Action**

Commissioner Whitcomb updated the Board on a Building Committee meeting he attended and stated that Custom Structures came to inspect the Animal Control building and presented some findings. A brief discussion ensued on how the board should proceed.

Commissioner Lott updated the Board on Cass County losing their Emergency Service team and the possibility of Menard County exploring the delivery of emergency medical services to the east side of that county. Commissioner Lott instructed Mike Burg and Gabe Grosboll to make contact with Cass County regarding this.

### **Fiscal Year 2018 Budget Planning & Preparation including discussion of the following: Special Revenue & Fiduciary Fund Preparation & Review, as needed, & General Fund Budget Preparation & Review, as needed**

### **Department's Report County /Requests for Board Action**

Office of the County Clerk & Recorder was reviewed.

Office of the State's Attorney was reviewed and tabled for Executive Session.  
Office of the Assessor was reviewed.

Office of Probation was reviewed.

Office of the County Coordinator and General Assistance were reviewed.

Office of Zoning was reviewed.

There was a review and discussion of the Emergency Relief Fund.

County Coordinator Worthington presented an Ordinance for approval.

**Ordinance #30-17** - Approval of Intergovernmental Agreement with Sangamon County for the Provision of the Fiscal Year 2018 Public Health Services. Commissioner Cummings moved to approve the ordinance. Commissioner Fore seconded the motion. The motion carried unanimously.

### **Executive Session**

Commissioner Cummings moved to enter into executive session as allowed by (5 ILCS 120/2 (C)(1) at 7:49 p.m. Commissioner Fore seconded the motion. The motion carried unanimously.

At 8:09 p.m., Commissioner Cummings made a motion re-enter regular session and Commissioner Fore seconded. The motion carried unanimously.

### **Adjournment**

With no other business coming before the Board, Commissioner Anderson moved to adjourn the meeting at 8:10 p.m. Commissioner Fore seconded the motion. The motion carried unanimously.