COUNTY OF MENARD)
) SS.
STATE OF ILLINOIS)

The Menard County Board of Commissioners met on Tuesday, June 30, 2015 at 6:00 p.m. at the Menard County Courthouse, 102 S. Seventh Street, Petersburg, Illinois. Commissioners Bob Lott, Jeff Fore, Allan Anderson, Ed Whitcomb and Troy Cummings were physically present. A quorum was present. County Treasurer Pam Bauser, County Clerk Patricia Duncheon, and State's Attorney Kevin Tippey were present. County Coordinator Dara Worthington was also present.

Chairperson Bob Lott called the meeting to order at 6:00 p.m.

Commissioner Fore moved to approve the consent agenda which included the minutes from the June 9, 2015 regular Board Meeting along with minutes from the special combined meeting between the Board of Commissioners, Planning Commission, and Zoning Board of Appeals, held June 2, 2015. Commissioner Whitcomb seconded the motion. The motion carried unanimously.

Hearing of Citizens (Public Comments/Requests for Board Action)

There were no public comments/requests for Board action.

Brad Willis, Animal Control Administrator, was in attendance to discuss the current condition of the facility building. Commissioner Whitcomb and Commissioner Cummings stated that they have been out to the facility on different occasions recently and noted that the office could use some minor improvements, but that the facility was otherwise in decent condition. Mr. Willis informed the Board that the Animal Control vehicle is in need of repair and he is currently waiting on estimates.

Health Department Report/Requests for Board Action

Sangamon County Director Jim Stone was in attendance and informed the Board that he had met with The Observer regarding an article to inform the public on the Noxious Weed Ordinance. He also stated that the clinic space at Menard Medical Center is near completion and that he is looking at holding an open house possibly at the end of July or early August. Mr. Stone also noted that there is grant money available from SIU School of Medicine for promotional services.

Michael J. Feriozzi CPA, the County's independent auditor and consultant discussed the fye14 financial statement audit results and the County's fye15 unaudited financial reports through May 30, 2015 that were provided by the Treasurer to the County Commissioners. Other financial and internal control matters were also discussed.

Commissioner Fore left at 6:30 p.m. to attend the Board of Health meeting. He returned at 6:35 p.m.

Highway Department

County Engineer Tom Casson provided an overview of activities within his department. Mr. Casson also informed the Board that the incoming Road District #9 Highway Commissioner, Andrew Langley and Road District #9 Clerk, Carrie Winkelmann, met at the Menard County Highway Department office today with outgoing Road District #9 Highway Commissioner, Chris Flatt. The meeting went well and ensured a smooth transition. Engineer Casson updated on the status of roads after recent severe rainfall. There are currently three road district roads closed due to complete or partial washed out culverts. Altig Bridge Avenue and Gudget Avenue are now open

Sheriff's Department Report/Requests for Board Action

Sheriff Rod Harrison was in attendance and addressed issues related to his office which included: a bid on aluminum cladding for windows on the Courthouse, a new phone system for the courthouse and jail, and plumbing repairs at the jail.

EMS/EMA Department Report/Requests for Board Action

Mike Burg, EMS/EMA Administrator was in attendance and presented information regarding the Hazard Mitigation Plan update from 2011. A discussion ensued and he stated that this plan needs to be updated every five years and that a grant may be available. The portion of funds required as Local Match may be In-Kind. Mr. Burg informed the Board that the IEMA Grant was approved.

County Treasurer's Report/Requests for Board Action

County Treasurer Pam Bauser was in attendance and presented monthly fiscal reports for review and discussion.

County Clerk's Report/Requests for Board Action

County Clerk Patricia Duncheon was in attendance and presented the semi-annual report from the County Clerk & Recorder, and the Circuit Clerk's Office. She also updated the Board on the upcoming Special Primary Election.

State's Attorney Report/Requests for Board Action

State's Attorney Kevin Tippey was present and informed the Board that the grant for the Victim Witness Coordinator position was approved. A brief discussion ensued and Mr. Tippey stated he is currently working on salary and benefit information for that new position.

County Coordinator's Report/Requests for Board Action

Coordinator Dara Worthington presented Health Department bills for review and payment approval. Commissioner Fore moved to approve the payment of bills. Commissioner Cummings seconded the motion. The motion carried unanimously.

Coordinator Worthington presented and discussed various issues within her office that included: presentation of the Sunny Acres Roof contract for signature, anticipation of launching the County's new website in early August, and the Snedeker Insurance Conference scheduled be held September 30 and October 1.

Coordinator Worthington received a request from Menard County Tourism for \$1500. Commissioner Whitcomb moved to approve the payment. Commissioner Fore seconded the motion. The motion carried unanimously.

Mrs. Worthington requested authority to bill the Menard County Rescue Squad for property/casualty insurance for dates inclusive 2008-2015. Commissioner Cummings moved to approve the request for payment. Commissioner Anderson seconded the motion. The motion carried unanimously.

She recommended Executive Session Minutes from June 10, 2014 stay closed. Commissioner Cummings moved to approve the recommendation. Commissioner Whitcomb seconded the motion. The motion carried unanimously.

Coordinator Worthington also recommended opening Executive Session minutes from June 24, 2014. Commissioner Anderson moved to approve the opening of minutes. Commissioner Whitcomb seconded the motion. The motion carried unanimously.

She recommended Executive Session Minutes from December 10, 2013 be opened. Commissioner Whitcomb moved to approve the recommendation. Commissioner Cummings seconded the motion. The motion carried unanimously.

Mrs. Worthington recommended Executive Session Minutes from December 19, 2013 be opened. Commissioner Cummings moved to approve the recommendation. Commissioner Anderson seconded the motion. The motion carried unanimously.

Coordinator Worthington presented limited information on an option for the county to allow employees to select from two different major medical plans through Hope Trust. The Health Reimbursement Plan and Supplemental Major Medical will still be made available to employees. The board will need to make a decision on this second option in September prior to October Open Enrollment.

<u>Resolution #30-15.</u> The Appointment of Paul Rice to the Menard County Farmland Assessment Review Committee. Commissioner Whitcomb moved to approve the Resolution. Commissioner Fore seconded the motion. The motion carried unanimously. The Resolution shall be known as **Resolution #30-15.**

<u>Resolution #31-15</u> The Appointment of Todd Hinrichs to fulfill the remaining term of S. Wayne Hinrichs as Trustee of the Tallula Community Fire Protection District.

Commissioner Cummings moved to approve the Resolution. Commissioner Fore seconded the motion. The motion carried unanimously. The Resolution shall be known as **Resolution #31-15.**

Coordinator Worthington presented the Appointment of Dan Ortgessen to the Public Building Study Group. Commissioner Whitcomb moved to approve the appointment. Commissioner Anderson seconded the motion. The motion carried unanimously.

<u>Adjournment</u>

With no other business coming before the Board, Commissioner Fore moved to adjourn the meeting at 8:03 p.m. Commissioner Cummings seconded the motion. The motion carried unanimously.