

COUNTY OF MENARD)
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STATE OF ILLINOIS)

The Menard County Board of Commissioners met on Tuesday, December 13, 2011, at 6:00 p.m. in the Commissioners' Room of the Menard County Courthouse, 102 S. Seventh Street, Petersburg, Illinois. Commissioners Merle Kirby, Bob Lott, Barb Kyes, Jeff Fore and Ed Whitcomb were physically present. A quorum was present. County Clerk Gene Treseler, State's Attorney Ken Baumgarten and County Coordinator Steve Duncan were also in attendance.

County Clerk Gene Treseler called the meeting to order at 6:00 p.m. and called for nominations to serve as the Menard County Board of Commissioners' Chairperson for the 2012 fiscal year. Commissioner Lott nominated Merle Kirby to continue to act as the Menard County Board of Commissioners' Chairperson for the 2012 fiscal year and close nominations to serve as the Menard County Board of Commissioners' Chairperson for the 2012 fiscal year. Commissioner Whitcomb seconded the motion. The motion carried unanimously.

Commissioner Kirby assumed the position of Chairperson.

Commissioner Fore moved to approve the consent agenda which included the minutes from the November 29, 2011 regularly scheduled Board meeting and the Menard County Community Services Monthly Report for November 2011. Commissioner Kyes seconded the motion. The motion carried unanimously.

Hearing of Citizens (Unscheduled Public Comments/Requests for Board Action)

There were no unscheduled public comments or requests for Board action.

Highway Department Report/Requests for Board Action

Commissioner Whitcomb moved to approve a local agency agreement for Federal participation, for construction and construction engineering, for a bridge over "Allens Grove Ditch Tributary" (Middletown Blacktop Road). Commissioner Lott seconded the motion. The motion carried unanimously.

Sunny Acres/Countryside Estates Report/Requests for Board Action

Sunny Acres Nursing Home Administrator Pat McNeal was in attendance and gave an overview of Sunny Acres and Countryside Estates operations. She informed that the census at Sunny Acres was 97 and the Countryside Estates census was 20 residents. She informed that the pay mix at Sunny Acres was Medicare A - 9; Private Pay - 43; and Public Aid - 45.

Ms. McNeal informed the Board that Charlie Jones had donated a large screen television for use by Countryside Estates' residents. The Board and staff expressed their appreciation of this generous donation.

The Board discussed a proposal to install a generator at Countryside Estates. The Board directed Ms. McNeal to seek the additional cost of tying the generator installation into the fire alarm system.

Ms. McNeal informed that final payment had been received from the insurance company for the tornado damage claim. She informed that Sunny Acres Nursing Home had received a check in the amount of \$62,000 from a grant that was received to install energy efficient windows at the facility. She informed of various staff changes at Sunny Acres Nursing Home. She informed that the Illinois Department of Public Health had recently performed a "Life Safety Code" inspection and that the facility had performed well with no major issues found.

Commissioner Fore moved to approve final payment to Newman-Alton, in the amount of \$3,790.83, for work performed related to the Sunny Acres Nursing Home building exterior soffit and fascia repairs. Commissioner Lott seconded the motion. The motion carried unanimously.

County Treasurer's Report/Requests for Board Action

There were no report/requests for Board action.

County Clerk's Report/Requests for Board Action

County Clerk Treseler requested Chairperson Kirby's signature on a Quit Claim Deed dispose/transfer deed on a property acquired through non-payment of taxes, Property Identification Number 05-14-217-006. (Note: The Board passed Resolution #35-11 authorizing this action at their November 29, 2011 meeting.)

County Clerk Treseler presented liquor licenses, for the Board's approval and to run from January 1, 2012 to December 31, 2012, for the following entities: Hill Prairie Winery, Pony's Golf Company, Country Hills Golf Club and Greenview AmVets Post 179. Commissioner Fore moved to approve these liquor license applications, as presented. Commissioner Whitcomb seconded the motion. The motion carried unanimously.

State's Attorney's Report/Requests for Board Action

State's Attorney Baumgarten asked the Board to approve a grant agreement to help fund the Victim Advocate's position. Commissioner Lott moved to approve the grant agreement, as requested. Commissioner Kyes seconded the motion. The motion carried unanimously.

County Coordinator's Report/Requests for Board Action

Commissioner Lott moved to approve the expenditure of up to \$500 on shelving units needed for document storage. Commissioner Whitcomb seconded the motion. The motion carried unanimously. It was discussed that the Circuit Clerk's office would also contribute budgeted funds to the purchase of shelves.

Individual Board Members - Report/Requests for Board Action

Chairperson Kirby asked the Board to start thinking of what they and their constituents would like to see in a comprehensive land-use plan and subsequent zoning regulations. Mr. Duncan informed that County staff was evaluating front yard setback requirements to see if they could be relaxed in some instances.

2012 Mileage Reimbursement Rates

Mr. Duncan informed that the IRS set its 2012 standard mileage rate at 55.5 cents per mile. He informed this was the same rate that was established by the IRS earlier in 2011. Commissioner Lott moved to approve setting the County's mileage rate reimbursement, for use of personal vehicles in the conduct of County business, at 55.5 cents, per Internal Revenue Service adjustments for standard mileage rates, beginning January 1, 2012. Commissioner Whitcomb seconded the motion. The motion carried unanimously.

2012 Menard County Board of Commissioners Committee Assignments

The Board reviewed the 2012 Menard County Board of Commissioners committee assignments. The consensus of the Board was to keep the committee assignments, as presented. Chairperson Kirby informed that he would like to see Board members, assigned to particular departments, have meetings in March (or after the first quarter of the fiscal year) to focus on that department's budget and hold meetings with the department head.

Approval of Payment to Prairie State Plumbing & Heating related to HVAC Work

Commissioner Fore moved to approve payment to Prairie State Plumbing & Heating for work done related to the Courthouse building's heating and cooling system. Commissioner Kyes seconded the motion. The motion carried unanimously.

Approval of Supervisor of Assessments Salary Adjustment per State of Illinois Requirements

Commissioner Whitcomb moved to approve the Supervisor of Assessments salary adjustment per State of Illinois requirements, as presented. Commissioner Lott seconded the motion. The motion carried unanimously.

Resolution – Appointment of Terry Nichols as Trustee of the Tallula Community Fire Protection District to Fill a Vacated Term, Ending the First Monday of May 2014

Commissioner Fore moved to approve a resolution appointing Terry Nichols as Trustee of the Tallula Community Fire Protection District to fill a vacated term, ending the first Monday of May 2014. Commissioner Lott seconded the motion. The motion carried unanimously. The resolution shall be known as **Resolution 40-11**.

Resolution – Authorizing Adoption of Valic 457 Plan Restatement

Commissioner Kyes moved to approve a resolution authorizing adoption of the Valic 457 plan restatement. Commissioner Whitcomb seconded the motion. The motion carried unanimously. The resolution shall be known as **Resolution 41-11**.

Ordinance – Adoption of New Rabies Inoculation Registration Fees

Commissioner Whitcomb moved to approve an ordinance adopting new rabies inoculation registration fees. Commissioner Kyes seconded the motion. The motion carried unanimously. The ordinance shall be known as **Ordinance 42-11**.

Executive Session

Commissioner Lott moved to enter into executive session to discuss collective negotiating matters (5 ILCS 120/2)(c)(2) and work performance of a specific employee (5 ILCS 120/2)(c)(1) at 6:59 p.m. Commissioner Fore seconded the motion. The motion carried unanimously.

The regular meeting reconvened at 7:35 p.m.

Adjournment

With no other business coming before the Board, Commissioner Lott moved to adjourn the meeting at 7:35 p.m. Commissioner Fore seconded the motion. The motion carried unanimously.