

Sunny Acres Nursing Home & Countryside Estates
Meeting Minutes

October 2, 2018

9:00 am

Location: Sunny Acres Nursing Home, 19130 Sunny Acres Road, Petersburg, IL 62675

Type of Meeting: Advisory Board Meeting

Meeting Facilitator: Sarah Yoder, Administrator

Chairperson: Jim Potts

Secretary: Emily Schirding

Attendees: Advisory Board Members: Jim Potts, Ron Krause, Tim Hurie, John Whitehurst and Emily Schirding. County Commissioner Troy Cummings. Heritage Enterprises Representatives Dave Underwood and Bob Haerr. Administrator Sarah Yoder.

- I. Approval of Minutes – Motion by Ron, second by Tim - approved
- II. Discussion
 - a) Census Reviewed by Sarah
 - b) August Financials were reviewed by Dave Underwood. It is hoped that the large transfer and the monthly transfers from Countryside Estates to Sunny Acres will be accomplished by the end of October.
 - c) Storm Damage Update – Bob Haerr provided an update on the storm damage caused by two lightning strikes. Generators, the nurse call system at Countryside, phones and the fire panel were affected.
 - d) Generator Maintenance and Load Bank Testing Quote – Motion by Emily, second by Ron to recommend approval of the extended 5-year warranty for Generator Maintenance and the load bank testing quote.
 - e) Assisted Living Market Assessment Proposal – Sarah will do some additional research and report at the October 30 meeting.
 - f) Agency Usage – Sarah reported that there has been no recent agency usage.
 - g) Employee Benefits/Requests – increasing CNA wages was discussed. Sarah will provide more information and Dave will have a draft budget at the October 30 meeting for additional discussion.

Sarah reported that those working PRN are normally paid \$1 an hour more and recommended eliminating this differential effective December 1. Motion by Tim, second by Ron – approved.

Sarah requested starting a Wellness Benefit meaning that if an employee does not have an unexcused call-off in a six-month period, they will receive a bonus. This would be added to the employee handbook. Motion by Ron, second by Tim – approved.
 - h) Next Meeting: October 30, 2018
- III. Adjournment