

COUNTY OF MENARD        )  
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STATE OF ILLINOIS        )

The Menard County Board of Commissioners met on Tuesday, February 14, 2012, at 6:00 p.m. in the Commissioners' Room of the Menard County Courthouse, 102 S. Seventh Street, Petersburg, Illinois. Commissioners Merle Kirby, Barb Kyes, Jeff Fore and Ed Whitcomb were physically present. Commissioner Lott arrived during the Health Department report. A quorum was present. County Treasurer Jackie Horn, County Clerk Gene Treseler, State's Attorney Ken Baumgarten and County Coordinator Steve Duncan were also in attendance.

Chairperson Merle Kirby called the meeting to order at 6:00 p.m.

Commissioner Whitcomb moved to approve the consent agenda which included the minutes from the January 31, 2012 regularly scheduled Board meeting and the Menard County Community Services Monthly Report for January 2012. Commissioner Fore seconded the motion. The motion carried with four "ayes", no "nays" and one "absent".

**Hearing of Citizens (Unscheduled Public Comments/Requests for Board Action)**

There were no unscheduled public comments/requests for Board action.

**Health Department Report/Requests for Board Action**

Health Department Administrator Alicia Davis was in attendance. She provided an overview of what it would take to create a Hospice program including the need to add additional staff and adopt certain policies and procedures. She informed that there seemed to be a demand for "homemaker" services where a person comes into the home to clean and perhaps cook a light meal.

Commissioner Lott arrived at this point in the meeting.

Ms. Davis informed that the Medicare billing system was up and running. She provided an overview of Health Department finances including a review of the unaudited balance sheet for Fiscal Year 2012 and accounts receivable as of January 31, 2012 highlighting funds due from home health services, State of Illinois, Federal and deferred-grant income. County Treasurer Horn informed that the Health Department was up to approximately \$71,000 in the line of credit that had been extended to it by the County. The Board inquired as to whether the Health Department needed the office square footage it currently was leasing, pointing out that it was simply interested in the Health Department evaluating all costs. Commissioner Kyes provided information to Ms. Davis about an organization that may be able to provide free or low-cost services that may be able to assist the Health Department in reducing costs.

Commissioner Lott moved to approve the payment of various, Health Department bills (and as deemed needed per the County extending the Health Department's line of credit to pay said bills), as presented. Commissioner Whitcomb seconded the motion. The motion carried unanimously.

**Highway Department Report/Requests for Board Action**

Tom Casson, County Engineer, was in attendance and presented the Highway Department bills for January 2012.

Commissioner Whitcomb moved to approve a local agency agreement for Federal participation, for preliminary engineering to prepare plans, specifications and an estimate of cost for a day labor, cold mix overlay of the Middletown Blacktop Avenue. Commissioner Kyes seconded the motion. The motion carried unanimously.

Mr. Casson presented a resolution for participation in the State of Illinois and Federal Surplus Property Program for the Menard County Highway Department. Commissioner Fore moved to approve the resolution, as presented. Commissioner Lott seconded the motion. The motion carried unanimously. The resolution shall be known as **Resolution 07-12**.

Mr. Casson presented a resolution for participation in the State of Illinois and Federal Surplus Property Program for the Menard County Road Districts. Commissioner Lott moved to approve the resolution, as presented. Commissioner Fore seconded the motion. The motion carried unanimously. The resolution shall be known as **Resolution 08-12**.

Mr. Casson presented a fuel purchase contract proposal from LincolnLandFS. The Board directed Mr. Casson to solicit another proposal to compare costs. Mr. Casson presented a bridge inspection course that he was hoping to send a Highway Department employee to at a cost of \$1,650. He asked the Board to approve a line item transfer from line item 746-00-047 "construction equipment acquisition", in the amount of \$1,650, to line item 675-00-047 "convention and training expenses". Commissioner Whitcomb moved to approve the line-item transfer, as requested. Commissioner Lott seconded the motion. The motion carried unanimously. The Board informed that they would like to see a commitment to stay employed by the Highway Department, for some period, in exchange for paying for such training and a review of the Teamsters' union contract to ensure this would not create any issues with that collective bargaining agreement.

### **Sunny Acres/Countryside Estates Report/Requests for Board Action**

Sunny Acres Nursing Home Administrator Pat McNeal was in attendance and gave an overview of Sunny Acres and Countryside Estates operations. She informed that the census at Sunny Acres was 98 and the Countryside Estates census was 21 residents. She informed that the pay mix at Sunny Acres was Medicare A - 14; Private Pay - 33; and Public Aid - 51.

Ms. McNeal informed that the new generator was ordered and Countryside Estates was awaiting installation. She informed that Sunny Acres Nursing Home had received its Medicaid reimbursement from August 2011 in the amount of \$134,450. She informed that floor installation and painting of the "rehab to home" rooms was on-going. There was discussion about a proposal to replace lights at Sunny Acres Nursing Home. The Board was informed that the "T12" fluorescent lights are no longer going to be manufactured. After discussion, the Board asked that Ms. McNeal investigate grant opportunities that might pay for this project.

### **County Treasurer's Report/Requests for Board Action**

County Treasurer Jackie Horn passed out to the Board a memorandum from the Illinois Municipal Retirement Fund (IMRF) regarding the impact of 2011 investment returns on employer funding status, reserves and future employer contribution rates.

Commissioner Fore moved to approve a line-item transfer of \$20,000, and as budgeted, from the County's General Fund to the Animal Control Fund, and as requested by the County Treasurer. Commissioner Lott seconded the motion. The motion carried unanimously.

### **County Clerk's Report/Requests for Board Action**

County Clerk Treseler provided a brief update on preparations related to upcoming elections.

### **State's Attorney's Report/Requests for Board Action**

There was no report/request for Board action.

### **County Coordinator's Report/Requests for Board Action**

County Coordinator Duncan presented the final payment request from Prairie State Plumbing & Heating and as related to replacement of the chiller/boiler replacement in the Courthouse building, in the amount of \$10,271. Commissioner Kyes moved to approve payment, as requested. Commissioner Whitcomb seconded the motion. The motion carried unanimously.

Mr. Duncan informed that a representative from the Menard County Fair Board had contacted his office to inform that they would be available to present the Fair Board financial report. The Board said to put them on a future meeting's agenda to present the financial report.

Mr. Duncan informed that he was still recommending looking at hardwiring computer connections, as needed, in the Courthouse building both to alleviate connectivity concerns and increase Courthouse security of documents. He informed that Hanson Information Systems was suppose to look into concerns expressed by some employees and elected officials to ensure that any proposal would take into account their concerns.

The Board was presented with a list of candidates to serve on the Illinois Counties Risk Management Trust's executive board. The Board instructed to submit Menard County's proxy vote for the nominees up for re-election.

### **Individual Board Members - Report/Requests for Board Action**

Commissioner Lott asked Mr. Duncan to look into whether a billboard structure was located on County-owned property where the Highway Department facilities were located off of Athens Blacktop Road.

### **Executive Session**

Commissioner Lott moved to enter into executive session to discuss possible litigation issues as allowed by (5 ILCS 120/2(c)(11) at 7:42 p.m. Commissioner Whitcomb seconded the motion. The motion carried unanimously.

The regular meeting reconvened at 7:52 p.m.

### **Adjournment**

With no other business coming before the Board, Commissioner Lott moved to adjourn the meeting at 7:52 p.m. Commissioner Kyes seconded the motion. The motion carried unanimously.