

COUNTY OF MENARD     )  
  ) S.S.  
STATE OF ILLINOIS     )

The Menard County Board of Commissioners met on Tuesday, September 12, 2017 at 6:00 p.m. at the Menard County Courthouse, 102 S. Seventh Street, Petersburg, Illinois. Commissioners Bob Lott, Jeff Fore, Allan Anderson, Ed Whitcomb, and Troy Cummings were physically present. A quorum was present. County Treasurer Pam Bauser, County Clerk Patricia Duncheon, State’s Attorney Gabe Grosboll and County Coordinator Dara Worthington were also present.

Chairperson Bob Lott called the meeting to order at 6:00 p.m.

Commissioner Whitcomb moved to approve the consent agenda which included minutes from the regular August 29, 2017 board meeting and the Community Services report for August 2017. Commissioner Anderson seconded the motion. The motion carried unanimously.

**Hearing of Citizens (Public Comments/Requests for Board Action)**

There were no public comments/requests for Board action.

**Executive Session**

Commissioner Fore moved to enter into executive session as allowed by 5 ILCS 120/2(C)(1) at 6:01 p.m. Commissioner Cummings seconded the motion. The motion carried unanimously. The board reconvened into regular session at 6:55 p.m.

**EMS/EMA Administrator’s Report/Requests for Board Action**

EMS/EMA Administrator Mike Burg provided EMS financial reports and the monthly transport log for review.

**County Treasurer’s Report/Requests for Board Action**

County Treasurer Pam Bauser was in attendance and updated the Board on activities within her office.

**County Clerk’s Report/Requests for Board Action**

County Clerk Patricia Duncheon was in attendance and presented the 2018 Menard County Courthouse Holiday calendar resolution for approval.

**Resolution #28-17** – Approval of the 2018 Holiday Calendar for Menard County Courthouse. Commissioner Whitcomb moved to approve the calendar. Commissioner Anderson seconded the motion. The motion carried unanimously. This shall be known as **Resolution #28-17**.

She also presented two special event Class F liquor licenses for approval. Commissioner Fore moved to approve both liquor licenses. Commissioner Cummings seconded the motion. The motion carried unanimously.

Clerk Duncheon discussed a cost study needing to be done for flat recording fees, and stated she will be contacting other counties for more information.

### **State's Attorney Report/Requests for Board Action**

State's Attorney Gabe Grosboll was in attendance and presented a Memorandum of Agreement with Central Illinois Services and Menard County Health Department for discussion. He also informed the Board that the monthly pay or appear court session for the Circuit Clerk will start using a collection agency. He stated this should thin the court docket down, while not costing the County anything.

### **County Coordinator's Report/Requests for Board Action**

Coordinator Dara Worthington was in attendance and presented Health Department bills for review and approval. Commissioner Fore moved to approve the payments. Commissioner Anderson seconded the motion. The motion carried unanimously.

Coordinator Worthington also requested Executive Session minutes from September 13, 2016, February 28, 2017, and March 14, 2017 remain closed. Commissioner Cummings moved to approve the request. Commissioner Fore seconded the motion. The motion carried unanimously.

Mrs. Worthington presented information regarding FOP Labor Relations letter and the Heritage contract, both for review. There was a discussion held. She questioned whether there would be a quorum for the County Board Meeting scheduled for December 26, 2017. It was the consensus of the board to cancel the meeting. The commissioners were reminded of a Special Board Meeting to be held September 19, 2017.

### **Individual Board Members - Report/Requests for Board Action**

Commissioner Whitcomb spoke with the Greenview Village President and they are requesting a Letter of Support from the County Board for their new sewer project.

Commissioner Lott suggested the County send a thank you letter to Cresco Labs.

Commissioner Cummings reported that the Animal Control Building is in need of waterproofing.

Coordinator Worthington presented two bids for a colored copier for the Assessor's office. Commissioner Fore moved to approve the low bid from Watt's Copy System for a new Kyocera Copier to be put in place FY2018. Commissioner Whitcomb seconded the motion. The motion carried unanimously.

## **Adjournment**

With no other business coming before the Board, Commissioner Fore moved to adjourn the meeting at 7:32 p.m. Commissioner Anderson seconded the motion. The motion carried unanimously.