

**MENARD COUNTY
EMERGENCY TELEPHONE SYSTEMS BOARD**

MEETING MINUTES

March 18, 2019

The regular meeting of the Menard County ETSB was called to order by Ken Yocom at 7:00 p.m.

Members Present: John Balster, Karen Boensel, Jason Huffman, Bob Lott, Ken Yocom, Pat Rebbe, Daniel Schirding and Mike Chandler

Absent: Ben Hollis and Dave King

Guests: Bob Dowell, Terry Bacon, Rick Snyder, Jason LeMar, and Brian Hollenkamp

BOARD MINUTES

- A motion to accept the consent agenda of the March 18, 2019, ETSB regular meeting was made by Pat Rebbe and seconded by Ken Yocom. All aye. Motion carried unanimously.
- A motion to accept the minutes of February 18, 2019, ETSB regular meeting was made by Daniel Schirding and seconded by Jason Huffman. All aye. Motion carried unanimously.
- A motion to accept the financial reports as presented was made by Pat Rebbe and seconded by Jason Huffman. All aye. Motion carried unanimously.

GIS OPEN MEETING

- Jason Huffman discussed the correct address to coincide with the State Mandates will be in effect as of July, 2020. We understand this may cause difficulty and we are making a suggestion that all entities go through the Menard County GIS system in Jason's office with our GIS Specialist Brian Hollenkamp, who explained how the addressing should be completed. Rick Snyder wants to understand how this happened but realizes it needs corrected. Terry Bacon knows of one address that is in need of correcting. Bob Dowell will be in agreement with our decision.

The uniformity will help on all calls for fire, medical and police. At this time if Jason LeMar's office could receive the mapping system of the Water Department from the City of Petersburg it would be of assistance along with all of the other villages and cities including fire hydrant locations. Any questions please contact John Balster as we are attempting to alleviate all liability to the cities and villages.

911 COORDINATOR REPORT

- Software fees are being paid by the county fire districts, however we are not collecting 50% of the maintenance cost.
- Chris Ginder will be here at the April 15th. meeting by remote.

PSAP UPDATE

- New recorder is still fluid due to a no response from Hansen. Email was sent and we really are in need to get this moving.

- Chris at GTSI needs channels revamped for StarCom and all headsets need replaced.
- State certification is near completion.
- Ben Hollis had a quote for a new recorder system for the amount of \$14,516.32. However, he was going to contact Nelson systems to make sure that included everything that was necessary but decision was tabled due to his absence.
- Training is scheduled in Decatur for continuing education on Spanish and hearing handicapped people.
- A staff meeting is scheduled for April 5th, as part-time situation very unhandy.
- Pro QA needs reviewed as all dispatchers and Jason can see information but Daniel at EMS cannot. Due to privacy law Jason will follow up on this issue.

OLD BUSINESS

- None

NEW BUSINESS

- Nominations for Chairperson, Vice-Chairperson, and Secretary are as follows:

Mike Chandler, Chairperson
Ken Yocom, Vice-Chairperson
Karen Boensel, Secretary

A motion made by Bob Lott to accept these nominations was made and seconded by Jason Huffman. All Aye. Motion carried unanimously..

HEARING OF CITIZENS

- None.

SPECIAL COMMITTEES REPORT

- None

ADJOURN

- A motion to adjourn was made by Ken Yocom and seconded by Daniel Schirding. All aye. Motion carried unanimously.

The next regular meeting will be held on ^{May 20}~~April 15~~, 2019, at 7:00 p.m. at the Menard County Courthouse.

Respectfully submitted,

Karen Boensel
Secretary/Board Member