

COUNTY OF MENARD        )  
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STATE OF ILLINOIS        )

The Menard County Board of Commissioners met on Tuesday, June 14, 2011, at 7:00 p.m. in the Commissioners' Room of the Menard County Courthouse, 102 S. Seventh Street, Petersburg, Illinois. Commissioners Merle Kirby, Barb Kyes, Jeff Fore, Ed Whitcomb and Bob Lott were physically present. County Treasurer Jackie Horn, County Clerk Gene Treseler, State's Attorney Ken Baumgarten and County Coordinator Steve Duncan were also in attendance.

Commissioner Kirby called the meeting to order at 7:00 p.m.

Commissioner Whitcomb moved to approve the consent agenda which included the regular minutes from the May 31, 2011 regularly scheduled Board meeting and the Menard County Community Services Monthly Report for May 2011. Commissioner Lott seconded the motion. The motion carried unanimously.

**Unscheduled Public Comments/Requests for Board Action**

There were no unscheduled public comments/requests for Board action.

**Menard County Self-Funded Healthcare Plan Renewal & Required/Recommended Plan Changes**

County Coordinator Duncan informed the Board of recommendations of the health insurance committee that were as follows: Recommend approval of the plan changes and contribution rates as has been discussed; Recommend that deductibles be imposed at one-half the deductible amounts through the rest of the 2011 calendar year with full implementation commencing with calendar year 2012; Look into other, fully-insured health insurance providers; Investigate pooling with other entities; and, give consideration to having the County pay a voucher/stipend to employees to be used for their own health insurance. Mr. Duncan informed that the Board needed to discuss, in executive session, issues related to impact bargaining with the Fraternal Order of Police, as it related to their health insurance benefit and an issue related to a specific employees compensation/benefits as it relates to the health insurance benefit. The motion carried unanimously.

Snedeker Risk Management Representatives, Alex Snedeker & Jason Boothe, were in attendance. Mr. Snedeker informed that they needed the Board's direction on various issues related to the self-insurance program.

**Highway Department Report/Requests for Board Action**

Tom Casson, County Engineer, presented Highway Department bills for May 2011. Mr. Casson presented various items for the Board's approval, as follows:

Commissioner Kyes moved to approve an Illinois Emergency Management Agency grant agreement in the amount of \$4,984 to cover fifty percent of the cost to replace the Menard County Highway Department's radio repeater to comply with the Federal Communications Commission narrowbanding requirements and approve the expenditure of \$9,968 County funds for the radio repeater, amplifier/power supply, cabinet, duplexer, installation, programming, setup and shipping with PEC Mobile Communications, Inc., from fund 742-00-47. Commissioner Whitcomb seconded the motion. The motion carried unanimously.

Commissioner Lott moved to approve a preliminary engineering services agreement for motor fuel tax funds with Allen Henderson & Associates for scour mitigation plans at the Altig Bridge over the Sangamon River in an amount not to exceed \$6,033.80. Mr. Casson informed that he would use local bridge funds not motor fuel tax funds to pay for this project. Commissioner Fore seconded the motion. The motion carried unanimously.

Commissioner Whitcomb informed that there may be an opportunity to get financial assistance from agencies of the State of Illinois.

Commissioner Kyes moved to approve a Local Agency Agreement for Federal Participation for preliminary engineering in the amount of \$45,000 for the replacement of a bridge which carries the Middletown Blacktop Avenue (County Hwy. 1) over a tributary to Pike Creek. Commissioner Whitcomb seconded the motion. The motion carried unanimously.

Commissioner Whitcomb moved to approve a preliminary engineering services agreement (related to the replacement of a bridge which carries the Middletown Blacktop Avenue (County Hwy. 1) over a tributary to Pike Creek) for Federal participation with Allen Henderson & Associates in an amount not to exceed \$44,135.80. Commissioner Lott seconded the motion. The motion carried unanimously.

Commissioner Fore moved to approve a local agency agreement for Federal participation for preliminary engineering in the amount of \$45,000 for the replacement of a bridge which carries the Middletown Blacktop Avenue over a branch of Grove Creek. Commissioner Kyes seconded the motion. The motion carried unanimously.

Commissioner Lott moved to approve a preliminary engineering services agreement (related to the replacement of a bridge which carries the Middletown Blacktop Avenue over a branch of Grove Creek) for Federal participation with Allen Henderson & Associates in an amount not to exceed \$43,779.76. Commissioner Whitcomb seconded the motion. The motion carried unanimously.

Mr. Casson informed that the cold mix overlay day labor project scheduled for Fiscal Year (FY) 2012 would be moved to Fiscal Year (FY) 2015 to coincide with the bridge projects.

Chairperson Kirby directed Mr. Casson to evaluate the culvert at Claypool St. and Middletown Blacktop Ave.

#### **Sunny Acres/Countryside Estates Report/Requests for Board Action**

Sunny Acres Nursing Home Administrator Pat McNeal was in attendance and gave an overview of Sunny Acres and Countryside Estates operations. She informed that the census at Sunny Acres was at 99 and the Countryside Estates census was 23 residents. She informed that the pay mix at Sunny Acres was Medicare A -7; Private Pay – 38; Insurance – 1; and Public Aid - 53

Ms. McNeal asked the Board to approve a bid from Newman-Alton, Inc. to repair/replace the exterior soffit and fascia on the Sunny Acres Nursing Home building, in the amount of \$46,300. Carl Fischer, FWAI Architects, was in attendance and presented details on the bid proposal. He informed that the total cost of the soffit/fascia project was \$70,748 with \$29,000 being reimbursed by the County's insurance and total out of pocket cost to Sunny Acres Nursing Home of \$41,748. Commissioner Fore moved to accept the bid from Newman-Alton, Inc., and the expenditure of Sunny Acres Nursing Home funds, as presented by Mr. Fischer. Commissioner Whitcomb seconded the motion. The motion carried unanimously.

Ms. McNeal informed that they were seeking additional reimbursement from the County's insurer (for tornado damage) as the bids were higher than expected.

Ms. McNeal informed that they were awaiting siding and shingles for tornado damage repairs at Countryside Estates and windows for replacement at Sunny Acres Nursing Home building. She informed that there was a meeting scheduled with Health and Family Services regarding the status of Intergovernmental Transfer funding. She informed that lightning damage had occurred to the Countryside Estates emergency call light system and the repairs had been estimated to cost \$6,754. She informed that they would be making a claim on this damage.

### **County Treasurer's Report/Requests for Board Action**

County Treasurer Jackie Horn presented various financial reports to the Board. She informed that the County's general fund was owed \$280,288 from State of Illinois reimbursements (e.g., salary reimbursements, income taxes, etc.). It was noted that this was just State of Illinois funds due to the County's general fund and not representative of the total amount due to other County funds.

### **County Clerk's Report/Requests for Board Action**

County Clerk Treseler presented an ordinance to adopt prevailing wages for Menard County as dictated to Menard County by the State of Illinois. Commissioner Lott moved to approve the ordinance, as presented. Commissioner Whitcomb seconded the motion. The motion carried unanimously. The ordinance shall be known as **Ordinance 16-11**.

County Clerk Treseler presented two fireworks display permits. Commissioner Fore moved to approve fireworks display permits for NSPOA Campground and Terry Taylor/S&N Display Fireworks. Commissioner Kyes seconded the motion. The motion carried unanimously.

County Clerk Treseler presented a proposal to adopt new voting precinct boundaries, in accordance with State of Illinois law. Mr. Treseler informed that it may be possible to utilize the County's Geographic Information System (GIS) to create a GIS layer of registered voters that could be used in mapping voting precinct boundaries. The Board informed that they would support the creation of the GIS layer, as presented. The Board directed that approval of the new voting precinct boundaries should be placed on the next meeting's agenda.

### **State's Attorney Report/Requests for Board Action**

There was no report/request for Board action.

### **County Coordinator's Report/Requests for Board Action**

Mr. Duncan presented executive session minutes from the March 9, 2010 Board meeting; the remainder of minutes of the September 14, 2010 Board meeting; September 28, 2010 Board meeting; November 9, 2010 Board meeting; and December 14, 2010 Board meeting to be considered for opening to the public. Commissioner Lott moved to open all executive session minutes, as presented. Commissioner Whitcomb seconded the motion. The motion carried unanimously.

Mr. Duncan presented a bill from FWAI Architects for work related to design and project management related to installing a new heating and cooling plant for the Courthouse building, in the amount of \$6131.25. Commissioner Whitcomb moved to approve payment of the bill. Commissioner Lott seconded the motion. The motion carried unanimously.

Commissioner Fore moved to approve transfer of title of a 1969 Ford van to the Menard County Rescue Squad (the van has been utilized by the Rescue Squad for many years). Commissioner Kyes seconded the motion. The motion carried unanimously.

Mr. Duncan informed, per action taken by the General Assembly of the State of Illinois in the form of the Capital Development Board Act, that beginning July 1, 2011 “no person may occupy a newly constructed commercial building in a non-building code jurisdiction (e.g., Menard County) until the property owner or his or her agent has first contracted for the inspection of the building by an inspector who meets the qualifications of the Capital Development Board and the qualified inspector files a certification of inspection with the municipality or county having such jurisdiction over the property indicating that the building meets compliance with the building coded adopted by the Capital Development Board for non-building code jurisdictions.” Mr. Duncan informed that the Capital Development Board codes were 2006 or later editions of various International Code Council codes and the 2008 or later edition of the National Electric Code. He informed that this state law did not pertain to single and two family dwellings but did apply to apartment buildings. He informed that they had excluded from this requirement farm buildings as “exempted from Section 3 of the Illinois Architecture Practice Act”.

There was discussion about the need to develop rules, per State law, setting forth how the public addresses public bodies. The Board directed the County Coordinator to develop such rules.

Mr. Duncan informed that representatives of the Menard County Trails and Greenways group would be in attendance at the June 28, 2011 Board meeting to discuss the status of trail development. He informed of mailings from the Menard County Farm Bureau and the Mahomet Aquifer Consortium.

The Board informed that they would support usage of the County’s recycling bins if another entity was providing recycling services to County residents.

#### **Individual Board Members - Report/Requests for Board Action**

The Board spent time discussing moving all regularly scheduled meetings to the evening. Commissioner Lott made a motion to move regularly scheduled meetings to the second and last Tuesday of every month, with all meetings to begin at 6:00 p.m., with the first meeting to be held under the new start time beginning with the July 12, 2011 meeting. Commissioner Fore seconded the motion. The motion carried unanimously. The County Coordinator was directed to give notice of the change in meeting times.

Commissioner Kyes made a motion to purchase a new bench or fix the existing bench in front of the Courthouse. It died for lack of a second. After discussion, Commissioner Kyes and Commissioner Fore were charged with looking into the bench issue. Commissioner Kyes also informed that she wanted to pursue creating dedicated public parking spaces in the Courthouse parking lot. She recommended creating four such spaces with a thirty minute time limit on such public parking.

#### **Renewal of Franchise Agreement between Menard County & Cass Communications**

Commissioner Kyes moved to renew the franchise agreement between Menard County and Cass Communications. Commissioner Lott seconded the motion. The motion carried unanimously.

#### **Resolution - Appointments to the Greenview Community Fire Protection District**

Commissioner Whitcomb moved to approve a resolution appointing Jeffrey Johnston, Richard E. Dosier and George T. Castles as Trustees of the Greenview Community Fire Protection District. Commissioner Fore seconded the motion. The motion carried unanimously. The resolution shall be known as **Resolution 17-11**.

#### **Executive Session**

Commissioner Fore moved to enter into executive session to discuss the purchase or lease of real estate (5 ILCS 120/2)(c)(5) at 8:46 p.m. Commissioner Whitcomb seconded the motion. The motion carried unanimously.

The regular meeting reconvened at 8:56 p.m.

## **Board of Commissioners Approval to Exercise Purchase Real Estate Option**

Commissioner Lott moved to approve exercising a real estate purchase option contract and purchase property owned by East Petersburg Development Company, LLC., Lot Two of The Centre at East Bluff subdivision, parcel identification number 12-18-103-002, in the amount of \$54,125.00, for the possible, future site of County facilities. Commissioner Fore seconded the motion. The motion carried unanimously.

## **Executive Session**

Commissioner Fore moved to enter into executive session to discuss collective negotiating matters (5 ILCS 120/2)(c)(2) and compensation/benefits of an employee (5 ILCS 120/2)(c)(1) at 9:04 p.m. Commissioner Lott seconded the motion. The motion carried unanimously.

The regular meeting reconvened at 9:45 p.m.

## **Menard County Self-Funded Healthcare Plan Renewal**

Snedeker Risk Management Representatives, Alex Snedeker & Jason Boothe sought direction on various issues related to the County's self-insurance program. After discussion, Commissioner Fore moved to adopt the following:

- Adoption of two, separate plans: One for Fraternal Order of Police members (to comply with contractual language) and one for the County group, each with applicable plan language inclusion as chosen by the Board (see exhibits A & B, on file) and inclusion of language that plan change elections will not become effective until the first of the month following the date of the election
- Adopt the \$35,000 specific reinsurance deductible
- Adopt the 22 percent increase in contribution rate structure proposed for Options One, Two and Five; Adopt contribution rates for Option 3 and 4, as proposed (see copy on file)

Commissioner Lott seconded the motion. The motion carried unanimously.

## **Adjournment**

With no other business coming before the Board, Commissioner Kyes moved to adjourn the meeting at 10:14 p.m. Commissioner Lott seconded the motion. The motion carried unanimously.