

COUNTY OF MENARD    )  
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STATE OF ILLINOIS    )

The Menard County Board of Commissioners met on Tuesday, May 28, 2019 at 6:00 p.m. at the Menard County Courthouse, 102 S. Seventh Street, Petersburg, Illinois. Commissioners Bob Lott, Jeff Fore, Allan Anderson, Ed Whitcomb and Troy Cummings were physically present. A quorum was present. County Clerk Marty Gum, County Treasurer Pam Bauser, State’s Attorney Gabe Grosboll, and County Coordinator Dara Worthington were also present.

Chairperson Bob Lott called the meeting to order at 6:00 p.m.

Commissioner Fore moved to approve the consent agenda which included the minutes from the May 14, 2019 regular Board Meeting, and the monthly department expense report for April 2019. Commissioner Whitcomb seconded the motion. The motion carried unanimously.

**Hearing of Citizens (Public Comments/Requests for Board Action)**

Jason Huffman, Menard County Republican Central Committee Chairperson, was in attendance to present their committee recommendation for board appointment of Dawn Kelton to the position of Menard County Supervisor of Assessments. This appointment will take effect May 29, 2019 and fulfill the vacated term left by Jason LeMar, who also presented the Board with his resignation effective May 29, 2019. Kelton will receive the same \$67,907 annual salary until her current term ends in 2020. The salary will then be decreased by approximately 10% after the 2020 November election.

Commissioner Cummings moved to approve the appointment. Commissioner Anderson seconded the motion. The motion carried unanimously.

**Health Department Report/Requests for Board Action**

Gail O’Neill, Sangamon County Health Department Director, was in attendance and updated the Board on their activities within Menard County. She presented census information on WIC and Early Intervention Programs, along with food inspections and sewage complaints. She also noted an Immunization Initiative grant in the amount of \$42,053 through June 2019, as well as the Local Health Protection grant for 2020-2021. It looks like the Local Health Protection grant will be held at the same level of \$64,170. There was a brief discussion regarding the future role of Sangamon County Health Department as it relates to issuing complaint tickets and court. Mrs. O’Neill stated she will look into this as soon as possible.

### **EMS/EMA Report/Requests for Board Action**

Mike Burg, EMS/EMA Administrator, was in attendance and informed the Board he received resumes for an opening position within his Department. This position will start July 1, 2019 and he will discuss this at the next meeting.

Tabled – Decision of new employee and writing off deceased citizen's bills.

A lengthy discussion was held on employees moving between department union contracts and how to handle the rolling over of time and paying out. The Board suggested Coordinator Worthington contact UCCI for other county input.

### **Sheriff's Department Report/Requests for Board Action**

Deputy Ben Hollis was in attendance and updated the Board on activities within the Sheriff's Department. He stated an officer's car was destroyed by a tree during the recent storms, noting that nobody was injured. County Treasurer Bauser stated we can do an emergency revised budget to replace the car. Deputy Hollis stated they will use all the equipment off the old car that they can. He also reported the census of the jail is at twelve and the air conditioning at the jail is being replaced.

### **County Treasurer's Report/Requests for Board Action**

County Treasurer Pam Bauser was in attendance and presented the preliminary audit and monthly financial reports for review. She also stated they are getting close to mailing out the tax bills.

### **County Clerk's Report/Requests for Board Action**

County Clerk Gum was in attendance and presented a firework permit for Lake Petersburg for approval. Commissioner Anderson moved to approve the permit. Commissioner Fore seconded the motion. The motion carried unanimously. She also informed the Board that we can have a notation on the tax bills when a parcel has delinquent taxes. County Treasurer Bauser will contact our tax software company to have this added.

Clerk Gum presented a liquor license for the Menard County Fair for approval. Commissioner Whitcomb moved to approve the liquor license. Commissioner Cummings seconded the motion. The motion carried unanimously.

County Clerk Gum also presented another liquor license for Hamilton's Catering. Commissioner Fore moved to approve the liquor license. Commissioner Anderson seconded the motion. The motion carried unanimously.

### **State's Attorney Report/Requests for Board Action**

State's Attorney Gabe Grosboll was in attendance and presented information on his office activities. There was another discussion regarding the enforcement of health/zoning issues. He also informed the Board of a meeting he attended with the Appellate Prosecutor's Office and the possibility of increasing our contract with them to include union contract negotiations. Coordinator Worthington noted there is information pertaining to this topic in the UCCI information packet she gave to the Board members.

### **County Coordinator's Report/Requests for Board Action**

Coordinator Worthington presented May Health Department bills for overview and approval. Commissioner Whitcomb moved to approve the bills. Commissioner Anderson seconded the motion. The motion carried unanimously.

Mrs. Worthington presented information on the animal control building progress, the UCCI meeting she attended, and prevailing wage updates.

Coordinator Worthington requested Executive Session minutes from June 9, 2015 remain closed. Commissioner Cummings moved to approve the request. Commissioner Whitcomb seconded the motion. The motion carried unanimously.

Coordinator Worthington requested Executive Session Minutes from November 22, 2016 and May 8, 2018 be opened. Commissioner Anderson moved to approve the request. Commissioner Whitcomb seconded the motion. The motion carried unanimously.

### **Individual Board Members - Report/Requests for Board Action**

Commissioner Fore updated members on the Board of Health meeting he attended and stated the Board of Health members indicated they would like to be participate in the discussions with the Sangamon County Department of Public Health and the possible revisions to the upcoming annual contract. He added that the contract should be approved by the local Board of Health before coming to the County Board for final approval.

Commissioner Cummings updated the Board on the census as Sunny Acres, which is low at 77, as well as Country Side Estates, which has 5 vacancies.

**Resolution #11-19** – Re-Appointment of Elizabeth Roberts and Jeff Stott to the Menard County Housing Authority Board for a five-year term expiring on May 31, 2024. Commissioner Anderson moved to approve the Resolution. Commissioner Fore seconded the motion. The motion carried unanimously. This shall be known as **Resolution #11-19**.

**Resolution #12-19** – Re-Appointment of JD Stewart to the Board of Health for a three-year term expiring on May 31, 2022. Commissioner Fore moved to approve the Resolution. Commissioner Whitcomb seconded the motion. The motion carried unanimously. This shall be known as **Resolution #12-19**.

### **Executive Session**

Commissioner Fore moved to enter into executive session to discuss a potential position (5 ILCS 120/2)(C)(1) at 7:04 p.m. Commissioner Anderson seconded the motion. The motion carried unanimously.

### **Adjournment**

With no other business coming before the Board, Commissioner Fore moved to adjourn the meeting at 7:21 p.m. Commissioner Anderson seconded the motion. The motion carried unanimously.