

COUNTY OF MENARD        )  
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STATE OF ILLINOIS        )

The Menard County Board of Commissioners met on Tuesday January 8, 2013, at 6:00 p.m. in the Commissioners' Room of the Menard County Courthouse, 102 S. Seventh Street, Petersburg, Illinois. Commissioners Merle Kirby, Bob Lott, Jeff Fore, Ed Whitcomb and Allan Anderson were physically present. A quorum was present. County Treasurer Jackie Horn, State's Attorney Ken Baumgarten and County Coordinator Steve Duncan were also in attendance at the meeting.

Chairperson Kirby called the meeting to order at 6:00 p.m.

Commissioner Whitcomb moved to approve the consent agenda which included the minutes from the December 11, 2012 regularly scheduled Board meeting; the Menard County Community Services monthly report for December 2012; monthly department expense report for November 2012; and Bruce Harris and Associates invoice, related to quarterly GIS map maintenance expenses. Commissioner Lott seconded the motion. The motion carried unanimously.

**OLD BUSINESS**

**EMS Department Billing Services Agreement**  
(Tabled Until Ready for Consideration)

**NEW BUSINESS**

**Hearing of Citizens (Unscheduled Public Comments/Requests for Board Action)**

There were no unscheduled public comments or requests for Board action.

**Health Department Report/Requests for Board Action**

Health Department Administrator Alicia Davis-Wade was in attendance and provided an overview of the Health Department's financial condition, informing that the Health Department would be under the \$50,000 credit limit established with the County (\$49,817), as presented. She provided an overview of financial reports (e.g., unaudited balance sheets for Fiscal Year 2012 and 2013). There was an in-depth discussion detailing the financial reports and current Health Department bills. It was noted that State of Illinois reimbursements remain slow to be sent to the Health Department. It was noted that the Health Department will be losing an employee who handles home health clerking duties.

Commissioner Fore moved to approve the transfer of \$800.00 from the County's General Fund to the Health Department Fund, as budgeted and per the request of the Health Department. Commissioner Anderson seconded the motion. The motion carried unanimously.

Commissioner Fore moved to approve the payment of various Health Department bills (and as deemed needed per the County extending the Health Department's line of credit to pay said bills), as presented. Commissioner Whitcomb seconded the motion. The motion carried unanimously.

**Highway Department Report/Requests for Board Action**

Tom Casson, County Engineer, was in attendance and presented the Highway Department bills for December 2012. There was a discussion about whether to contract for fuel.

Mr. Casson presented the low bid to perform the County-wide sign upgrades from T.M.F. Construction (in the amount of \$386,998). He noted that the Illinois Department of Transportation had approved additional safety funding for this program in the amount of \$185,605. Commissioner Fore moved to approve the acceptance of

the bid from T.M.F. Construction, as presented. Commissioner Lott seconded the motion. The motion carried unanimously.

Commissioner Whitcomb moved to approve a resolution to appropriate \$550,000 from Motor Fuel Tax allotments for calendar year 2013. Commissioner Lott seconded the motion. The motion carried unanimously and shall be known as **Resolution 01-13.**

Commissioner Anderson moved to approve a resolution approving the County Engineer's salary for calendar year 2013. Commissioner Fore seconded the motion. The motion carried unanimously and shall be known as **Resolution 02-13.**

### **Sunny Acres/Countryside Estates Report/Requests for Board Action**

There were no report/requests for Board action.

### **County Treasurer's Report/Requests for Board Action;**

County Treasurer Jackie Horn was in attendance and provided Board members with an overview of financial reports for Fiscal Year 2012.

### **County Clerk's Report/Requests for Board Action**

There were no report/requests for Board action.

### **State's Attorney Report/Requests for Board Action**

There were no report/requests for Board action.

### **County Coordinator's Report/Requests for Board Action**

Commissioner Lott moved to partially open executive session minutes from the June 12, 2012 Board meeting while keeping a portion of these minutes closed (due to pending litigation) for another six months; keep closed executive session minutes from the June 19, 2012 Board meeting as a personnel record; keep partially closed executive session minutes from the June 26, 2012 Board (due to pending litigation) for another six months and the remainder closed as a personnel record. Commissioner Whitcomb seconded the motion. The motion carried unanimously.

The Board discussed whether they would have an interest in deeding the building used by the Menard County Rescue Squad taxing district (building/property owned by the County) to that separate taxing body. After discussion the Board decided that they would like to discuss the matter with the Trustees of the Menard County Rescue Squad.

The Board discussed the courthouse roof condition. The consensus of the Board was that the shingled area of the roof needed to be addressed but that funds did not allow for addressing the dome which was not currently as big of an issue with leaking or causing damage to the building. It was the direction of the Board that the grant request would need to be withdrawn if the Landmarks Illinois group would not allow for an amended application (It should be noted that if the grant was approved for the County, it would provide no more than \$80,000 toward an estimated \$1.4 to \$1.6 million dollar project).

County Coordinator Duncan presented a letter of concern from an employee of the EMS Department regarding the condition of the building, a letter that had been sent to the landlord of the building by the EMS Department and a summary of actions to be taken that had been sent from the EMS Department. He also provided information provided by the EMS Department regarding employee movement (e.g., new hire and promotion) within the EMS Department.

County Coordinator Duncan informed of a solicitation from The Spyglass Group to perform an audit of the County's telephone service. It was the consensus of the Board that they were not interested in this solicitation at this time. County Coordinator Duncan informed that the microwave located in the courthouse break room needed to be replaced as it no longer was working. He informed that there were budgeted funds to replace it. The Board expressed no objections to replacement.

### **Individual Board Members - Report/Requests for Board Action**

Commissioner Lott discussed issues related to providing generator(s) at the Sunny Acres Nursing Home/Countryside Estates campus. He stated that he will discuss further with the Sunny Acres Advisory Board.

### **Resolution – Menard County Planning Commission Appointment for a Three Year Term to Expire December 31, 2015 (Due to Vacant Term)**

Commissioner Anderson moved to table a resolution for a Menard County Planning Commission appointment for a three year term to expire December 31, 2015 (Due to Vacant Term). Commissioner Whitcomb seconded the motion. The motion carried unanimously.

### **Resolution - Menard County Rescue Squad Trustee Appointment (Due to Vacant Term)**

Due to the resignation of Tyler Willis as a Menard County Rescue Squad Trustee, Commissioner Lott moved to approve a resolution appointing Rodney Davis to serve as a Trustee of the Menard County Rescue Squad District to fill the vacated term that expires on the second Monday in December 2016. Commissioner Fore seconded the motion. The motion carried unanimously and shall be known as **Resolution 03-13**.

### **Executive Session**

Commissioner Lott moved to enter into executive session to discuss litigation as allowed by (5 ILCS 120/2(c)(11) and collective negotiating matters at 7:36 p.m. Commissioner Fore seconded the motion. The motion carried unanimously.

The regular meeting reconvened at 8:26 p.m.

### **Adjournment**

With no other business coming before the Board, Commissioner Fore moved to adjourn the meeting at 8:26 p.m. Commissioner Lott seconded the motion. The motion carried unanimously.