

COUNTY OF MENARD)
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STATE OF ILLINOIS)

The Menard County Board of Commissioners met on Tuesday **November 13, 2018** at 6:00 p.m. in the Menard County Courthouse, 102 S. Seventh Street, Petersburg, Illinois. Commissioners Bob Lott, Jeff Fore, Allan Anderson, Ed Whitcomb, and Troy Cummings were physically present. A quorum was present. County Coordinator Dara Worthington, County Treasurer Pam Bauser, and County Clerk Patricia Duncheon were present. State’s Attorney Gabe Grosboll was absent.

Chairman Bob Lott called the meeting to order at 6:00 p.m.

Commissioner Cummings moved to approve the consent agenda which included the minutes from the October 30, 2018 Regular Board Meeting, Executive Session minutes from October 30, 2018, as well as the Community Service monthly report for October 2018. Commissioner Fore seconded the motion. The motion carried unanimously.

Hearing of Citizens (Public Comments/Requests for Board Action)

There were no comments/requests for Board action.

Scheduled/Unscheduled Guests

Directors of the Menard County Farm Bureau were in attendance to update the Board on activities within their organization. Brian Satorious, Farm Bureau President, gave an overview of the Farm Bureau and stated they are wanting a more visible presence within the County. He added they will be starting a monthly article in the Menard County Review and the Petersburg Observer.

Larry Hollis, Menard County Coroner, discussed the upcoming Fiscal Year 2019 coroner’s budget noting that due to the rise in cases, the budget should be increased. The Board and the Treasurer agreed on the increase.

Highway Department Report/Requests for Board Action

County Engineer Tom Casson was in attendance and presented the IDOT agreement for Railway-Highway Grade Crossing Improvements. This is for improvements to the Chautauqua Road and Sunny Acres Road crossings. A brief discussion ensued.

Commissioner Anderson moved to approve the agreement. Commissioner Whitcomb seconded the motion. The motion carried unanimously.

Mr. Casson also requested to move forward with the relocation of Highway Department Repeater to Mason County. The Board approved this request.

There was also a brief discussion regarding the status and funding of the bike path from Sangamon County into Menard County. Mr. Casson informed the Board that the project is currently on hold due to funding.

County Engineer Casson also discussed, in detail, all Highway Departmental Funds for Fiscal Year 2019.

County Sheriff Report/Requests for Board Action

Deputy Sheriff Ben Hollis was in attendance and reviewed the discussion from the Special Budget Meeting with regard to the addition of two line items. County Treasurer Bauser has been working with Independent Auditor Michael Feriozzi and stated the they department can use the Sale of Equipment Line rather than creating a new line item. She stated that any revenue goes into the General Fund and a lengthy discussion ensued.

EMS/EMA Department Report/Requests for Board Action

Mike Burg, County EMS/EMA Administrator, was in attendance and went over financial reports and the October call logs within his department. He also presented and discussed approximately \$1,200 worth of write off's for accounts having no estates, along with his upcoming FY19 budget.

County Treasurer's Report/Requests for Board Action

County Treasurer Pam Bauser was in attendance and discussed activities within her office. She also stated she is working on preparing the FY19 budget and that the tax distributions are completed.

County Clerk's Report/Requests for Board Action

County Clerk Patricia Duncheon was in attendance and presented a Resolution for approval.

Resolution #40-18 – Establishment of Four Assessment Districts. Commissioner Cummings moved to approve the Resolution. Commissioner Fore seconded the motion. The motion carried unanimously. This shall be known as **Resolution #40-18**.

Clerk Duncheon also presented and discussed the Cyber Navigator Program Certification of Participation for review and approval. Commissioner Whitcomb moved to approve the program. Commissioner Anderson seconded the motion. The motion carried unanimously. She also discussed the General Election, reporting there was a 60% voter turnout.

She presented a 2019 liquor license for Hill Prairie Winery for approval. Commissioner Fore moved to approve the license. Commissioner Anderson seconded the motion. The motion carried unanimously.

State's Attorney Report/Requests for Board Action

In State's Attorney Gabe Grosboll's absence, Coordinator Worthington presented a Resolution for review and approval.

Resolution #41-18 - Approval of the Continued Participation in the Service Program of the Office of the State's Attorneys Appellate Prosecutor. Commissioner Anderson moved to approve the Resolution. Commissioner Whitcomb seconded the motion. The motion carried unanimously. This shall be known as **Resolution #41-18**.

County Coordinator's Report/Requests for Board Action

County Coordinator Dara Worthington was in attendance and requested Executive Session minutes from October 25, 2016 remain closed. Commissioner Cummings moved to approve the request. Commissioner Fore seconded the motion. The motion carried unanimously.

Coordinator Worthington informed the Board that bids for the Animal Control Building, will be opened on December 11, 2018 at the Regular Board Meeting.

Individual Board Members - Report/Requests for Board Action

Commissioner Anderson informed the Board that the courthouse lawn is being decorated for Christmas in Petersburg, which will be held on November 30, 2018. He also informed the Board he will be filling a vacant seat on the HOPETrust Board of Directors, beginning in December.

Chief Deputy Ben Hollis requested the County Fair Fund be changed to reflect that expenditures match the revenue that comes in.

County Treasurer Bauser inquired whether the county health insurance needs to be run through the Administrative Services Cafeteria Plan in the payroll process. Coordinator Worthington will discuss with the Administrative Services.

County Treasurer Bauser also discussed tentative changes to the FY19 Budget. She discussed the LESSO funds, the 026 Court Services funding issues, and the 058 Building Improvement funds. A discussion ensued as to where the funding will come from for the 026 Court Services fund with the CRESCO funds being discussed as a possible revenue source. County Treasurer will further discuss this with Independent Auditor Michael Feriozzi.

Adjournment

With no other business coming before the Board, Commissioner Whitcomb moved to adjourn the meeting at 7:50 p.m. Commissioner Fore seconded the motion. The motion carried unanimously.