

**MENARD COUNTY  
EMERGENCY TELEPHONE SYSTEMS BOARD**

**MEETING MINUTES**

**February 18, 2019**

The regular meeting of the Menard County ETSB was called to order by Dave King at 7:00 p.m.

Members Present: John Balster, Jason Huffman, Bob Lott, Ken Yocom, Ben Hollis, Pat Rebbe, Dave King,

Absent: Karen Boensel, Daniel Schirding and Mike Chandler

**BOARD MINUTES**

- A motion to accept the consent agenda of the February 18, 2019, ETSB regular meeting was made by Ken Yocom and seconded by Pat Rebbe. All aye. Motion carried unanimously.
- A motion to accept the minutes of January 21, 2019, ETSB regular meeting was made by Ken Yocom and seconded by Pat Rebbe. All aye. Motion carried unanimously.
- A motion to accept the financial reports as presented was made by Ken Yocom and seconded by Pat Rebbe. All aye. Motion carried unanimously..

**911 COORDINATOR REPORT**

- GTSI Maintenance Agreement went up 3% from last year and will increase 3% next year.
- In response to the generator needing repaired at the jail we contacted Sloans and they came to work on it.
- Letters are going out to all municipalities for the open GIS meeting on March 18<sup>th</sup>.
- Statements are going out to all agencies for the software maintenance for 2018.
- The March meeting will be electing a President, Vice President, and Secretary.

**PSAP UPDATE**

- New server was installed last week, and now the server room needs reorganized to eliminate old equipment and cabling. Jason Huffman will look into Hanson to accomplish this project.
- Every full-time employee is now EMD certified and now we are looking into training classes for customer service on 911 calls.
- We are going to certify 2 employees to become CPR instructors so they can re-certify other employees.
- Ben Hollis had a quote for a new recorder system for the amount of \$14,516.32. However, he was going to contact Nelson systems to make sure that included everything that was necessary.
- Ben Hollis was questioning GTSI remoting into the PSAP for updates on software and

troubleshooting. John Balster will contact Chris Ginder to have him attend the April 15<sup>th</sup>. meeting.

**OLD BUSINESS**

- None

**NEW BUSINESS**

- None

**HEARING OF CITIZENS**

- None.

**SPECIAL COMMITTEES REPORT**

- None

**ADJOURN**

- A motion to adjourn was made by Ben Hollis and seconded by Bob Lott. All aye. Motion carried unanimously.

The next regular meeting will be held on March 18, 2019, at 7:00 p.m. at the Menard County Courthouse.

Respectfully submitted,

Karen Boensel  
Secretary/Board Member