

**MENARD COUNTY
EMERGENCY TELEPHONE SYSTEMS BOARD**

MEETING MINUTES

July 29, 2019

The regular meeting of the Menard County ETSB was called to order by Ken Yocum at 7:00 p.m.

Members Present: John Balster, Karen Boensel, Jason Huffman, Ken Yocom, Pat Rebbe, Ben Hollis, Mike Chandler, Dave King, Daniel Schirding, Bob Lott and Ron Cooley.

BOARD MINUTES

- A motion to accept the consent agenda of the July 29, 2019, ETSB regular meeting was made by Dave King and seconded by Ron Cooley. All aye. Motion carried unanimously.
- A motion to accept the minutes of June 17, 2019, ETSB regular meeting was made by Dave King and seconded by Jason Huffman. All aye. Motion carried unanimously.
- A motion to accept the financial reports as presented was made by Dave King and seconded by Jason Huffman. All aye. Motion carried unanimously..

911 COORDINATOR REPORT

- Muhlenbruch Address on Tar Creek needs to change as it is incorrect. Letters were sent and John has received no response for the parties involved or the Post Office.

PSAP UPDATE

- Call numbers were presented this month.
- Radio purchase is needed. The old one is still operable with 1 channel. However, we need to access a second one for the cost of \$8,575.45. Bob Lott made a motion seconded by Ron Cooley to purchase the new radio. All aye. Motion carried unanimously.
- A new air-conditioning unit is needed in the server room. The old one is not large enough and is 13 years old. The bid we received from Darren Smith for a 3T service which doubles the coverage is \$5,600.00 and we can still use the old one in the Washington Street building in Petersburg. Bob Lott made a motion to purchase the new air-conditioning unit with comparable bids retained choosing the lowest bidder with specs sent to Dave King for review which was seconded by Daniel Schirding.. All aye. Motion carried unanimously.
- Mapping proposal on Cushing is at a total price of \$22,500.00 with an annual maintenance fee of \$1,500.00. Ben Hollis and Jason Huffman will set up a view of this mapping system for the August meeting.
- EMD will be the 13th and 14th of August.
- Training class to be held in Decatur and we may have some travel expense.
- Personnel not growing yet still short handed on part-time. Jason Huffman is balancing the schedule as best they can.

OLD BUSINESS

- Please see PSAP Update.

NEW BUSINESS

- License for telephone and radio do not match between VoIP telephone and analog on radio. Radio traffic should be recorded digitally except for 911 calls. Nelson will put in for \$500.00. A motion to pay the \$480 license fee with the additional \$500.00 was made by Bob Lott and seconded by Ron Cooley. All aye. Motion carried unanimously.

HEARING OF CITIZENS

- None.

SPECIAL COMMITTEES REPORT

- None

ADJOURN

- A motion to adjourn was made by Ron Cooley and seconded by Bob Lott. All aye. Motion carried unanimously.

The next regular meeting will be held on August 19, 2019, at 7:00 p.m. at the Menard County Courthouse.

Respectfully submitted,

Karen Boensel
Secretary/Board Member