

COUNTY OF MENARD)
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STATE OF ILLINOIS)

The Menard County Public Building Study Group (PBSG), an advisory board appointed by the Menard County Board of Commissioners, met on Wednesday, October 3, 2018 at the Menard County Courthouse located at 102 South Seventh Street, Petersburg. Menard County Board Chair Robert Lott, Commissioner Ed Whitcomb, PBSG Member Steve Ozella, PBSG Member Dan Ortgessen, and PBSG Member Joe Hemberger were in attendance. State's Attorney Gabe Grosboll, Sheriff Mark Oller and County Coordinator Dara Worthington were also in attendance. Carl Fischer was absent

Steve Ozella called the meeting to order at 6:38 PM.

Joe Hemberger made a motion to approve the September meeting minutes and Dan Ortgessen seconded. The motion carried unanimously.

There were no unscheduled guests.

State's Attorney Gabe Grosboll reviewed the draft of the Animal Control Bid Packet with board members. Grosboll gave an overview of the timeline indicating that the project must be advertised for three consecutive weeks with the bid opening scheduled for the fourth week. An ad has been prepared with only the need for dates. Grosboll reported that the packet would be used as the project contract with the selected vendor. There was discussion that the packet should be posted on the county website. Bonds requirements were discussed. It was noted that a deposit is required before sending the packet out to interested parties, but the final bid must be submitted in person or by mail. Plans were made to shoot the grade for the proposed site of the building within the next few days and to have the fill hauled this fall in preparation for possible spring construction. PBSG members are to review the packet in hand and contact Grosboll with their input.

Sheriff Oller was present regarding the impound facility. At this time, there are no funds for buying or constructing a new building. Oller is to provide the board with information on the needed size of the storage facility.

Courthouse window trim was discussed briefly. Steve Ozella will attempt to contact Joel Gain for his input on how to deal with the third floor courtroom windows.

The courthouse entry canopy was discussed. Both Steve Ozella and Board Chair Lott will look for different styles of canopies. Joe Hemberger will check with Selvaggio Steel and Sheriff Oller will check with Meteer Welding to determine the feasibility of either of them constructing the canopy for the county.

Having no additional business, Commissioner Lott made a motion to adjourn the meeting at 7:35 PM and Dan Ortgessen seconded the motion. Meeting adjourned.

Respectfully submitted,

Dara Worthington