

COUNTY OF MENARD        )  
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STATE OF ILLINOIS        )

The Menard County Public Building Study Group (PBSG), an advisory Board appointed by the Menard County Board of Commissioners, met on Wednesday, March 5, 2014, at 6:30 p.m. at the Menard County Board Room in the Court House, Petersburg, Illinois. PBSG member/Chairperson Charles Alderman, Commissioner/PBSG member Bob Lott, PBSG Joe Hemberger and Commissioner/PBSG member Ed Whitcomb were present. A quorum was present. PBSG member Steve Ozella was unable to attend. Carl Fischer (FWAI Architects) and County Coordinator Steve Duncan were also in attendance.

The meeting was called to order at 6:30 p.m.

Commissioner/PBSG member Lott moved to approve the minutes from the January 9, 2013 PBSG meeting. Commissioner/PBSG member Whitcomb seconded the motion. The motion carried with four “ayes”, no “nays” and one “absent”.

Carl Fischer from FWAI Architects provided an update on the courthouse roof replacement/repair project informing that weather had been problematic. He discussed leaking that had occurred that appeared to be related to guttering/downspouts creating an ice dam. He informed that the County may want to look at putting heat tape in the guttering/downspouts. There was discussion that the County may wish to evaluate how far down the downspouts/drains go into the ground as it may not be below the frost line and that may be causing an issue.

Commissioner/PBSG member Bob Lott asked for opinions on whether one company should be used to service the courthouse building’s HVAC system. The consensus of the Board was that only one company should be used to ensure that all aspects of the HVAC system are addressed and issues do not arise from multiple companies working on the HVAC system.

There was discussion about the need for an EMS Department facility.

With no other business coming before the Commissioner/PBSG member Lott, moved to adjourn the meeting at 7:06 p.m. PBSG member Hemberger seconded the motion. The motion carried with four “ayes”, no “nays” and one “absent”.