

**MENARD COUNTY
EMERGENCY TELEPHONE SYSTEMS BOARD**

MEETING MINUTES

June 15, 2020

The regular meeting of the Menard County ETSB was called to order by Mike Chandler at 7:00 p.m.

Members Present: John Balster, Karen Boensel, Pat Rebbe, Jason Huffman, Ken Yocom, Mike Chandler, Daniel Schirding, Dave King and Ron Cooley.

Absent: Bob Lott, Ben Hollis

Guest: Sheriff Mark Oller

BOARD MINUTES

- A motion to accept the consent agenda of the June 15, 2020, ETSB regular meeting was made by Dave King and seconded by Ken Yocom. All aye. Motion carried unanimously.
- A motion to accept the minutes of March 16, 2020, April 20, 2020 and May 18, 2020, ETSB regular meetings was made by Ken Yocom and seconded by Pat Rebbe. All aye. Motion carried unanimously.
- A motion to accept the financial reports for March, April, and May, 2020, as presented was made by Dave King and seconded by Daniel Schirding. All aye. Motion carried unanimously.

911 COORDINATOR REPORT

- John had a meeting with Dave King and Brian Hollenkamp about the closing of the Tallula Post Office as they will be going to mail box delivery. There is addresses that are incorrect and the zip code at this time is unknown. We have five addresses known that are incorrect at this time. Dave requested information on any changes that Tallula needed to be aware of because we need to get this corrected now due to residents change of address anyway. We are unaware of what terms the Post Office is doing at this time. Tallula granted 911 the resolution to be in charge of addressing so do we need to be proactive and reach out to the Mayor of Tallula on what and who at the Post Office we need to contact. John will reach out for this information and we shall go forward from there.
- John has been issuing addresses on new construction.

PSAP UPDATE

- Calls were down during quarantine.
- Staffing is steady and we are on 12 hour shifts.
- Equipment issues has been replaced on the radio system and telephones.

- June 30, 2020, there will be no 911 service starting at 9:00 a.m. and this work can take from five minutes to five hours over a two day span. We are going to send one person to Cass County 911 to relay calls to Menard County. Two dispatchers have used Cass County's equipment and Jason is in hopes this will not take more than one hour. Everything is under warranty, however all information is not known at this time.
- Cabling will need replaced as it is 16 years old.
- Starcom channel needs installed and we need to add Greenview Fire, Petersburg Rural Fire and clean up all the BLS teams that are no longer in use. Jason will get a quote on what it would cost to do this. John may send a request for an emergency charge for this issue. Jason requests Ryan Lewis perform this work and Dave King is going to reach out to Chris Ginder.

OLD BUSINESS

- None

NEW BUSINESS

- None.

HEARING OF CITIZENS

- None.

SPECIAL COMMITTEES REPORT

- None

ADJOURN

- A motion to adjourn was made by Dave King and seconded by Ken Yocom. All aye. Motion carried unanimously.

The next regular meeting will be held on July 20, 2020, at 7:00 p.m. at the Menard County Courthouse.

Respectfully submitted,

Karen Boensel
Secretary/Board Member