

COUNTY OF MENARD)
) SS.
STATE OF ILLINOIS)

The Menard County Board of Commissioners met on Tuesday, November 12, 2013, at 6:00 p.m. in the Commissioners' Room of the Menard County Courthouse, 102 S. Seventh Street, Petersburg, Illinois. Commissioners Merle Kirby, Ed Whitcomb, Jeff Fore, Allan Anderson and Bob Lott were physically present. A quorum was present. County Clerk Gene Treseler, County Treasurer Jackie Horn and County Coordinator Steve Duncan were also present.

Chairperson Kirby called the meeting to order at 6:00 p.m.

Commissioner Lott moved to approve the consent agenda which included the minutes from the October 29, 2013 regular Board Meeting; October 24, 2013 special Board Meeting; approval of the Menard County Community Services monthly report for October; and approval of payment to FWAI Architects for services rendered related to the courthouse roof project. Commissioner Fore seconded the motion. The motion carried unanimously.

NEW BUSINESS

Hearing of Citizens (Unscheduled Public Comments/Requests for Board Action)

Menard County EMT Bill Wheat was in attendance and expressed concerns about who the EMS Department might hire to fill a vacant, full-time position. He informed the EMTs' were in favor of a part-time employee who was not being considered by the EMS Administrator. The Board informed that they were not aware that there was a vacancy.

Athens Blacktop Road Project Negotiations

John & Bob Zook were in attendance to propose a land swap of County farm ground for property they owned that the Menard County Highway Department was looking to purchase a portion of along Athens Blacktop Road for a road widening project. They also proposed buying some additional acreage of the County farm to make a 33 to 34 acre parcel. Mr. John Zook informed that the property that would be left for them, based on the Highway Department's stated needs, would leave them with a less valuable piece of property that would be difficult to farm because of machinery size. He informed that he believed, based on the County's proposal, that a public safety issue would be created by the proposal to as it would require farm machinery to enter and exit their property at several points along the Athens Blacktop. Mr. John Zook informed that they did not agree with the County's appraisal of the property.

The Board informed that they would have to look into the legality of such a land swap proposal. It was pointed out that there may be issues related to the farm lease and zoning requirements related to parcel width and public road frontage requirements.

Health Department Report/Requests for Board Action

Sherrie Leezer, Menard County Health Department employee, was in attendance and passed out financial information related to the Health Department.

Commissioner Whitcomb moved to approve the payment of various Health Department bills (and as deemed needed per the County extending the Health Department's line of credit to pay said bills), as presented. Commissioner Anderson seconded the motion. The motion carried unanimously.

Highway Department Report/Requests for Board Action

Tom Casson, County Engineer, was in attendance and presented monthly, Highway Department bills for October 2013. He spent time giving an overview of what was paid for in relation to certain bills.

Sunny Acres/Countryside Estates Report/Requests for Board Action

Pat McNeal, Sunny Acres Nursing Home Administrator was in attendance and provided an overview of Sunny Acres and Countryside Estates operations. Ms. McNeal stated that the census for Sunny Acres was 85 total and that Country Side Estates has one vacant apartment. She informed that the pay mix at Sunny Acres was Medicare A – 10 plus one Humana insurance; Private Pay – 39; Public Aid – 35.

Ms. McNeal provided an overview of operations including an update on managed care issues. She informed the new generator should be installed next week. She informed the Board of some employee injuries and workers compensation claims that had recently occurred at Sunny Acres Nursing Home.

Ms. McNeal presented a draft of the FY 2014 budget for Sunny Acres Nursing Home and Countryside Estates. She informed that the Sunny Acres budget was based on an average census of 85 with an average payer mix of 12 Medicare A. After the overview and discussion, Ms. McNeal informed that she will review with Financial Advisor, John Smith, and present finalized budget at next board meeting.

County Treasurer's Report/Requests for Board Action

Commissioner Fore moved to transfer \$12,500 from the General Fund to the Animal Control Fund, as budgeted. Commissioner Whitcomb seconded the motion. The motion carried unanimously.

County Treasurer Horn presented an article regarding government-entity rainy day funds. She also presented monthly financial reports for the Board's review.

County Clerk's Report/Requests for Board Action

County Clerk Treseler presented a FY 2013 line-item budget transfer for his office. Commissioner Whitcomb moved to approve the FY 2013 line-item budget transfer for the County Clerk's office, as presented. Commissioner Fore seconded the motion. The motion carried unanimously.

County Clerk Treseler presented a liquor license, for the Board's approval, to run from January 1, 2014 to December 31, 2014, for the following entity: Hill Prairie Winery. Commissioner Fore moved to approve the liquor license application, as presented. Commissioner Anderson seconded the motion. The motion carried unanimously.

Mr. Treseler informed the Board of other activities in his office including preparation of upcoming ballots.

State's Attorney Report/Requests for Board Action

There were no report/requests for Board action.

County Coordinator's Report/Requests for Board Action

Commissioner Fore moved to approve opening executive session minutes from the April 30, 2013 Board meeting with a portion redacted as personnel records. Commissioner Anderson seconded the motion. The motion carried unanimously.

County Coordinator Duncan informed the Board of information provided by the United Counties Council of Illinois (UCCI) related to their schedule of meetings for 2014 and a legal opinion that had been provided by the UCCI related to Board of Health appointments. He informed the Board of a workplace injury that had occurred to an EMS employee, related to the exterior staircase that EMS employees utilize to access the ambulances.

Individual Board Members - Report/Requests for Board Action

There were no report/requests for Board action.

Approval of FY 2013 Line-Item Budget Transfers

Tom Casson, County Engineer, presented FY 2013 line-item budget transfers related to Highway Department Funds. Commissioner Lott moved to approve the FY 2013 line-item budget transfers for the Highway Department, as presented. Commissioner Whitcomb seconded the motion. The motion carried unanimously.

Fiscal Year 2014 Budget Preparation & Review

Mr. Casson informed of plans to purchase a copier for the Highway Department versus leasing as more cost effective and budgeting accordingly for Fiscal Year 2014. There were no Board objections to Mr. Casson's proposed plan of action.

Approval of Audit Engagement with Mike J. Feriozzi, CPA, for Independent Audit of Fiscal Year 2013 Financial Statements

Commissioner Fore moved to approve the audit engagement with Mike J. Feriozzi, CPA, for independent audit of Fiscal Year 2013 financial statements. Commissioner Lott seconded the motion. The motion carried unanimously.

Approval to Transfer All Remaining Funds From Budget Line Item 63700-010 “Employee Health & Other Insurance” to the Health Care Plan of Menard County Fund (Fund 101)

Commissioner Anderson moved to authorize the transfer of all remaining funds from budget line item 63700-010 “Employee Health & Other Insurance” to the Health Care Plan of Menard County Fund (Fund 101). Commissioner Lott seconded the motion. The motion carried unanimously.

Executive Session

Commissioner Whitcomb moved to enter into executive session to discuss personnel/specific employee(s) as allowed by (5 ILCS 120/2(c)(1) and collective negotiation matters as allowed by (5 ILCS 120/2(c)(2) at 7:30 p.m. Commissioner Fore seconded the motion. The motion carried unanimously.

The regular meeting reconvened at 8:02 p.m.

Adjournment

With no other business coming before the Board, Commissioner Lott moved to adjourn the meeting at 8:02 p.m. Commissioner Fore seconded the motion. The motion carried unanimously.