COUNTY OF MENARD	)
	) S.S.
STATE OF ILLINOIS	)

The Menard County Board of Commissioners met on Tuesday, **January 12, 2016** at 6:00 p.m. at the Menard County Courthouse, 102 S. Seventh Street, Petersburg, Illinois. Commissioners Bob Lott, Allan Anderson, Jeff Fore, Ed Whitcomb and Troy Cummings were physically present. A quorum was present. County Treasurer Pam Bauser, County Clerk Patricia Duncheon, State's Attorney Kevin Tippey and County Coordinator Dara Worthington were also present.

Chairperson Robert Lott called the meeting to order at 6:00 p.m.

Commissioner Cummings moved to approve the consent agenda which included the minutes from the December 29, 2015 regular Board Meeting. Commissioner Fore seconded the motion. The motion carried unanimously.

### **Hearing of Citizens (Public Comments/Requests for Board Action)**

Kate Downing with Sangamon Menard Area Regional Transit was in attendance and discussed the rural transportation project between Sangamon and Menard Counties.

## **Highway Department Report/Requests for Board Action**

County Engineer Tom Casson provided an overview of activities. He presented and discussed various monthly bills for approval.

Mr. Casson presented a Resolution for approval.

# Resolution #16-01 – Approval of County Maintenance for 2016 Related to Appropriation of Motor Fuel Tax Funds.

Commissioner Anderson moved to approve the Resolution. Commissioner Whitcomb seconded the motion. The motion carried unanimously. This shall be known as **Resolution #16-01**.

County Engineer Casson informed the Board of the County Highway Policies regarding the upkeep of county roadways during inclement weather. The county's snow removal policies are listed on the Menard County's website under Highway Department.

## County Treasurer's Report/Requests for Board Action

County Treasurer Pam Bauser was in attendance and discussed taxes received from the State of Illinois. Treasurer Bauser also updated the Board on various issues related to her office.

### **County Clerk's Report/Requests for Board Action**

County Clerk Patricia Duncheon was in attendance and presented the Semi-Annual report from the Circuit Clerk's office for review. Clerk Duncheon also provided a one day liquor license from the Boar's Nest. Commissioner Fore moved to approve the one day license. Commissioner Anderson seconded the motion. The motion carried unanimously.

### State's Attorney Report/Requests for Board Action

State's Attorney Kevin Tippey updated the Board on activities within his office.

### County Coordinator's Report/Requests for Board Action

County Coordinator Worthington discussed various items that included; property and liability insurance, 1<sup>st</sup> quarterly payment for the Regional Office of Education and a change order for the new EMS building.

Coordinator Worthington presented Health Department bills for review and payment. Commissioner Fore moved to approve the payments. Commissioner Anderson seconded the motion. The motion carried unanimously.

Mrs. Worthington briefly discussed the new employee evaluation forms. There was also a lengthy discussion on the procedure for time sheets for county employees. She also discussed a listing of expiring appointments for various county committees, and a tentative date for the new phone service installation of January 25, 2016.

## <u>Individual Board Members - Report/Requests for Board Action</u>

Commissioner Lott inquired about the cleanup from the flooding, and how the rural transportation project between Sangamon and Menard Counties will work. A brief discussion ensued on both items.

#### <u>Adjournment</u>

With no other business coming before the Board, Commissioner Fore moved to adjourn the meeting at 7:25 p.m. Commissioner Cummings seconded the motion. The motion carried unanimously.