

**MENARD COUNTY  
EMERGENCY TELEPHONE SYSTEMS BOARD**

**MEETING MINUTES**

**May 20, 2019**

The regular meeting of the Menard County ETSB was called to order by Mike Chandler at 7:00 p.m.

Members Present: John Balster, Karen Boensel, Jason Huffman, Bob Lott, Ken Yocom, Pat Rebbe, Ben Hollis, Mike Chandler, and new member Ron Cooley

Absent: Dave King, Daniel Schirding

**BOARD MINUTES**

- A motion to accept the consent agenda of the May 20, 2019, ETSB regular meeting was made by Ken Yocom and seconded by Bob Lott. All aye. Motion carried unanimously.
- A motion to accept the minutes of April 15, 2019, ETSB regular meeting was made by Pat Rebbe and seconded by Ken Yocom. All aye. Motion carried unanimously.
- A motion to accept the financial reports as presented was made by Bob Lott and seconded by Ken Yocom. All aye. Motion carried unanimously..

**911 COORDINATOR REPORT**

- Muhlenbruch Address on Tar Creek needs to change as it is incorrect. Post Office called John and he had Brian research it and it was one parcel and then was sold as a two parcel. Muhlenbruch is at one parcel and Wilson is at the other parcel and their addresses are reversed. Per Brian's office it is incorrect and they need to change the address. We do not feel it is our fault and why do we change this when it happened ten years ago and why did it take so long to detect. We have had a medical and it did not cause a problem. Upon discussion we suggest John contact Brian's office again and send a letter to the county residents and Mike Chandler will review.
- Farm and Home Publishing wants us to share our files so they may update records. We will talk with the State's Attorney office on writing a letter on this file sharing of our information and explain they will not share this information elsewhere.

**PSAP UPDATE**

- 911 Outage/AT&T outage due to fibers and copper lines being cut. Everything including land lines and courthouse was down. Jail was ok with phones but no internet. Fiber comes out the back of the Jail so we switched to Cass 911. Testing was done and AT&T has remote to switch trunk lines to Cass. It did not work properly as the pagers show no channels and they could not communicate. Cass 911 located the channels for Athens Fire but eventually Dispatch was able to work. We suggest someone needs to evaluate what will and will not work. Jason Huffman will go and evaluate Cass 911 as a backup and we will do more testing at least every six months. Jason will set a time and anyone that can should accompany.
- Rewrote policy and procedures for EMD and we are now a MMC agency.
- QA class was cancelled due to low enrollment. Jason suggested they combine Menard and Cass. Need two more to training class. EMD will change next year and the flip cards are obsolete.



Everyone is going to a rugged tablet.

- No call numbers this month.
- May started with a bang and we are still shorthanded. We are fully staffed with full-time but are still down with part-time. We have a good group of people that are trying very hard. GTSI came from Mattoon when we had the outage and they did rewire.

#### **OLD BUSINESS**

- StarCom received today. 911 side has damaged equipment from the old EMS system and is the only one that does not have a backup. Monthly tests were not being received, needs to be updated to a current radio that is 8 years old to scan at the cost of \$3,495. To purchase a new one is \$8,575 with Starcom already to scan and to due it all \$11,898.90. Technology curve is increasing at a higher rate than radio system. The 1<sup>st</sup> 3 years if purchased new is on them, after 3 years it is 6% of value estimated at \$500. We will table for now until next meeting.
- We are having difficulty with the hard radio links with the computer. All fires has their own fire channels and the old radio owned by 911 at the previous EMS building has no backup. Ben stated we are making the right choice with Starcom but this needs to be corrected. Ben has received information on what is and is not covered on handheld or shoulder mikes/phones. ETSB should be the entity to pay for this and it should be \$900 per year. Jason Huffman stated the Coroner's Office and Ambulance has joined. Ben and Jason are only explaining and will let us know as they get closer to implementation.
- On the mapping Cushing is preparing a demo and quote by June 17, 2019. Central Tri-State has placed bid on mapping system but still have not received any information. Cushing's ballpark figure \$13,000 and Central Tri-State two years ago was at \$19,000. SQL Server should be able to adapt to any mapping system.

#### **NEW BUSINESS**

- Recorder has been ordered and the old recorder is being repaired should be seeing this soon.

#### **HEARING OF CITIZENS**

- None.

#### **SPECIAL COMMITTEES REPORT**

- None

#### **ADJOURN**

- A motion to adjourn was made by Ken Yocom and seconded by Ron Cooley. All aye. Motion carried unanimously.

The next regular meeting will be held on June 17, 2019, at 7:00 p.m. at the Menard County Courthouse.

Respectfully submitted,

Karen Boensel  
Secretary/Board Member