

COUNTY OF MENARD)
) S.S.
STATE OF ILLINOIS)

The Menard County Board of Commissioners met on Tuesday, October 27, 2015 at 6:00 p.m. at the Menard County Courthouse, 102 S. Seventh Street, Petersburg, Illinois. Commissioners Bob Lott, Jeff Fore, Allan Anderson, Ed Whitcomb and Troy Cummings were physically present. A quorum was present. County Clerk Patricia Duncheon, County Treasurer Pam Bauser, and State’s Attorney Kevin Tippey were present. County Coordinator Dara Worthington was also present.

Chairperson Bob Lott called the meeting to order at 6:00 p.m.

Commissioner Whitcomb moved to approve the consent agenda which included the minutes from the October 13, 2015 regular Board Meeting, and approval of the monthly department expense report for October 2015. Commissioner Fore seconded the motion. The motion carried unanimously.

Hearing of Citizens (Public Comments/Requests for Board Action)

There were no public comments/requests for Board action.

County Assessor Jason LeMar was in attendance and presented the DevNet contract for review and approval and discussed the copy machine for his office. Commissioner Cummings moved to approve the DevNet contract. Commissioner Fore seconded the motion. The motion carried unanimously.

Carl Fisher, from FWAI Architects, Inc. was in attendance and provided EMS Garage re-bids for review and discussion. There was also a discussion regarding the Sunny Acres roof project and the bill presented by Henson Robinson.

Health Department Report/Requests for Board Action

Sangamon County Health Department Director Jim Stone was present and discussed various Health Department issues. He presented a food ordinance amendment for review and approval.

**Resolution to Approve Amendment to Food Serve Establishment Ordinance.
Resolution #43-15**

Commissioner Cummings moved to approve the amendment. Commissioner Anderson seconded the motion. The motion carried unanimously. This shall be known as **Resolution #43-15.**

Mr. Stone also discussed the 2016 proposed contract with the County and will be forwarding his recommendation to County Coordinator Worthington and State's Attorney Tippey for review.

Sunny Acres/Countryside Estates Report/Requests for Board Action

Commissioner Cummings spoke on behalf of Sunny Acres Administrator Diane Cochran and Marge Oblinger and discussed the current sewer project bid. Commissioner Cummings was going to inform Ms. Oblinger to go ahead with project.

County Treasurer's Report/Requests for Board Action

County Treasurer Pam Bauser was in attendance and presented October financial reports for review. She also discussed the tax sale that was held October 22, 2015.

County Clerk's Report/Requests for Board Action

County Clerk Patricia Duncheon was in attendance and went over current activities within her office. She updated the Board on the upcoming Primary Election for March 2016, and noted that the 1st date for filing petitions will be Monday, November 23rd, 2015.

State's Attorney Report/Requests for Board Action

State's Attorney Kevin Tippey provided an overview of activities and issues related to his office.

County Coordinator's Report/Requests for Board Action

Coordinator Worthington presented a Henson Robinson bill for the Sunny Acres Partial Roof Replacement Project. Commissioner Anderson moved to approve the payment. Commissioner Whitcomb seconded the motion. The motion carried unanimously.

Coordinator Worthington presented Health Department bills for approval and payment. Commissioner Whitcomb moved to approve the payments. Commissioner Cummings seconded the motion. The motion carried unanimously.

She presented a bill for yearly membership dues for Illinois Association for County Board Members for approval noting that payment would come from FY2016. Commissioner Whitcomb moved to approve the payment. Commissioner Anderson seconded the motion. The motion carried unanimously.

Coordinator Worthington presented Executive Session minutes from October 29, 2013 to be opened. Commissioner Anderson moved to approve the opening of minutes. Commissioner Cummings seconded the motion. The motion carried unanimously.

Mrs. Worthington requested Executive Session minutes from October 24, 2013 remain closed. Commissioner Cummings moved to approve this request. Commissioner Whitcomb seconded the motion. The motion carried unanimously.

Mrs. Worthington also presented information on Sunny Acres and Countryside Estates' budgets for review and discussion.

There was a discussion regarding the salaries for the County Clerk, County Treasurer, Sheriff, Circuit Clerk and Assessor.

Commissioner Whitcomb moved to approve a 3% raise for the County Clerk and County Treasurer. Commissioner Fore seconded the motion. The motion carried unanimously.

Commissioner Anderson moved to approve a 1.5% raise for the Sheriff, Circuit Clerk, and Assessor. Commissioner Fore seconded the motion. The motion carried unanimously.

Mike Burg, EMS/EMA Administrator was in attendance to review the EMS budget and a lengthy discussion ensued.

The Board discussed, at length, the bid tabulations for the EMS building project and it was decided to award the bid to Custom Structures, Inc.

Commissioner Whitcomb moved to award the bid to Custom Structures, Inc. Commissioner Anderson seconded the motion. The motion carried unanimously.

Individual Board Members - Report/Requests for Board Action

Commissioner Fore inquired about naming the new EMS building. It was discussed briefly, and the Board will make that decision at a later date.

Adjournment

With no other business coming before the Board, Commissioner Fore moved to adjourn the meeting at 7:44 p.m. Commissioner Cummings seconded the motion. The motion carried unanimously.