

COUNTY OF MENARD)
) SS.
STATE OF ILLINOIS)

The Menard County Board of Commissioners met on Tuesday, June 24, 2014, at 6:00 p.m. at the Menard County Courthouse, 102 S. Seventh Street, Petersburg, Illinois. Commissioners Bob Lott, Jeff Fore, Allan Anderson, Ed Whitcomb and Troy Cummings were physically present. A quorum was present. County Treasurer Jackie Horn, County Clerk Gene Treseler, State's Attorney Kevin Tippey and County Coordinator Steve Duncan were also present.

Chairperson Bob Lott called the meeting to order at 6:00 p.m.

Commissioner Cummings moved to approve the consent agenda which included the minutes from the June 10, 2014 regular Board Meeting and approval of the monthly department expense report for May 2014. Commissioner Anderson seconded the motion. The motion carried unanimously.

Hearing of Citizens (Public Comments/Requests for Board Action)

There were no public comments/requests for Board action.

Menard County/Sunny Acres Nursing Home Audit Findings

Mike Feriozzi, independent auditor, was in attendance to provide an overview of the Menard County/Sunny Acres Nursing Home preliminary audit findings. He highlighted that the County's governmental activities equity position had increased slightly, from \$17,381,324 in 2012 to \$17,679,429 in 2013 and that the Sunny Acres Nursing Home equity position had decreased slightly from \$7,165,133 in 2012 to \$7,122,437 in 2013. He highlighted that the ETSB/911 Fund's equity position had decreased from \$525,926 in 2012 to \$470,563 in 2013. There was much discussion about various financial issues and trends. Mr. Feriozzi informed that he needed information from the Health Department to finalize the audit.

Health Department Report/Requests for Board Action

Health Department employee Sherrie Leezer was in attendance and passed out the list of bills and updated financial position, highlighting that the Health Department is currently operating at a \$154,941 deficit as of the end of May 2014 and a projected deficit of \$161,956 as of June 24, 2014. Commissioner Anderson moved to approve the payment of various Health Department bills (and as deemed needed per the County extending the Health Department's line of credit to pay said bills), as presented. Commissioner Fore seconded the motion. The motion carried unanimously.

County Coordinator Duncan informed that the Sangamon County Department of Public Health had indicated that they were close to presenting a draft agreement to manage and run the Menard County Health Department.

EMS/Community Services Department Report/Requests for Board Action; Discussion of Ambulance Replacement Options (Request for Board Action Possible)

EMS Chief Larry Graf, Administrative Assistant Ann Gorman and Dara Worthington, Community Services Administrator/EMS Fiscal Officer, were in attendance.

Mr. Graf provided the latest ambulance transport logs showing 103 calls for service in May 2014 (483 for calendar year 2014). There was continued discussion of the need for ambulance replacement. Mr. Graf provided information on re-mounting an ambulance. The Board directed that Mr. Graf should advertise for bids to remount one ambulance.

Ms. Gorman provided the Board the Illinois Emergency Management Agency's disaster assistance guide.

Ms. Worthington presented the trial balance for the EMS Fund and other financial information. The Board directed that the ambulance rates for service should be evaluated for possible adjustment.

Commissioner Fore moved to approve the plan for collections of delinquent bills related to EMS services, as presented. Commissioner Whitcomb seconded the motion. The motion carried unanimously.

Ms. Worthington provided an update on efforts to start a rural transportation program.

County Treasurer's Report/Requests for Board Action

Commissioner Whitcomb moved to approve the transfer of \$20,000 from the General Fund to the Animal Control Fund, per the Fiscal Year 2014 budget. Commissioner Anderson seconded the motion. The motion carried unanimously.

County Clerk's Report/Requests for Board Action

County Clerk Treseler presented a liquor license application from West of Wise Winery, LLC. Commissioner Cummings moved to approve the application, as presented. Commissioner Fore seconded the motion. The motion carried unanimously.

County Clerk Treseler informed the Board that the County Clerk's office had available for public view the semi-annual financial reports for the Treasurer's, Sheriff's, Circuit Clerk's and County Clerk's offices.

State's Attorney Report/Requests for Board Action

State's Attorney Kevin Tippey provided an overview of activities and issues related to his office.

County Coordinator's Report/Requests for Board Action

County Coordinator Duncan presented executive session minutes due for review. Commissioner Anderson moved to fully open minutes from the December 19, 2013 Board meeting. Commissioner Whitcomb seconded the motion. The motion carried unanimously.

Mr. Duncan informed the Board of a request from Judy Anderson regarding thistles deemed noxious weeds on property located adjacent to property owned by Ms. Anderson. Mr. Duncan informed of state law related to County obligations to engage a certified, weed control superintendent and act as a weed control authority in regards to noxious weeds. He informed that he had reached out to the Sangamon County Department of Public Health, who acted as the weed control authority in their county, to ask them to propose providing that service as part of a proposed agreement to run the Menard County Health Department.

Mr. Duncan presented the budget request for Fiscal Year 2015 from the Logan/Menard/Sangamon Extension Unit, University of Illinois Extension. The budget request was for the County to levy to allocate \$28,420 to the Logan/Menard/Sangamon Extension Unit; a \$420 increase from Fiscal Year 2014. The Board informed that the extension unit should be informed that they would budget the amount requested.

Mr. Duncan informed that he would try to complete updates to the County's personnel manual with new recommendations coming from the County's insurance provider's attorneys.

Individual Board Members - Report/Requests for Board Action

Commissioner Cummings asked for the records of the County Farm to be researched to determine if there was any kind of deed restrictions.

Commissioner Fore informed that he had received complaints about inoperable/unlicensed vehicles.

Commissioner Anderson informed that the City of Petersburg was concerned that there were no city residents on the 911 Board.

Resolution – Approval to close a portion of West Oakford Av (CH 12) for the 5th Annual Jim Todd Memorial Ride to Remember

Commissioner Fore moved to approve to close a portion of West Oakford Av (CH 12) for the 5th Annual Jim Todd Memorial Ride to Remember. Commissioner Cummings seconded the motion. The motion carried unanimously. The resolution shall be known as **Resolution 21-14**.

Resolution – Menard County Board of Health Appointment

Commissioner Whitcomb moved to approve a resolution appointing to a three year term that expires May 31, 2017, Dr. Don Hartman to the Menard County Board of Health. Commissioner Anderson seconded the motion. The motion carried unanimously. The resolution shall be known as **Resolution 22-14**.

Executive Session

Commissioner Fore moved to enter into executive session to discuss personnel as allowed by (5 ILCS 120/2(c)(1) and litigation as allowed by (5 ILCS 120/2(c)(11) at 7:57 p.m. Commissioner Anderson seconded the motion. The motion carried unanimously.

The open meeting reconvened at 8:47 p.m.

County Coordinator Duncan submitted his resignation from full-time duties as Menard County's Coordinator and Zoning Administrator with his last day of full-time duties to be August 1, 2014. In his letter of resignation, he wrote, "It has been a pleasure to serve Menard County and the various Commissioners I have served under since 2006."

The Board, to become effective August 1, 2014, directed as follows: Dara Worthington to be the new Menard County Coordinator (with community services and EMS Fiscal Officer responsibilities to remain as job duties for the time being) with her salary to be set at \$57,462 for the remainder of Fiscal Year 2014; Informed that regular and executive session minutes of Board of Commissioners meetings would be moved to and prepared and kept by the County Clerk's office with the County Clerk's office also being the main employee contact with the County's third-party cafeteria plan administrator, Administrative Services; named County Engineer Tom Casson to assume the role as the County's Floodplain Development Administrator; and informed that zoning duties would be assigned to another individual to be determined.

Adjournment

With no other business coming before the Board, Commissioner Fore moved to adjourn the meeting at 8:52 p.m. Commissioner Cummings seconded the motion. The motion carried unanimously.