

COUNTY OF MENARD    )  
                                  ) S.S.  
STATE OF ILLINOIS    )

The Menard County Board of Commissioners met on Tuesday, February 12, 2019 at 6:00 p.m. at the Menard County Courthouse, 102 S. Seventh Street, Petersburg, Illinois. Commissioners Bob Lott, Jeff Fore, Allan Anderson, Ed Whitcomb, and Troy Cummings were present. A quorum was present. County Clerk Marty Gum, County Coordinator Dara Worthington and State’s Attorney Gabe Grosboll were also present. County Treasurer Pam Bauser was absent.

Chairperson Bob Lott called the meeting to order at 6:00 p.m.

Commissioner Fore moved to approve the consent agenda which included the minutes from the January 29, 2019 regular Board and Executive Session Meetings. Commissioner Anderson seconded the motion. The motion carried unanimously.

**Hearing of Citizens (Public Comments/Requests for Board Action)**

There were no public comments or requests.

**Highway Department’s Report/Requests for Board Action**

County Engineer Tom Casson was in attendance and presented information on the preliminary bridge removal near PORTA. Mr. Casson informed the Board this has already been approved by the City of Petersburg, but also needs County Board Approval. Commissioner Anderson moved to approve the contract. Commissioner Fore seconded the motion. The motion carried unanimously.

Mr. Casson also presented information on an upcoming agreement with Mason County for the relocation of the Highway Department repeater on their tower. The FCC has approved the request and it now needs County Board Approval. Commissioner Cummings moved to approve the request. Commissioner Whitcomb seconded the motion. The motion carried unanimously.

**Sheriff’s Report/Requests for Board Action**

County Sheriff Mark Oller was in attendance and updated the Board on the current inmate count as well as lighting quotes for the courthouse.

**County Clerk’s Report/Requests for Board Action**

County Clerk Marty Gum was in attendance an updated the Board on activities within her office.

### **EMS/EMA Report/Requests for Board Action**

Mike Burg, EMS/EMA Administrator, was in attendance and updated the Board on the January transport log, proposed work to be done in the bay area, building connection, and some personnel changes within his Department.

### **State's Attorney's Report/Requests for Board Action**

State's Attorney Gabe Grosboll was in attendance and discussed ongoing projects within his office. He informed the Board that according to State Police, the death that occurred January 31<sup>st</sup>, was due to exposure and there was no foul play. He stated his new part-time assistant, Richard Mann, will begin working on February 20<sup>th</sup>, and will be in-house Mondays and Wednesdays. Mann is currently working part-time in Cass County as well.

### **County Coordinator's Report/Requests for Board Action**

Coordinator Dara Worthington was in attendance and presented information on a restaurant in Petersburg that has an expired food permit, she has been in contact with Sangamon County Health Department and after unreturned calls/contact, they are suggesting hand delivering a closure letter with a deadline for payment. It was the Board's consensus to proceed with the Sangamon County suggestion. She also presented the budgeted worker's compensation and property/liability/casualty bill, and discussed the proposed minimum wage increase effect on the county, and a renewed interest in implementation of Veteran's Assistance Commissioner for the next fiscal year. This program would have a Superintendent as well as Board Members. A brief discussion ensued. The Board would like State's Attorney Grosboll to look into this more. Worthington updated the Board on the Public Building Study Group meeting she attended with as it relates to the Animal Control Facility Building project, and of fundraising assistance being offered through MAP.

### **Individual Board Members - Report/Requests for Board Action**

Commissioner Cummings suggested that courthouse employees that have yearly Board Evaluations, should be done every two years. The consensus was to have employee evaluations every two years.

It was noted that the new county personnel policies are on the next meeting agenda for approval. There were no questions presented regarding the proposed revisions.

Coordinator Worthington requested Board approval to order a trench drain for the new animal control building. Commissioner Cummings moved to approve the trench drain order. Commissioner Whitcomb seconded the motion. The motion carried unanimously.

### **Executive Session**

Commissioner Whitcomb moved to enter into Executive Session at 6:41 p.m. Commissioner Fore seconded the motion. The motion carried unanimously.

The Board returned to Regular Session at 7:13 p.m.

### **Executive Session**

Commissioner Fore moved to enter into Executive Session at 7:13 p.m. Commissioner Whitcomb seconded the motion. The motion carried unanimously.

The Board returned to Regular Session at 7:25 p.m.

### **Adjournment**

With no other business coming before the Board, Commissioner Fore moved to adjourn the meeting at 7:25 p.m. Commissioner Whitcomb seconded the motion. The motion carried unanimously.