

**MENARD COUNTY
EMERGENCY TELEPHONE SYSTEMS BOARD**

MEETING MINUTES

May 21, 2018

The regular meeting of the Menard County ETSB was called to order by George Castles at 7:00 p.m.

Members Present: John Balster, Jason Huffman, Karen Boensel, Ken Yocom, George Castles, Dave King and Pat Rebbe

Members Absent: Mike Chandler, Bob Lott, Mike Burg, and Ben Hollis.

BOARD MINUTES

- A motion to accept the consent agenda of the May 21, 2018, ETSB regular meeting was made by Ken Yocom and seconded by Dave King. All aye. Motion carried unanimously.
- A motion to accept the minutes of April 16, 2018, ETSB regular meeting was made by Ken Yocom and seconded by Jason Huffman. All aye. Motion carried unanimously.
- A motion to accept the financial reports as presented was made by Dave King and seconded by Pat Rebbe. All aye. Motion carried unanimously.

911 COORDINATOR REPORT

- John gave keys to all towers to Jason.

PSAP UPDATE

- Training on new system with EMD protocol was completed and everyone that completed it did very well. Jason said 7 more will go through tomorrow.
- One of the towers had the dish moved out of line and it was taken care of..
- Phone trouble still a concern at this time.
- A discussion was had on the Call report sent with EMD Protocols, policies, and procedures. It was condensed down to national standards and will be sounding close to normal. We need to set up a dispatch committee and Dan Reynolds will be going to the quality assurance training and will also be setting this committee up.
- A discussion was had with Jason explaining it is Memorial Medical Center's protocol and a motion was made by Dave King to adopt the Pro Q&A EMD protocols, policies and procedures with a second by Pat Rebbe. All Aye. Motion carried unanimously.

OLD BUSINESS

- None

NEW BUSINESS

- None

HEARING OF CITIZENS

- None

SPECIAL COMMITTEES REPORT

- None

ADJOURN

- A motion to adjourn was made by Dave King and seconded by Ken Yocom. All aye. Motion carried unanimously.

The next regular meeting will be held on June 18, 2018, at 7:00 p.m. at the Menard County Courthouse.

Respectfully submitted,

Karen Boensel
Secretary/Board Member