

COUNTY OF MENARD        )  
                                          ) SS.  
STATE OF ILLINOIS        )

The Menard County Board of Commissioners met on Tuesday, August 14, 2012, at 6:00 p.m. in the Commissioners' Room of the Menard County Courthouse, 102 S. Seventh Street, Petersburg, Illinois. Commissioners Merle Kirby, Barb Kyes, Bob Lott and Jeff Fore were physically present. Commissioner Ed Whitcomb was unable to attend. A quorum was present. County Clerk Gene Treseler, County Treasurer Jackie Horn, State's Attorney Ken Baumgarten and County Coordinator Steve Duncan were also in attendance.

Chairperson Merle Kirby called the meeting to order at 6:00 p.m.

Commissioner Kyes moved to approve the consent agenda which included the minutes from the July 31, 2012 regularly scheduled Board meeting and the Menard County Community Services Monthly Report for July 2012. Commissioner Fore seconded the motion. The motion carried with four "ayes", no "nays" and one "absent".

**Hearing of Citizens (Unscheduled Public Comments/Requests for Board Action)**

There were no unscheduled public comments or requests for Board action.

**Health Department Report/Requests for Board Action**

Health Department Administrator Alicia Davis-Wade was in attendance, along with Board of Health member Dave Bagot. Ms. Davis-Wade presented monthly bills to be paid. There was no objection from the Board to paying these bills. Ms. Davis-Wade provided an overview of the Health Department's financial condition, informing that the Health Department was under the \$100,000 credit limit established with the County (\$76,983). She provided the unaudited balance sheet and account receivable as of July 31, 2012. She presented the Board of Health's plan to address cash flow and financial issues including marketing to sell the home health component of the Health Department and trying to complete such a sale before the start of the new fiscal year. The plan also recognized that, depending on the financial condition of the Health Department after such a sale, additional steps may need to be taken to restructure the health department, including looking into becoming a satellite agency of the Sangamon County Health Department, so as to maintain public health services (e.g., fighting communicable diseases, performing well/septic permitting and restaurant inspections).

There was discussion about budgets submitted by the Health Department that showed balanced budgets, when the Health Department's financial and cash flow issues didn't seem to warrant such budget submissions. The Board reiterated that they set the amount of credit available to the Health Department at \$100,000, so as to address cash flow and other issues, but that they were not going to extend it further. It was pointed out that the Board had already raised the credit limit from \$50,000.

**Highway Department Report/Requests for Board Action**

Tom Casson, County Engineer, was in attendance and presented the Highway Department bills for July 2012.

Mr. Casson presented a preliminary engineering services agreement for Federal participation, with Hanson Engineering Services, Inc., for an amount not to exceed \$83,000, for land acquisition services on curves 4 & 5 on the Athens Blacktop Road just east of A. Kent Street. Commissioner Lott moved to approve this agreement, as presented. Commissioner Kyes seconded the motion. The motion carried with four "ayes", no "nays" and one "absent".

Mr. Casson provided an update on the Athens Blacktop Road project, informing that most of the asphalt was in place and the contractor was currently working on concrete gutters. He informed of a pre-construction meeting with the Illinois Department of Transportation (IDOT) and Halverson Construction about the replacement of the bridge that carries the Middletown Blacktop Avenue over Pike Creek tributary. He informed that the road was

currently scheduled to be closed on Tuesday, September 4, 2012. He informed that County Contractors, Inc. plans to start on the other Middletown Blacktop Avenue bridge (just east of the railroad) near the end of September 2012. He informed that preliminary plans and specifications for the County-wide sign upgrade program are at IDOT for review and comments.

### **Sunny Acres/Countryside Estates Report/Requests for Board Action**

Sunny Acres Nursing Home Administrator Pat McNeal was in attendance and provided an overview of Sunny Acres and Countryside Estates operations. She informed that the census at Sunny Acres was 91 and the Countryside Estates census was 22 residents. She informed that the pay mix at Sunny Acres was Medicare A - 7; Private Pay - 37; and Public Aid - 47. She informed that estimates are being gathered for painting of hallways and carpet installation at Countryside Estates. She informed of job openings at Sunny Acres for a nurse (part-time/PRN) and certified nursing assistants (full-time). She informed that the last public aid payment was made in May 2012. She informed that starting in October, Sunny Acres will receive a 1.8% increase in Medicare rates. She informed of issues related to Medicare reimbursement. She informed of an increase in the County Nursing Home Association's membership fees. She informed of two worker's compensation claims. She informed that they were advertising through Cass Communications.

### **Resolution – For Participation in State of Illinois Federal Surplus Property Program by Sunny Acres Nursing Home**

Commissioner Lott moved to pass a resolution for participation in State of Illinois Federal surplus property program by Sunny Acres Nursing Home. Commissioner Fore seconded the motion. The motion carried with four "ayes", no "nays" and one "absent". The resolution shall be known as **Resolution 38-12**.

### **County Treasurer's Report/Requests for Board Action**

County Treasurer Jackie Horn provided handouts and an overview of various financial reports. She informed that she is going to suspend transfers of monies to the General Fund from the County Farm Fund until such time that the money is available. She informed of an issue with Mutual Medical, the County's claims administrator of its self-funded, health insurance program, involving inadvertently writing a check to a medical provider when there was not enough money in the County's account.

### **County Clerk's Report/Requests for Board Action**

County Clerk Treseler informed of some tax increment financing information that his office had received from the City of Petersburg. He informed that his office was preparing for the upcoming fall election.

### **State's Attorney Report/Requests for Board Action**

There were no report/requests for Board action.

### **County Coordinator's Report/Requests for Board Action**

County Coordinator Duncan presented executive session minutes from the February 14, 2012 Board meeting that were due for review and possible opening to the public. Commissioner Lott moved to open these executive session minutes, as prepared. Commissioner Fore seconded the motion. The motion carried with four "ayes", no "nays" and one "absent".

Mr. Duncan informed of a letter from the Lower Sangamon River Resource, Conservation & Development group requesting \$200. The Board's direction was to release the \$100 that had been budgeted for this group.

There was discussion about how to address the courthouse roof issue. It is leaking and it has been estimated by an architectural firm that to do it right and repair the dome, it would cost more than one million dollars. It was reported that the architectural firm was seeking more opinions on what it would cost to fix.

Mr. Duncan, Commissioner Kyes and State's Attorney Baumgarten informed that they would try to schedule a teleconference with the Western Illinois Regional Council to discuss the costs and scope of work associated with doing an update of the County's land-use plan.

Mr. Duncan presented a couple of minor property damage incidents involving the animal control vehicle and EMS wheelchair van. He informed that the estimates to repair either were not worth it based on the age of the vehicle or not worthy of making an insurance claim due to the County's deductible. There was no objection to not making an insurance claim on either incident.

### **Individual Board Members - Report/Requests for Board Action**

Commissioner Fore informed that the County would need to seek a different plan to address drywall cracking on the second floor of the courthouse building.

### **Menard County Healthcare Plan Amendment (Elimination of \$500 Individual Deductible from the Prescription Drug Plan as Applicable to Option Two – Major Medical Coverage)**

Commissioner Lott moved to approve a Menard County healthcare plan amendment (elimination of \$500 individual deductible from the prescription drug plan as applicable to option two – major medical coverage). Commissioner Fore seconded the motion. The motion carried with four "ayes", no "nays" and one "absent".

### **Budget Instructions for Fiscal Year 2013 Budget Preparation**

Meeting time was spent discussing Fiscal Year 2013 budget preparation. The Board informed to estimate personnel cost adjustments on the current Midwest Consumer Price index. The Board stressed that no final decisions have been made but that this would act as a starting point in budget preparation since personnel costs are the largest influence on the County's budget.

### **Executive Session**

Commissioner Fore moved to enter into executive session to discuss litigation as allowed by (5 ILCS 120/2)(c)(11), personnel as allowed by (5 ILCS 120/2)(c)(1) and collective negotiating matters as allowed by (5 ILCS 120/2)(c)(2) at 7:40 p.m. Commissioner Kyes seconded the motion. The motion carried with four "ayes", no "nays" and one "absent".

The regular meeting reconvened at 8:09 p.m.

### **Adjournment**

With no other business coming before the Board, Commissioner Lott moved to adjourn the meeting at 8:09 p.m. Commissioner Fore seconded the motion. The motion carried with four "ayes", no "nays" and one "absent".