COUNTY OF MENARD)) SS. STATE OF ILLINOIS)

The Menard County Public Building Study Group (PBSG), an advisory board appointed by the Menard County Board of Commissioners, met on Wednesday, November 7, 2018 at the Menard County Courthouse located at 102 South Seventh Street, Petersburg. Menard County Board Chair Robert Lott, PBSG Member Steve Ozella, PBSG Member Dan Ortgessen, and PBSG Member Joe Hemberger were in attendance. Sheriff Mark Oller and County Coordinator Dara Worthington were also in attendance. Menard County Board Member Ed Whitcomb and Carl Fischer were absent

Steve Ozella called the meeting to order at 6:30 PM.

Joe Hemberger made a motion to approve the October meeting minutes and Dan Ortgessen seconded. The motion carried unanimously.

There were no unscheduled guests.

Dan Ortgessen reported that the Animal Control building site had been staked off to the right side of the current driveway. JULIE has provided location for gas and electric, but water has not. The building will be turned around from what was previously planned. 18" of fill is needed. It was decided that the change in direction of the building will be communicated after the bid is awarded rather than issuing an addendum to the bid packet. Ortgessen reported that mastic tape will be needed between the aluminum gutters and the steel building due to electrolysis and this will require an addendum, although the cost will be very low. Information is still needed from the Sangamon County Department of Public Health regarding septic.

Coordinator Worthington reported that she plans to proceed with a free lighting audit for the courthouse. The company completing the audit will work in connection with Ameren Illinois for rebates with the goal of converting the lighting system to LED. The company will also project the energy savings for the county.

Worthington reported that bid packets had been picked up by Ragland, Custom Structures and R. D. Lawrence. Henson Robinson also picked up a packet, however will be returning it as they do not plan to bid the job.

It was the consensus of the board that the Public Building Study Group members be present at the December 11, 2018 County Board meeting where the sealed bids will be opened.

Sheriff Oller reported that his department plans to wait until Animal Control vacates their current building in order to see what they have to work with. Oller indicated that his only need is lights throughout the building.

Courthouse window trim was discussed briefly. Steve Ozella and Joel Gain reviewed the current window trim and Gain indicated that he does not believe it to be original to the building and that the best plan of action would be to install new trim altogether. Gain is in the process of selling his business, but Ozella will reach out to the new owner upon completion of that transition.

Steve Ozella reported that it appears the canopy at Sunny Acres Nursing Home has been hit and damaged. Board Chair Lott will check this out.

The courthouse canopy was discussed with Ozella reporting that the company presented by Carl Fischer was affordable. Sheriff Oller has not yet contacted Meteers regarding the project. The board was reminded that Selvaggio Steel required an engineer to initiate the project.

Ortgessen addressed the front door to the EMS building. Joe Hemberger is in the process of pricing doors. It was reported that the retaining wall and east driveway have been completed.

Having no additional business, PBSG member Ortgessen made a motion to adjourn the meeting at 7:09 PM and Menard County Board Chair Bob Lott seconded the motion. Meeting adjourned.

Respectfully submitted,

Dara Worthington