

COUNTY OF MENARD     )  
  ) S.S.  
STATE OF ILLINOIS     )

The Menard County Board of Commissioners met on Tuesday, October 25, 2016 at 6:00 p.m. at the Menard County Courthouse, 102 S. Seventh Street, Petersburg, Illinois. Commissioners Bob Lott, Jeff Fore, Allan Anderson, Ed Whitcomb and Troy Cummings were physically present. A quorum was present. County Clerk Patricia Duncheon, County Treasurer Pam Bauser, and County Coordinator Dara Worthington were also present.

Chairperson Bob Lott called the meeting to order at 6:00 p.m.

Commissioner Cummings moved to approve the minutes from the October 11, 2016 regular Board Meeting. Commissioner Whitcomb seconded the motion. The motion carried unanimously.

Commissioner Fore moved to approve the minutes from Executive Session on October 11, 2016. Commissioner Anderson seconded the motion. The motion carried unanimously.

Commissioner Anderson moved to approve the minutes from the October 18, 2016 Special Board Meeting. Commissioner Cummings seconded the motion. The motion carried unanimously.

Commissioner Whitcomb moved to approve the monthly department expense report for September 2016. Commissioner Fore seconded the motion. The motion carried unanimously.

Approval of the proclamation for Athens Lions Club 30 years of service in Menard County. Commissioner Cummings moved to approve the proclamation. Commissioner Whitcomb seconded the motion. The motion carried unanimously.

Approval and discussion of the Menard Electric Easement for 19072 State Highway 123, the new EMS building. Commissioner Whitcomb moved to approve the Easement. Commissioner Fore seconded the motion. The motion carried unanimously.

Tabled – Discussion and approval of revisions to Menard County Personnel Policies.

**Hearing of Citizens (Public Comments/Requests for Board Action)**

There were no public comments/requests for Board action.

County Zoning Administrator, Brian Hollenkamp, was in attendance and presented an ordinance for a special use permit for Companion Animal Crematory Services. Hollenkamp reported that the Zoning Board of Appeals has approved the request. Commissioner Cummings moved to approval. Commissioner Cummings moved to

approve the special use permit. Commissioner Anderson seconded the motion. The motion carried unanimously.

County Sheriff Rod Harrison was in attendance and presented his proposed Fiscal Year 2017 budget for review and detailed funds were discussed.

### **County Treasurer's Report/Requests for Board Action**

County Treasurer Pam Bauser was in attendance and presented September financial reports for review. She also discussed an email from Dave Underwood regarding the Stiltz Estate Fund and the tax sale held October 20, 2016.

### **County Clerk's Report/Requests for Board Action**

County Clerk Patricia Duncheon was in attendance and went over current activities within her office. She updated the Board on the upcoming General Election.

### **County Coordinator's Report/Requests for Board Action**

Coordinator Worthington presented Health Department bills for payment approval. Commissioner Anderson moved to approve the payments. Commissioner Whitcomb seconded the motion. The motion carried unanimously.

Mrs. Worthington also informed the Board that the Sunny Acres Advisory Committee is in need of two more members and the Planning Commission is in need of a replacement for District 1.

Tabled – Discussion of UCCI travel ordinance that must be passed by January 1, 2017.

### **Individual Board Members - Report/Requests for Board Action**

Commissioner Anderson met with the group that will decorate the outside of the Courthouse for Christmas. He is looking at insurance rates for the group that has events on the Courthouse property.

Commissioner Cummings updated the Board on a Sunny Acres Advisory Board meeting he attended. He stated there is currently a water leak in the kitchen and he they are looking at bids for repairs.

Tabled – Fee structure for Circuit Clerk

All other funds for Fiscal Year 2017 were reviewed and discussed. The proposed budget increase for the Coroner's fund would come from the General Fund. Also in the discussion were the fees from the Circuit Clerk's Office, and the Health Department's fund.

County Treasurer Pam Bauser stated she will get the Health Department's budget figures for the next budget meeting to be held November 1, 2016. She also stated that the auditor has some estimated figures for the 2016 EAV's, and that these went up approximately 2.14%.

Commissioner Whitcomb moved to approve 3% raises for the County Clerk and County Treasurer. Commissioner Anderson seconded the motion. The motion carried unanimously.

The Board decided for a 2% raise for the County Sheriff.

County Highway Engineer Tom Casson was in attendance and updated the Board on his office activities that included an upcoming road project and a new truck that should be received by the end of November.

Commissioner Whitcomb moved to enter into Executive Session at 8:25 p.m. Commissioner Fore seconded the motion. The motion carried unanimously.

The Board returned to Regular Session at 8:51 p.m

### **Adjournment**

With no other business coming before the Board, Commissioner Anderson moved to adjourn the meeting at 8:51 p.m. Commissioner Fore seconded the motion. The motion carried unanimously.