

# Sunny Acres Nursing Home & Countryside Estates

## Meeting Minutes

July 31, 2018

8:00 am

**Location:** Sunny Acres Therapy & Senior Services, 19130 Sunny Acres Road, Petersburg, IL

**Type of Meeting:** Advisory Board Meeting

**Meeting Facilitator:** Sarah Yoder, Administrator

**Chairperson:** Jim Potts

**Attendees:** Advisory Board Members Jim Potts, Tim Hurie, Ron Krause, John Whitehurst and Emily Schirding. County Commissioner Troy Cummings. Heritage Enterprises Dave Underwood and Bob Haerr. Administrator Sarah Yoder. Auditor Mike Feriozzi.

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- I. Approval of Minutes – Motion by Emily, second by John – approved.
- II. Countryside Estates Census: 15/21
- III. Sunny Acres Nursing Home Census Review:

Current Census 07/29/2018	
10	Medicare
1	Insurance
31	Private Pay
39	Medicaid
11	Medicaid Pending*
<b>92</b>	<b>Total Residents</b>

Admissions	
19	Since 06/22/2018
63	2018 YTD
Discharges	
7	Since 06/22/2018
57	2018 YTD

\* 7 Menard County, 2 Sangamon County, 1 Cass, 1 Logan

#### IV. Discussion

- a) Appoint Secretary: Emily Schirding was appointed secretary.
- b) Meeting Time: After discussion, a motion was made by Emily, seconded by Ron that future meetings will begin at 9 a.m. Motion approved.
- c) June Financials were reviewed by Dave Underwood. A motion was made by Tim, seconded by Ron that \$150,000 be transferred from Countryside to Sunny Acres and that future transfers be made monthly rather than upon request. Motion approved. Troy will present this recommendation to the County Board. Dave will come back to the October meeting to talk about cash flow and reducing accounts payable.
- d) Ice Machine Quote for Dietary Department – motion by Tim, second by Emily to purchase the Ice Machine as quoted less sales tax since we are tax exempt. Motion approved.
- e) Nurse Call System - The board approved recommending the Tech Electronics nurse call system w/out the extended warranty and it will be voted on at the county board meeting this evening. Bob gave a timeline of 4 to 5 months until the nurse system is fully installed and functional.
- f) Assisted Living Planning Study – Ron requested that a hard number on the cost for the planning study and an idea of how long it will take to have the study done be presented at the next meeting.

- g) Agency Usage – with the increased census, agency usage of RNs was up in July, although use of LPNs was down and CNA usage remained at 0.
- h) Financial Audit Review – Mike Feriozzi, CPA. Mike reviewed the audit report and findings.
- i) Next Meeting: August 28, 2018 at 9:00 a.m. **Note: the date of the meeting was subsequently changed to Monday, August 27, 2018.**

V. Adjournment