

COUNTY OF MENARD        )  
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STATE OF ILLINOIS        )

The Menard County Board of Commissioners met on Tuesday, October 29, 2013, at 6:00 p.m. in the Commissioners' Room of the Menard County Courthouse, 102 S. Seventh Street, Petersburg, Illinois. Commissioners Merle Kirby, Ed Whitcomb, Jeff Fore and Allan Anderson were physically present. Commissioner Bob Lott arrived during the Menard County Fair overview. County Clerk Gene Treseler, County Treasurer Jackie Horn, State's Attorney Ken Baumgarten and County Coordinator Steve Duncan were also present.

Chairperson Kirby called the meeting to order at 6:00 p.m. Chairperson Kirby, in relation to the October 8, 2013 Board minutes, clarified that the Board understood that it could not dictate the number of employees an elected office could hire but only the amount budgeted for an elected office. County Treasurer Horn informed the Board that she believes that if the Board only budgets for 2 full-time employees (including the County Treasurer) in Fiscal Year 2015, they would be setting the next County Treasurer up to fail including providing for a lack of audit controls in the Treasurer's office. County Clerk Treseler expressed his disagreement with the Board's intention to reduce personnel costs in the Clerk's office as well.

Commissioner Whitcomb moved to approve the consent agenda which included the minutes from the October 8, 2013 Board Meeting; approval of the monthly department expense report for September 2013 and approval of payment to FWAI Architects for services rendered related to the courthouse roof project. Commissioner Anderson seconded the motion. The motion carried with four "ayes", no "nays", and one "absent".

**NEW BUSINESS**

**Hearing of Citizens (Unscheduled Public Comments/Requests for Board Action)**

There were no unscheduled public comments/requests for Board action.

**Menard County Fair Overview**

Tom Ostermeier, representing the Menard County Fair Board, provided an overview of the Fair's status. He informed that the Fair Board had addressed many of the electric problems at the fairgrounds. He informed that the Fair Board would strive to live within its budgeted funds to produce the Menard County Fair. He thanked the County Board for its financial support.

**Health Department Report/Requests for Board Action**

J.D Stewart, Board of Health member, was in attendance and presented the Health Department's Fiscal Year 2014 budget to the County Board. Cheryl Lee, Menard County Health Department Administrator, was in attendance and provided an overview of the Health Department's financial condition. She informed there were currently 13 home health clients.

Commissioner Fore moved to approve the payment of various Health Department bills (and as deemed needed per the County extending the Health Department's line of credit to pay said bills, when needed) and accept the Health Department's budget submission, as presented. Commissioner Whitcomb seconded the motion. The motion carried unanimously.

### **EMS/Community Services Department Report/Requests for Board Action**

Larry Graf, EMS Administrator, was in attendance and passed out the latest transport logs showing 131 calls for service in September and 971 for calendar year 2013. He provided information regarding FEMA emergency-related reimbursements to Menard County government entities.

Dara Worthington, Community Services Administrator/EMS Fiscal Officer, was in attendance and presented the trial balance for the EMS Fund and other financial information.

County Coordinator Duncan asked for clarification from the Board if they wanted to budget reserve funds for the possible purchase of an ambulance, if deemed needed in Fiscal Year (FY) 2014.

### **Resolution - Approve participation in the Health Options for Public Entities (HOPE) Joint Self-Insurance Risk Pool (JSIRP) Association effective 1-1-14 & approve selection of Option 2 of Menard County's HOPE Trust Healthcare Plan proposal effective 1-1-14 & designate elected official as Menard County's representative to the HOPE JSIRP Association Board of Directors & Approve the 2014 HIPAA Exemption Renewal as required for participation in the HOPE Trust Healthcare Plan.**

Commissioner Lott moved to approve a resolution approving participation in the Health Options for Public Entities (HOPE) Joint Self-Insurance Risk Pool (JSIRP) Association effective 1-1-14 & approving selection of Option 2 of Menard County's HOPE Trust Healthcare Plan proposal effective 1-1-14 & designating Commissioner Allan Anderson as Menard County's representative to the HOPE JSIRP Association Board of Directors & Approving the 2014 HIPAA Exemption Renewal as required for participation in the HOPE Trust Healthcare Plan. Commissioner Fore seconded the motion. The motion carried unanimously. The resolution shall be known as **Resolution 32-13**.

### **County Treasurer's Report/Requests for Board Action**

County Treasurer Jackie Horn was in attendance and presented various financial reports to the Board. She provided an overview of her office's recent activities.

Ms. Horn presented various Fiscal Year 2013 budget line item transfers (copy on file). Commissioner Anderson moved to approve the various Fiscal Year 2013 budget line item transfers, as presented. Commissioner Lott seconded the motion. The motion carried unanimously.

### **County Clerk's Report/Requests for Board Action**

County Clerk Treseler informed that he would be trying to utilize some grant funds to address some computer needs for his office.

### **State's Attorney Report/Requests for Board Action**

There was no report or requests for Board action.

### **County Coordinator's Report/Requests for Board Action**

County Coordinator Duncan presented executive session minutes from the April 8, 2013 Board meeting that were due for review. Commissioner Fore moved to open executive session minutes from the April 8, 2013 Board meeting, as prepared. Commissioner Whitcomb seconded the motion. The motion carried unanimously.

Mr. Duncan presented a letter sent from the Menard County Rescue Squad asking for a resolution to be approved stating that ground search operations are the sole responsibility of the Rescue Squad. The Board directed Mr. Duncan to inquire with Sheriff Jones as to any issues with the request.

### **Individual Board Members - Report/Requests for Board Action**

Commissioner Whitcomb reported on the County-owned farm bid auction that was recently held informing that Greg and Steve Hoke had the highest bid at \$350 per acre. Commissioner Whitcomb moved to accept the Hokes' bid of \$350 per acre. Commissioner Fore seconded the motion. The motion carried unanimously.

Commissioner Anderson provided an update on the Sunny Acres Advisory Board meeting.

### **Discussion of Fiscal Year 2014 Budget Preparation & Review**

County Engineer Tom Casson was in attendance to present and give an overview of revised budgets associated with various, County highway-related funds.

County Coordinator Duncan asked the Board for direction on the new health insurance contribution rates that were proposed to begin January 1, 2014 with the County's inclusion in the HOPE Trust. Commissioner Anderson moved to accept the monthly rates with the County paying seventy percent (70%) and participating employees (30%) of the major medical plan rate and the County paying one hundred percent (100%) of the Medical Reimbursement Program rate. Commissioner Lott seconded the motion. The motion carried unanimously.

Mr. Duncan informed the Board that he had been informed that the consolidation of the Regional Office of Education (ROE) with Sangamon County would not occur during Fiscal Year 2014 and that statutorily required budget funds would continue to go to support the current ROE that Menard County currently is a member.

Mr. Duncan informed that much of the budget was currently unknown due to on-going union negotiations and a need for direction on other personnel-related costs (including waiting on the release of the October 2013 Midwest Consumer Price Index from the Bureau of Labor Statistics which is to be used for certain positions by either ordinance or contract). Mr. Duncan highlighted other budget-related issues including additional real estate taxes (related to new construction) being projected for the Retirement & FICA and Insurance funds to ensure more adequate funding in those funds.

There was much discussion about the \$60,000 transfer from Sunny Acres that had been being budgeted for transfer to the County's General Fund as a benefit to the taxpayers for being in the nursing home business.

The Board directed to include and budget \$100,000 of the EMS fund's reserves for the possible purchase of an ambulance in FY 2014 (within the EMS Fund's budget).

**Approval of Insurance Agreement Between Menard County, Illinois and the "Oil Fund" (consisting of various Road Districts and Menard County Highway Department)**

Commissioner Whitcomb moved for approval of the insurance agreement between Menard County, Illinois and the "Oil Fund" (consisting of various Road Districts and Menard County Highway Department). Commissioner Fore seconded the motion. The motion carried unanimously.

**Resolution – Menard County 2014 Holiday & Courthouse Closing Schedule**

Commissioner Anderson moved to approve a resolution setting the Menard County 2014 Holiday & Courthouse Closing Schedule. Commissioner Whitcomb seconded the motion. The motion carried unanimously. The resolution shall be known as **Resolution 33-13**.

**Resolution – North Sangamon Lattimore Creek Mutual Drainage District Commissioner Appointment of Michael Thomas for a term expiring on the first Tuesday in September 2016**

Commissioner Fore moved to approve a resolution for the North Sangamon Lattimore Creek Mutual Drainage District Commissioner Appointment of Michael Thomas for a term expiring on the first Tuesday in September 2016. Commissioner Anderson seconded the motion. The motion carried unanimously. The resolution shall be known as **Resolution 34-13**.

**Executive Session**

Commissioner Lott moved to enter into executive session to discuss collective negotiating matters as allowed by (5 ILCS 120/2(c)(2) at 7:43 p.m. Commissioner Whitcomb seconded the motion. The motion carried unanimously.

The regular meeting reconvened at 8:00 p.m.

The Board directed that the Fiscal Year 2014 budget line items related to full-time County employees should be set based on what is released for the October 2013 Midwest Consumer Price Index from the Bureau of Labor Statistics (due for release on October 30, 2013).

**Adjournment**

With no other business coming before the Board, Commissioner Anderson moved to adjourn the meeting at 8:09 p.m. Commissioner Fore seconded the motion. The motion carried unanimously.