| COUNTY OF MENARD  | )      |
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| STATE OF ILLINOIS | )      |

The Menard County Board of Commissioners met on Tuesday, **February 9, 2016** at 6:00 p.m. at the Menard County Courthouse, 102 S. Seventh Street, Petersburg, Illinois. Commissioners Bob Lott, Allan Anderson, Jeff Fore, Troy Cummings and Ed Whitcomb were present. A quorum was present. County Clerk Patricia Duncheon, State's Attorney Kevin Tippey, Treasurer Pam Bauser and County Coordinator Dara Worthington were also present.

Chairperson Robert Lott called the meeting to order at 6:00 p.m.

Commissioner Anderson moved to approve the consent agenda which included the minutes from the January 29, 2016 regular Board Meeting. Commissioner Whitcomb seconded the motion. The motion carried unanimously.

# Hearing of Citizens (Public Comments/Requests for Board Action)

No requests/reports for Board action.

# **Highway Department Report/Requests for Board Action**

County Engineer Tom Casson provided an overview of activities within his department and presented a resolution for review and approval.

# Resolution #02-16 Approving the 2016 Americans with Disabilities Act Transition Plan for Public Rights of Way and Sidewalks

Commissioner Whitcomb moved to approve Resolution #02-16. Commissioner Cummings seconded the motion. The motion carried unanimously. The resolution shall be known as **Resolution #02-16**.

#### **EMS/EMA** Report/Requests for Board Action

Mike Burg, EMS & EMA Administrator, was in attendance and presented the transportation logs and financial reports for review and discussion.

Mr. Burg requested approval of an intergovernmental agreement with the Menard County Cemetery District for the 2016 mowing of the new EMS Route 123 grounds. It was the consensus of the board to enter into this agreement.

Mr. Burg requested purchase of a used 2008 Ford F-450 Ambulance from Alexis Fire Equipment Company. Ken Yocum, from Alexis, was in attendance to talk about the ambulance. A brief discussion ensued. Commissioner Anderson moved to approve the

purchase of the ambulance. Commissioner Fore seconded the motion. The motion carried unanimously.

# **Zoning/GIS Report/Request for Board Action**

Brian Hollenkamp, Zoning & GIS Administrator, was in attendance and surveyed the board on the draft copy of the County's Comprehensive Plan. Suggestions were noted and a revised draft will be brought to the next meeting for review.

## County Treasurer's Report/Requests for Board Action

Pam Bauser, County Treasurer, was in attendance and updated the Board on various items such as: receipt of salary reimbursements from the State, the end of Illinois Fund accounts, a new proposed payment system for property taxes and Health Department grants funds from the State of Illinois.

# County Clerk's Report/Requests for Board Action

County Clerk Patricia Duncheon was in attendance and updated the Board on election activities within her office. Duncheon presented a Class F liquor license for Board Approval. Commissioner Cummings moved to approve the liquor license. Commissioner Fore seconded the motion. The motion carried unanimously.

## State's Attorney Report/Requests for Board Action

Kevin Tippey, State's Attorney, was in attendance and tabled proposed a Resolution regarding jury pay. He also briefed the Board on his new employee and the upcoming civil jury and criminal jury trials.

## County Coordinator's Report/Requests for Board Action

County Coordinator Worthington was in attendance and presented a bill from FWAI Architects for work on the EMS Building. Commissioner Whitcomb moved to approve the payment. Commissioner Anderson seconded the motion. The motion carried unanimously.

Coordinator Worthington also updated the Board on items such as; a premium payment to ICRMT for worker's compensation and property, casualty, liability insurance, and Ben Kinningham resigning from Planning Committee.

Mrs. Worthington presented Health Department bills for payment. Commissioner Fore moved to approve the payment. Commissioner Whitcomb seconded the motion. The motion carried unanimously.

Coordinator Worthington also informed the Board she had been in contact with the Department of Human Services with regard to outstanding FY14 and FY15 Health

Department reports, and stated that the FY14 report was partially waived and the FY15 report was fully waived. At this point, no further paperwork should be required.

She also requested Executive Session minutes from January 20, 2014 to be opened. Commissioner Fore seconded the motion. Commissioner Cummings seconded the motion. The motion carried unanimously.

Mrs. Worthington also touched base on various items that included: requesting approval for the Petersburg Chamber of Commerce to use Courthouse yard for a summertime farmer's market, completion of courthouse water leak repairs, receipt of an email from EPA pertaining to Growmark applying for a permit for their Route 29 facility and the new telephone system is up and running at the courthouse. She also informed the Board of an email with a Supreme Court Order requiring electronic filings on all civil cases be up and running with the Circuit Clerk's office effective January 1, 2018. A brief discussion ensued. There was also a brief discussion on Rural Transportation.

# <u>Individual Board Members - Report/Requests for Board Action</u>

Commissioner Cummings informed the Board that the video cameras were installed in the courthouse.

Commissioner Lott wants the Board to think about what can be done with the money received from CRESCO.

## **Adjournment**

With no other business coming before the Board, Commissioner Fore moved to adjourn the meeting at 7:43 p.m. Commissioner Cummings seconded the motion. The motion carried unanimously.