

COUNTY OF MENARD)
) SS.
STATE OF ILLINOIS)

The Menard County Board of Commissioners met on Tuesday, August 28, 2012, at 6:00 p.m. in the Commissioners' Room of the Menard County Courthouse, 102 S. Seventh Street, Petersburg, Illinois. Commissioners Merle Kirby, Barb Kyes, Ed Whitcomb and Bob Lott were physically present. Commissioner Jeff Fore was unable to attend. A quorum was present. County Clerk Gene Treseler, County Treasurer Jackie Horn, State's Attorney Ken Baumgarten and County Coordinator Steve Duncan were also in attendance.

Chairperson Merle Kirby called the meeting to order at 6:00 p.m.

Commissioner Kyes moved to approve the consent agenda which included the minutes from the August 14, 2012 regularly scheduled Board meeting; August 15, 2012 special Board meeting and the monthly department expense report for July 2012. Commissioner Whitcomb seconded the motion. The motion carried with four "ayes", no "nays" and one "absent".

Hearing of Citizens (Unscheduled Public Comments/Requests for Board Action)

There were no unscheduled public comments or requests for Board action.

Release of Hotel/Motel Tax Revenues to Menard County Tourism Council

Andy Maxon, Executive Director of the Menard County Tourism Council, was in attendance to request release of Hotel/Motel Tax Revenues to Menard County Tourism Council. After discussion, Commissioner Lott moved to release \$4,500 to the Menard County Tourism Council, with \$4,000 going to assist the Tourism Council operations, as budgeted, and \$500 to be rewarded for promotion of the Central Illinois Film Commission's trade show and conference to be held in Petersburg in October. Commissioner Whitcomb seconded the motion. The motion carried with four "ayes", no "nays" and one "absent".

Health Department Report/Requests for Board Action

Health Department Administrator Alicia Davis-Wade was in attendance and provided an overview of the Health Department's financial condition, informing that the Health Department was under the \$100,000 credit limit established with the County (\$79,826).

Commissioner Whitcomb moved to approve the payment of various Health Department bills (and as deemed needed per the County extending the Health Department's line of credit to pay said bills), as presented. Commissioner Lott seconded the motion. The motion carried with four "ayes", no "nays" and one "absent".

EMS/Community Services Department Report/Requests for Board Action

Dara Worthington, Community Services Administrator/EMS Fiscal Officer and Ann Gorman, Community Services/EMS Administrative Assistant, were in attendance.

Ms. Gorman passed out the most recent ambulance call report and wheelchair transport log. She provided an overview of various, other EMS Department issues. There was discussion that once the rural transportation network was in place that it could make the EMS-provided wheelchair transport less competitive from a cost standpoint. There was discussion about reasons why EMS response time may be dictated by other factors outside the control of the responding unit. It was suggested that if an individual has concerns about response time that they contact the EMS Department to discuss the issue. There was discussion about whether the EMS Department was re-couping the cost of providing EMS services for school district-sponsored sporting events.

Ms. Worthington provided an overview of various, financial reports that was presented to the Board at this meeting. She highlighted the collections report of monies due for EMS services and the aging reports. She

provided an overview of some new procedures related to purchasing and other financial transactions that she was going to implement with the EMS Department. The Board informed that she had their full support in implementing these procedures. She provided an update on efforts to create a rural transportation system in conjunction with Sangamon County informing that a PowerPoint presentation would be scheduled for the September 11th Board meeting to go over policies and implementation.

County Treasurer's Report/Requests for Board Action

County Treasurer Jackie Horn provided an article and information on the loss of personal property replacement tax revenues by local governments due to actions by the State of Illinois.

County Clerk's Report/Requests for Board Action

County Clerk Treseler informed the Board that he would have an employee leaving his office at the end of the fiscal year (November 30, 2012). He sought Chairperson's signature on the conveyance of deeds of property sold due to non-payment of real estate taxes.

State's Attorney Report/Requests for Board Action

State's Attorney Baumgarten provided an overview of his office's operations and activities.

County Coordinator's Report/Requests for Board Action

County Coordinator Duncan presented executive session minutes from the February 28, 2012 Board meeting that were due for review and possible opening to the public. Commissioner Whitcomb moved to open these executive session minutes, as prepared. Commissioner Lott seconded the motion. The motion carried with four "ayes", no "nays" and one "absent".

Mr. Duncan informed of concerns with the condition of the paint deterioration around door and window frames on the courthouse building, specifically on the western side of the building. He informed that in some areas the wood may be rotted. The Board informed that some estimates should be sought to re-paint the door frame on the western side of the building.

Mr. Duncan presented a job description to transition from an administrative assistant in his office to a part-time land-use officer that would focus more on zoning issues. It was explained that this would not be a benefit eligible position, nor impact the County's current budget as the money was already allocated within the budget. The Board informed that they did not object to moving in this direction with the part-time money allocated to the County Coordinator's office. It was noted that a full-time position that had been discussed, involving the creation of a GIS technician/land use officer, was being put on hold but could be re-visited in the future.

There was discussion about working with the Western Illinois Regional Council to assist in preparing some amendments and updates to the County's comprehensive land-use plan. The Board was asked to review the current policies and objectives of the document to see what they may wish to change. It was highlighted that, at a minimum, public hearings would need to be held by the Zoning Board of Appeals and Planning Commission on an amended "comp plan" and input received from the public through such public hearings.

Mr. Duncan informed of the Snedeker Risk Management client conference to be held in September and an upcoming United Counties Council of Illinois event.

Individual Board Members - Report/Requests for Board Action

There was discussion that the Board would have to authorize which region to re-align with as the Regional Office of Education pursued consolidation. It was discussed that the three largest school districts in the County were interested in affiliating with Sangamon County and that region in the future. Currently, Menard County is in a region with Mason and Logan counties.

Updated Healthcare Plan Sponsor Policies & Procedures for Separation of the Plan & the Plan Sponsor for Firewalls & Employee Access & for Notification of Breach of Protected Health Information

Commissioner Whitcomb moved to approve updated healthcare plan sponsor policies & procedures for separation of the plan & the plan sponsor for firewalls & employee access & for notification of breach of protected health information, as presented. Commissioner Kyes seconded the motion. The motion carried with four "ayes", no "nays" and one "absent".

Amendment to Healthlink Business Associate Requirements Health Services Agreement

Commissioner Lott moved to approve an amendment to the Healthlink business associate requirements health services agreement, as presented. Commissioner Whitcomb seconded the motion. The motion carried with four "ayes", no "nays" and one "absent".

Executive Session

Commissioner Lott moved to enter into executive session to discuss litigation as allowed by (5 ILCS 120/2)(c)(11), personnel as allowed by (5 ILCS 120/2)(c)(1) and collective negotiating matters as allowed by (5 ILCS 120/2)(c)(2) at 7:36 p.m. Commissioner Whitcomb seconded the motion. The motion carried with four "ayes", no "nays" and one "absent".

The regular meeting reconvened at 8:48 p.m.

Adjournment

With no other business coming before the Board, Commissioner Whitcomb moved to adjourn the meeting at 8:48 p.m. Commissioner Kyes seconded the motion. The motion carried with four "ayes", no "nays" and one "absent".