

# ***Sunny Acres Nursing Home & Countryside Estates***

## ***Meeting Minutes***

February 28, 2017

**Type of Meeting:** Advisory Board Meeting

**Meeting Facilitator:** Sarah Yoder, Administrator

**Chairperson:** Jim Potts

**Secretary:** Penny Newton

**Attendees:** Advisory Board Members: Jim Potts, Penny Newton, Tim Hurie, and Emily Schirding. County Commissioners: Troy Cummings and Allan Anderson. Heritage Attendees: Marge Oblinger. Administrator: Sarah Yoder.

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- I. Approval of minutes from last meeting: Emily Schirding and Tim Hurie
- II. Countryside Estates
  - a) Census: 3 Vacancies
- III. Sunny Acres Nursing Home

Census Review: See Attached
- IV. Discussion
  - a) Getz will complete installation of new security equipment on March 8
  - b) Increase security deposit at Countryside Estates. Currently set at \$250 deposit. It's \$1400 to replace the carpet: After discussion, motions made by Emily Schirding and Tim Hurie and passed by Advisory Board to recommend to County Board that tenants pay one half of their monthly rent amount as a security deposit.

Example: \$1786 monthly rent minus \$893 security deposit equals \$2679 due at lease
  - c) Current tenant at Countryside requested a decrease in \$75 garage fee. Feels that it would free up more spots for visitors. Request more research
  - d) Personnel changes: Agree that the Administrator has the responsibility of managing and handling business. Advisory Board just requests notification when necessary action needs to be taken. Example: termination of personnel.
  - e) Financials reviewed and discussed.

V. Next Meeting:

March 28, 2017

VI. Adjournment