```
COUNTY OF MENARD ) SS.
STATE OF ILLINOIS )
```

The Menard County Public Building Study Group (PBSG) an advisory board appointed by the Menard County Board of Commissioners met at 6:30 PM on Wednesday, October 4, 2017 at the Menard County Courthouse located at 102 South Seventh Street, Petersburg. Menard County Board Chair Robert Lott, Commissioner Ed Whitcomb, PBSG Member Steve Ozella, PBSG Member Joe Hemberger, PBSG Member Dan Ortgessen and advisor Carl Fischer were in attendance. County Coordinator Dara Worthington was also in attendance.

Steve Ozella called the meeting to order at 6:30 PM. Board Chair Robert Lott made a motion to approve the minutes from the April 5, 2017 meeting. Dan Ortgessen seconded. Motion carried.

The Animal Control facility was the first topic for discussion. Commissioner Whitcomb along with Kevin Miller inspected the structure and wrote up a report which included pictures to the findings. That information was included in the board packet. Figures were not given for the needed repairs or a new structure. The structure houses both animal control and sheriff's evidence. Carl Fischer will research more into these type facilities and Ed Whitcomb will explore other options.

Courthouse windows were next on the agenda. Joe Hemberger presented a cost sheet prepared by Carter Brothers Lumber company noting that the order was not correct as it was missing two windows. He also noted that the price did not match the original quote. It was noted that the plan was to split costs between FY17 and FY18, so there would be a need to move on this order. The County Board has already approved the project, so Joe will seek a corrected order form so that Chairman Lott can sign off on it. It is not known when the windows can be installed due to possible issues with weather.

The final section of Sunny Acres roof as well as the soffits were addressed. There are currently no leaks being reported although there has been no rain. Carl Fischer recommended having the roof rescanned since it's been four to five years since it was last done. The two scans can be compared to see how the roof is fairing. It was the consensus of the board that Carl get a quote for such a scan.

A canopy for the main courthouse entrance and fencing for mechanicals were discussed. Carl Fischer noted that prices for canopies the board had explored could be obtained directly from the manufacturer since the structure is built for each individual building. Carl Fischer was directed to get an estimate for such a canopy from the manufacturer.

There was no need for an Executive Session.

Having no further business to address, Joe Hemberger made a motion to adjourn the meeting at 7:32 PM. Dan Ortgessen seconded.