

**MENARD COUNTY  
EMERGENCY TELEPHONE SYSTEMS BOARD**

**MEETING MINUTES  
March 20, 2017**

The regular meeting of the Menard County ETSB was called to order at 7:00 p.m.

Members Present: John Balster, Jeremy Foulk, Jason Huffman, Pat Rebbe, Bob Lott, Mike Burg, Karen Boensel, George Castles, Ken Yocom, Mike Chandler, Ben Hollis and Dave King

**BOARD MINUTES**

- A motion to accept the consent agenda of the March 20, 2017, ETSB regular meeting was made by George Castles and seconded by Ken Yocom. All aye. Motion carried unanimously.
- A motion to accept the minutes of February 13, 2017, ETSB regular meeting was made by Mike Chandler and seconded by Bob Lott. All aye. Motion carried unanimously.
- A motion to accept the financial reports as presented was made by Mike Chandler and seconded by Bob Lott. All aye. Motion carried unanimously.

**911 COORDINATOR REPORT**

- Tice, Atterberry, and Oakford towers repair in the amount of \$1,743.00 and repair of lightning damage in the amount of \$8,660.38. Bills were approved to pay.
- A motion to pay Cushing our maintenance fee in the amount of \$7,500.00 was made by Karen Boensel and seconded by George Castles. All aye. Motion carried unanimously.
- After an in-depth discussion on the lease agreement cost estimate, and further discussion on current financial responsibility on the 5-year payment plan and on all the previous upgrades. A motion to approve and accept the proposal for this 5 year lease to own with GTSI in the total amount of \$61,265.00 for the amount of \$13,992.22 was made by George Castles and seconded by Jason Huffman. All aye. Motion carried unanimously.

**PSAP UPDATE**

- Jeremy Foulk and Ben Hollis discussed the reorganization of the dispatch area and equipment. To reconfigure the monitors and place new monitors Watson sent an estimate of \$1,689. 60 for the needed brackets. A motion to pay Watson this amount was made by Mike Chandler and seconded by Pat Rebbe. All aye. Motion carried unanimously.
- Ben Hollis has all the used electronics and telephones ready for surplus and would like to recycle. The Board does not have an issue with this as long as they are cleaned and inoperable.
- The dispatch/911 system needs to operate under medical control or directive. We believe we

are under St. Johns but Ben Hollis will check with Memorial to clarify.

#### **OLD BUSINESS**

- Discussion to devise a plan on breaking out the operation cost to all entities of Menard County. A base fee and call volume should be included on how to break it down. No decision made table for now.

#### **NEW BUSINESS**

- Nominations for officers was made as follows:
  - Dave King, Chairman
  - Mike Chandler, Vice-Chairman
  - Karen Boensel, Secretary

A motion to approve these individuals as officers of the Menard County ETSB was made by Bob Lott and seconded by Ken Yocom. All Aye. Motion carried unanimously.

#### **HEARING OF CITIZENS**

- None

#### **SPECIAL COMMITTEES REPORT**

- A special committee of Bob Lott and Dave King was appointed to review and inquire on a possible consolidation of Cass County with Menard County.

#### **ADJOURN**

- A motion to adjourn was made by Bob Lott and seconded by Ken Yocom. All aye. Motion carried unanimously.

The next regular meeting will be held on April 17, 2017, at 7:00 p.m. Menard County Courthouse.

Respectfully submitted,

Karen Boensel  
Secretary/Board Member