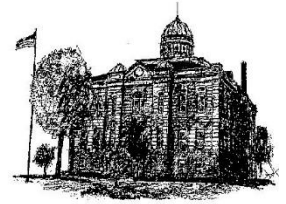


**MENARD COUNTY CLERK & RECORDER**

**Patricia Duncheon  
102 South Seventh Street  
P.O. Box 465  
Petersburg, Illinois 62675  
(217)632-3201 or (217)632-2415  
Fax (217)632-4301**

**Chief Deputy Recorder: Carol Schafer  
Deputy Clerk: Liz Schultz  
Deputy Registrar: Kaylee Britton**



**RECORDING FEES  
EFFECTIVE MAY 1, 2010  
(PLEASE INCLUDE PARCEL ID# ON EVERY DOCUMENT)**

MINIMUM FEE FOR RECORDING MOST DOCUMENTS (\$17.00 to GIS).....	\$55.00
(Includes \$10.00 Rental Housing Support Program Fee)	
Documents not subject to RHSP fee.....	\$45.00
8 ½ x 11 with 3 ½ x 5 space in upper right corner for recording info.)	
Non-compliant (does not meet standard requirements above).....	\$67.00
Up to 4 pages - \$1.00 for each add'l page.	
RELEASES, ASSIGNMENTS, EXTENSION/MODIFICATION AGREEMENTS.....	\$55.00
\$1.00 for each add'l book & page or Doc # listed after 1 <sup>st</sup> one	
\$7.00 for each add'l assignment within same instrument	
DEEDS (ALL).....	\$55.00
-PTAX-203 or exemption Paragraph completed	
(Real estate Transfer Tax is figured at \$1.00 per \$1,000.00 (state)	
And \$ .50 per \$1,000.00 (county)	
-Plat Act Affidavit required for any rural property not in city/town/village limits or any	
Changes in property lines.	
<b><u>-Parcel ID#: preparers name/address &amp; who tax bill goes to required on deed</u></b>	
PLAT OF SURVEYS (8 ½ x 14 or 11 x 17) .....	\$55.00
Plat of surveys over 8 ½ x 14 (fee will be determined by size of survey.)	
PLATS – SUBDIVISIONS (MAXIMUM OF 30 X 36).....	\$93.00
Submit original with two (2) copies to be retained by recorder. (At least one (1) 11 x 17 size	
Required for scanning/copying)	
Restrictions/Covenants must accompany plat & minimum recording fees apply	
FEDERAL & STATE FILED LIENS/RELEASES/DISSOLUTIONS.....	\$11.00
(Increased due to GIS) \$1.00 for each additional name/page	
FINANCING STATEMENTS (UCC).....	\$26.00
Terminations.....	\$ 6.00
Amendments, Partial Releases, Continuations, Assignments.....	\$26.00
UCC recorded in real estate records.....	\$45.00
UCC Search per name.....	\$10.00

**(\$10.00 RHSP fee does not apply to any document recorded for a state agency, unit of local government, federal government or school district.)**