

**COUNTY OF MENARD )**

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**STATE OF ILLINOIS )**

The Menard County Public Building Study Group (PBSG), an advisory board appointed by the Menard County Board of Commissioners, met at 6:30 PM on Wednesday, March 16, 2016 at the Menard County EMS Building located at 19072 State Highway 123, Petersburg. PBSG member Joe Hemberger, PBSG member Dan Ortgessen, PBSG member Steve Ozella and Commissioner/PBSG member Bob Lott were in attendance. Commissioner Troy Cummings, Commissioner Allan Anderson, Carl Fischer (FWAI Architects), EMS Chief Mike Burg, Paramedic Jerry Krumme and Menard County Coordinator Dara Worthington were also in attendance.

Joe Hemberger called the meeting to order at 6:30 PM.

Bob Lott made a motion to approve the minutes from the February 3, 2016 meeting and Dan Ortgessen seconded the motion. The motion carried.

Carl reported on the progress of the EMS garage construction and then gave a timeline of the remaining work scheduled. Tentative scheduling is as follows: plumbers should be done 03/16/2016; concrete work (grading) should begin 03/18/2016 or 03/21/2016; concrete should be poured the week of 03/21/2016, both inside and outside; overhead garage doors go in the week of 04/04/2016; the electrician is scheduled for the later part of the week of 04/04/2016 or the beginning of the week 04/11/2016; project completion expected around 05/13/2016.

Carl indicated that the rigs will need to stay off of the concrete for the first 14 days and the concrete will be sealed. Bollards will not be installed. The wash bay will have its own drain and drains had to be changed due to code. Carl would like to erect the wall by the utility sink which will require a change order. Bulbs in the light fixtures will be LED and should be good for 15-17 years. The garage doors will have transmitters to handle all of the doors.

Mike Burg indicated that the electrician had submitted an estimate for the installation of a 20,000 kilowatt LP generator that will operate both buildings, but only one air conditioner. Dan Ortgessen indicated that a load shed would need to be installed to protect equipment in the event the generator auto-started. The general consensus was that the generator could wait until a later date. Burg noted that phones, internet and a shower are needed in the administrative building prior to moving in.

The Sunny Acres roof bill has been received and sent on to the nursing home for payment. There is a retainage being held out while awaiting roof inspection and a certificate of insurance.

Steve Ozella discussed the repair of the third floor courthouse windows. While the lift was on the grounds, he was able to re-glaze portions of the windows and insert one new pane. Ozella recommended the county have storm windows made for outside installation to help protect the windows as well as provide energy efficiency. The consensus was to direct the Sheriff to obtain the necessary bids for consideration in the FY 2017 budget. The window cladding looks good.

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It was noted that three bids have been received for the cleaning of the carpets in the courthouse.

Steve Ozella mentioned a citizen had approached him regarding lighting at the two entrances to Sunny Acres Nursing Home. He was told that Ameren has a program to provide this free of cost.

With no further business, Joe Hemberger made a motion to adjourn and Steve Ozella seconded. Meeting adjourned.

Respectfully submitted,

Dara Worthington