

COUNTY OF MENARD)
) S.S.
STATE OF ILLINOIS)

The Menard County Board of Commissioners met on Tuesday **November 14, 2017** at 6:00 p.m. in the Menard County Courthouse, 102 S. Seventh Street, Petersburg, Illinois. Commissioners Bob Lott, Jeff Fore, Allan Anderson, and Troy Cummings were physically present. A quorum was present. County Coordinator Dara Worthington, County Treasurer Pam Bauser, County Clerk Patricia Duncheon and State’s Attorney Gabe Grosboll were present. Commissioner Ed Whitcomb was absent.

Chairman Bob Lott called the meeting to order at 6:00 p.m.

Commissioner Anderson moved to approve the consent agenda which included the minutes from the October 31, 2017 Regular Board Meeting and Community Service monthly report for October 2017. Commissioner Fore seconded the motion. The motion carried with four ‘ayes’, no ‘nays’, and one absent.

Hearing of Citizens (Public Comments/Requests for Board Action)

There were no comments/requests for Board action.

Highway Department Report/Requests for Board Action

County Engineer Tom Casson was in attendance along with Angie Fletcher and Jack Knuppel, representatives for the Sangamon Valley Trail – Phase III. They presented information regarding the project. A discussion was held regarding obtaining an intergovernmental agreement with Illinois Department of Natural Resources. It was the consensus of the Board to have IDNR move forward with the intergovernmental agreement.

Mr. Casson also updated the Board on activities within his office.

EMS/EMA Department Report/Requests for Board Action

Mike Burg, County EMS/EMA Administrator was in attendance and went over October call logs within his Department.

County Treasurer’s Report/Requests for Board Action

County Treasurer Pam Bauser was in attendance and discussed activities within her office. She discussed the County receiving funds from unknown heirs.

County Clerk's Report/Requests for Board Action

County Clerk Patricia Duncheon was in attendance and presented two yearly liquor licenses for approval. Commissioner Cummings moved to approve the licenses. Commissioner Fore seconded the motion. The motion carried with four 'ayes', no 'nays', and one absent.

Clerk Duncheon requested funding for the upcoming Christmas party. Commissioner Fore moved to approve the request. Commissioner Cummings seconded the motion. The motion carried with four 'ayes', no 'nays', and one absent.

State's Attorney Report/Requests for Board Action

State's Attorney Gabe Grosboll was in attendance and discussed activities within his office. He informed the Board that the County Farm lease bid went to Hoke Farms and the contract with Heritage is complete.

County Coordinator's Report/Requests for Board Action

County Coordinator Worthington presented Health Department bills for approval and payment. Commissioner Fore moved to approve the payments. Commissioner Anderson seconded the motion. The motion carried with four 'ayes', no 'nays', and one absent.

She presented information on the following: windows for the 3rd floor of the courthouse are in, jail inspection is complete & paperwork is in County Coordinator's office, FOP meeting in the courthouse on December 4, 2017, and the Planning Commission will be needing a replacement from District 3 when a member's term ends in December 2017.

Mrs. Worthington requested Executive Session minutes from October 25, 2016 remain closed. Commissioner Cummings moved to approve the request. Commissioner Anderson seconded the motion. The motion carried with four 'ayes', no 'nays' and one absent.

Tabled – Menard County Area Development Council to be disbanded

Individual Board Members - Report/Requests for Board Action

Commissioner Anderson informed the Board that the courthouse lawn will be decorated again for Christmas in Petersburg.

Ordinance #31-17 – Setting Salaries for the Menard County Clerk, Menard County Treasurer & Menard County Sheriff effective upon taking office in December 2018.

Commissioner Fore moved to approve the Ordinance. Commissioner Anderson seconded the motion. The motion carried with four 'ayes', no 'nays', and one absent. This shall be known as Ordinance #31-17.

Commissioner Cummings moved to approve the FY18 Senior Health Assistance Program Grant. Commissioner Anderson seconded the motion. The motion carried with four 'ayes', no 'nays', and one absent.

Fiscal Year 2018 Budget Planning & Preparation including discussion of the following: Special Revenue & Fiduciary Fund Preparation & Review, as needed, & General Fund Budget Preparation & Review, as needed

Department's Report County /Requests for Board Action

County Treasurer, Pam Bauser presented a drafted 2018 Menard County Budget for review and discussion. It was determined that the Treasurer will handle each Department's budget starting with the Fiscal Year 2019. General Fund Budget Summary was reviewed and any necessary changes were discussed. The Sunny Acres/Countryside budget is still in question, as it relates to capital improvements. The Board stated they will wait for hard numbers from the Sunny Acres Advisory Board to determine improvement funding.

Adjournment

With no other business coming before the Board, Commissioner Anderson moved to adjourn the meeting at 8:31 p.m. Commissioner Fore seconded the motion. The motion carried with four 'ayes', no 'nays', and one absent.