

COUNTY OF MENARD        )  
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STATE OF ILLINOIS        )

The Menard County Board of Commissioners met on Tuesday, February 25, 2014, at 6:00 p.m. at the Menard County Courthouse, 102 S. Seventh Street, Petersburg, Illinois. Commissioners Bob Lott, Jeff Fore and Ed Whitcomb were physically present. Commissioner Allan Anderson was unable to attend. There was a vacancy in the 3<sup>rd</sup> District Board of Commissioner position. A quorum was present. State’s Attorney Kevin Tippey and County Coordinator Steve Duncan were also present.

Interim Chairperson Bob Lott called the meeting to order at 6:00 p.m.

Commissioner Whitcomb moved to approve the consent agenda which included the minutes from the February 11, 2014 regular Board Meeting; approval of monthly department expense report for January 2014; and approval of payment to FWAI Architects for services rendered related to the Courthouse Roof Project. Commissioner Fore seconded the motion. The motion carried with three “ayes”, no “nays”, one “absent” and one “vacant”.

**Hearing of Citizens (Public Comments/Requests for Board Action)**

There were no public comments or request for Board action during the Hearing of Citizens.

**EMS/Community Services Department Report/Requests for Board Action**

EMS Chief Larry Graf and Dara Worthington, Community Services Administrator/EMS Fiscal Officer, were in attendance.

Mr. Graf provided the latest ambulance transport logs showing 106 calls for service in January 2014 (106 for calendar year 2014). He highlighted various emergency management and planning activities.

Ms. Worthington presented the trial balance for the EMS Fund and other financial information including the proposed collections report. There were no objections to her proposed collections plan. She highlighted issues surrounding the EMS facility (e.g., leaking and condition of exterior stairs) and that she had discussions with the landlord.

Ms. Worthington highlighted the need to increase the roster of part-time EMTs so as to help avoid overtime costs. There was much discussion about the EMS fleet of vehicles including soliciting bids for vans and the need to replace ambulances. The Board directed that the EMS Department should solicit bids for the old van (color red) and be on the lookout for used ambulances.

Ms. Worthington provided a brief update on efforts to create the Sangamon/Menard Area Regional Transit (SMART) system. It was decided that Commissioner Whitcomb would be the only Board representative on the SMART board. She provided to State’s Attorney Tippey information about general assistance fund obligations and asked him to review the language in regard to veteran obligations.

### **Health Department Report/Requests for Board Action**

Cheryl Lee, Health Department Administrator. The bills and status of the Health Department's finances were submitted, highlighting that the Health Department currently operating at a \$125,612 deficit. She presented a timeline for re-structuring the Health Department.

Commissioner Fore moved to approve the payment of various Health Department bills (and as deemed needed per the County extending the Health Department's line of credit to pay said bills), as presented. Commissioner Whitcomb seconded the motion. The motion carried with three "ayes", no "nays", one "absent" and one "vacant".

### **County Treasurer's Report/Requests for Board Action**

There were no report/requests for Board action.

### **County Clerk's Report/Requests for Board Action**

There were no report/requests for Board action.

### **State's Attorney Report/Requests for Board Action**

State's Attorney Kevin Tippey provided an overview of transition efforts in the State's Attorney office.

### **County Coordinator's Report/Requests for Board Action**

Commissioner Fore moved to submit Menard County's votes for Illinois Counties Risk Management Trust Executive Board for Eva Lynn (Cass County) and Mark McLeRoy (Stephenson County). Commissioner Whitcomb seconded the motion. The motion carried with three "ayes", no "nays", one "absent" and one "vacant".

### **Individual Board Members - Report/Requests for Board Action**

There were no report/requests for Board action.

### **Menard County Housing Authority Request for Board of Commissioners' Letter of Support of a 48-Unit Assisted Living Facility Development in City of Athens, Illinois**

A Menard County Housing Authority request for a Board of Commissioners' letter of support of a 48-unit assisted living facility development in the City of Athens, Illinois was presented. The Board directed that Interim Chair Lott sign the letter of support, as presented.

### **Executive Session**

Commissioner Whitcomb moved to enter into executive session to discuss collective negotiation matters as allowed by (5 ILCS 120/2(c)(2) and purchase or lease of real property for the use of the public body as allowed by (5 ILCS 120/2(c)(5) at 6:52 p.m. Commissioner Fore seconded the motion. The motion carried with three "ayes", no "nays", one "absent" and one "vacant".

The regular meeting reconvened at 7:24 p.m.

**Adjournment**

With no other business coming before the Board, Commissioner Whitcomb moved to adjourn the meeting at 7:24 p.m. Commissioner Fore seconded the motion. The motion carried with three “ayes”, no “nays”, one “absent” and one “vacant”.