

COUNTY OF MENARD    )  
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STATE OF ILLINOIS    )

The Menard County Board of Commissioners met on Tuesday, April 11, 2017 at 6:00 p.m. at the Menard County Courthouse, 102 S. Seventh Street, Petersburg, Illinois. Commissioners Bob Lott, Jeff Fore, Allan Anderson, Ed Whitcomb and Troy Cummings were physically present. A quorum was present. County Clerk Patricia Duncheon, State’s Attorney Kevin Tippey and County Coordinator Dara Worthington were also present.

Chairperson Bob Lott called the meeting to order at 6:00 p.m.

Commissioner Fore moved to approve the consent agenda which included the minutes from the March 28, 2017 regular Board Meeting along with March 2017 Community Service Reports. Commissioner Whitcomb seconded the motion. The motion carried unanimously.

**Hearing of Citizens (Public Comments/Requests for Board Action)**

There were no public comments/requests for Board action.

**Old Business**

Coordinator Worthington presented information and a discussion ensued regarding the courthouse window project. The estimate presented from Hemberger Construction Inc. for a total of \$29,900.76 was accepted.

Commissioner Whitcomb moved to approve the bid from Hemberger Construction Inc. Commissioner Cummings seconded the motion. The motion carried unanimously.

Ben Hollis was in attendance to give an overview of the job description of the Coroner and the procedures during a case.

**Highway Department**

County Engineer Tom Casson presented two new bids for rock, one from Jeff Clark Trucking and the other from Central Stone. The bid from Jeff Clark Trucking was accepted.

Commissioner Anderson moved to approve the rock bid from Jeff Clark Trucking. Commissioner Fore seconded the motion. The motion carried unanimously.

**Sheriff’s Department Report/Requests for Board Action**

Sheriff Rod Harrison was in attendance and addressed issues related to his office which included the repairs are on hold for the 2<sup>nd</sup> floor courthouse bathroom and LESO

equipment being sold with the money received being used for a new department vehicle. A discussion ensued.

Coordinator Worthington presented the EMS transport logs for review in Mike Burg's absence.

### **County Clerk's Report/Requests for Board Action**

County Clerk Patricia Duncheon was in attendance and presented three Class F liquor licenses for approval.

Commissioner Cummings moved to approve the Class F liquor licenses for West of Wise Winery, Riverbank Lodge, and Marigold Lane LLC. Commissioner Fore seconded the motion. The motion carried unanimously.

She also updated the Board on the past Consolidated Election held on April 4, 2017.

### **State's Attorney Report/Requests for Board Action**

State's Attorney Kevin Tippey provided an overview of issues related to his office.

### **County Coordinator's Report/Requests for Board Action**

Coordinator Worthington presented Health Department bills to be paid. Commissioner Cummings moved to approve the bills. Commissioner Anderson seconded the motion. The motion carried unanimously.

Mrs. Worthington also stated the worker's comp audit was completed, balanced and that we should be receiving a refund. She also reminded the Board that Sunny Acres roof needs to be addressed. A lengthy discussion ensued. Commissioner Fore suggested that repairs be put on hold. Worthington reported that a recommendation is needed as a replacement to Pam Wilken for a five year term on the Menard County Housing Authority Board. The Board suggested getting a recommendation from Anne Smith. Coordinator Worthington also informed the Board of a Teamsters mediation scheduled for April 24, 2017.

### **Individual Board Members - Report/Requests for Board Action**

There were none.

State's Attorney presented Resolutions for approval.

**Resolution #08-17** – Approval of an Increase in the Law Library Fee Pursuant to 55 ILCS 5/5-39001. This will take effect April 15, 2017 with a charge of \$21.00 per case. Commissioner Whitcomb moved to approve the Resolution. Commissioner Fore seconded the motion. The motion carried unanimously. This shall be known as **Resolution #08-17**.

**Resolution #09-17** – Approval of an Increase to the Document Storage Fee Pursuant to 705 ILCS 105/27.3c. This will take effect April 15, 2017 with a charge of \$25.00 per filing. Commissioner Cummings moved to approve the Resolution. Commissioner Anderson seconded the motion. The motion carried unanimously. This shall be known as **Resolution #09-17**.

**Resolution #10-17** – Approval of an Increase in the Automation Fee Pursuant to 705 ILCS 105/27.3a. This will take effect April 15, 2017 with a charge of \$25.00 per filing. Commissioner Fore moved to approve the Resolution. Commissioner Whitcomb seconded the motion. The motion carried unanimously. This shall be known as **Resolution #10-17**.

Coordinator Worthington presented an updated Social Media Policy for approval. Commissioner Cummings moved to approve the updated policy. Commissioner Anderson seconded the motion. The motion carried unanimously.

She also presented the FY17-18 Senior Health Insurance Program Grant. Commissioner Anderson moved to approve the grant. Commissioner Cummings seconded the motion. The motion carried unanimously.

### **Adjournment**

With no other business coming before the Board, Commissioner Fore moved to adjourn the meeting at 6:46 p.m. Commissioner Cummings seconded the motion. The motion carried unanimously.