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The Menard County Public Building Study Group (PBSG), an advisory board appointed by the Menard County Board of Commissioners, met on Wednesday, February 6, 2019 at the Menard County Courthouse located at 102 South Seventh Street, Petersburg. Menard County Board Chair Robert Lott, PBSG Member Steve Ozella, PBSG Member Dan Ortgessen, PBSG Member Joe Hemberger and Carl Fischer were in attendance. County Coordinator Dara Worthington was also in attendance along with Menard Animal Protection members Edie Sternberg and Tracy Gordon. Menard County Board Member Ed Whitcomb was absent.

Steve Ozella called the meeting to order at 6:30 PM.

Dan Ortgessen made a motion to approve the November meeting minutes and Joe Hemberger seconded. The motion carried unanimously.

There were no unscheduled guests.

Dan Ortgessen distributed a rough estimate of the cost breakdown for the construction of the Animal Control building. Per Custom Structures the construction should begin the end of February or the beginning of March. Discussion of the different costs followed. The goal is to erect the building, pour the concrete, do termite pretreatment and hopefully, rough in the plumbing with the funds available through the county. Coordinator Worthington was instructed to secure bids for terminate pre-treatment for the building site. Ortgessen requested that the board approve ordering the trench drain and catch basin at the next board meeting.

MAP members indicated that they will help with fundraising however, they cannot commit to raising the remaining funds needed to complete the project. They will get back with Ortgessen to let them know how much they have on hand to put towards the project.

Coordinator Worthington reported that two companies have completed a lighting audit of the courthouse. Green Edison has submitted a bid for the project and a second bid should be received in a few days. The first proposal indicated the project would cost \$27,000 with the county being responsible for \$9,600. The balance owed will come from Ameren. The \$9,600 paid out by the county should be recouped in utility costs within 18 months. It was the consensus of this board that this project should be completed.

The third floor courtroom window trim was discussed with it being noted that there were no new developments. Ozella will check with Joel Gain or find someone else to work on this project.

The approved Courthouse Canopy was up next for discussion. Members were reminded this was an approved project. Carl Fischer will get a set of plans to Worthington in order that the county has something to present to proposed fabricators/vendors.

Members were reminded that the old courtroom windows are still in storage and available for fundraising for Animal Control. MAP members Sternberg and Gordon will be emailed this reminder.

It was reported that painting and new carpeting are in the process within different courthouse offices. Painting has not been done since the major remodel in the 1990s. Also reported was that EMS received the final installment of trust funds. Chief Burg will be checking on completing the garage restroom and washer/dryer installation. Hemberger indicated that a new industrial front door is needed for the EMS office building as well as some work to the entry structure.

With no further business, Joe Hemberger made a motion to adjourn the meeting and Dan Ortgessen seconded. Meeting adjourned at 7:25 PM.

Respectfully submitted,

Dara Worthington