

COUNTY OF MENARD    )  
                                  ) S.S.  
STATE OF ILLINOIS    )

The Menard County Board of Commissioners met on Tuesday, December 13, 2016 at 6:00 p.m. at the Menard County Courthouse, 102 S. Seventh Street, Petersburg, Illinois. Commissioners Bob Lott, Jeff Fore, Allan Anderson, Ed Whitcomb and Troy Cummings were physically present. A quorum was present. County Clerk Patricia Duncheon, County Treasurer Pam Bauser, State's Attorney Kevin Tippey and County Coordinator Dara Worthington were also present.

County Clerk Patricia Duncheon called the meeting to order at 6:00 p.m. County Clerk Duncheon then called for nominations to serve as the Menard County Board of Commissioners' Chairperson for the 2017 fiscal year (December 1, 2016 to November 30, 2017). Commissioner Whitcomb nominated Robert Lott to continue as the Menard County Board of Commissioners' Chairperson for the 2017 fiscal year. Commissioner Fore seconded the motion. The motion carried unanimously.

Commissioner Lott assumed the position as Chairperson.

Commissioner Cummings moved to nominate Commissioner Jeff Fore as the Vice-Chairperson for Menard County Board of Commissioners for the fiscal year 2017. Commissioner Whitcomb seconded the motion. The motion carried unanimously.

Commissioner Anderson moved to approve the minutes from the November 22, 2016 Special Board Meeting. Commissioner Fore seconded the motion. The motion carried unanimously.

Commissioner Cummings moved to approve the Executive Session minutes from the November 22, 2016 Special Board Meeting. Commissioner Whitcomb seconded the motion. The motion carried unanimously.

Commissioner Whitcomb moved to approve the minutes from the regular November 29, 2016 Regular Board Meeting. Commissioner Anderson seconded the motion. The motion carried unanimously.

Commissioner Anderson moved to approve the November 2016 Community Service Reports. Commissioner Fore seconded it. The motion carried unanimously.

**Hearing of Citizens (Public Comments/Requests for Board Action)**

There were none.

### **Highway Department Report/Requests for Board Action**

Tom Casson, County Highway Engineer, was in attendance and presented fuel bids to open.

Bids were opened from Prairieland FS and Sunrise Ag. Prairieland FS had a winning bid of \$2.082 per gallon for regular gas and \$2.175 per gallon for diesel.

Commissioner Cummings moved to approve the fuel bid for Prairieland FS. Commissioner Whitcomb seconded the motion. The motion carried unanimously.

Engineer presented monthly bills for review as well as information on a new fuel computer system. A discussion ensued. Commissioner Whitcomb moved to approve the new system. Commissioner Fore seconded the motion. The motion carried unanimously.

Mr. Casson also briefed the Board on four windows that need replacing in the Highway Shop. Custom Structures quoted the job at \$2,965.00. Commissioner Cummings moved to approve the purchase. Commissioner Anderson seconded the motion. The motion carried unanimously.

He also informed the Board that there will be three railroad crossings updated at no cost to the County. The updates will be federal and railroad funded.

### **EMS/EMA Department Report/Requests for Board Action**

Mike Burg, County EMS/EMA Administrator, was in attendance and presented financial reports and monthly call logs for review. He also stated that Menard Electric installed a security light pole by the new EMS building.

### **County Treasurer's Report/Requests for Board Action**

County Treasurer Pam Bauser was in attendance and presented the final tax distribution for review. Bauser also went over office activities.

### **County Clerk's Report/Requests for Board Action**

County Clerk Patricia Duncheon was in attendance and presented the second semi-annual report for review.

She also presented liquor licenses for approval. Commissioner Fore moved to approve the licenses. Commissioner Whitcomb seconded the motion. The motion carried unanimously.

Tabled – New Class of Liquor License for catering and special events.

### **State's Attorney's Report/Request for Board Action**

State's Attorney Kevin Tippey was in attendance and updated the Board on activities within his office.

He presented a Resolution for county participation in the service program of the Office of the State's Attorney's Appellate Prosecutor.

**Resolution #39-16** – Participation in the Service Program of the Office of the State's Attorney's Appellate Prosecutor. Commissioner Anderson moved to approve the Resolution. Commissioner Cummings seconded the motion. The motion carried unanimously. This shall be known as **Resolution #39-16**.

### **County Coordinator's Report/Requests for Board Action**

Dara Worthington was in attendance and presented Health Department bills for review and payment. Commissioner Fore moved to approve the payment of bills. Commissioner Whitcomb seconded it. The motion carried unanimously.

Coordinator Worthington also presented information on Public Act 99-634 UCCI, pay scale listing for clerical employees, proposed levies for 2017, zoning building permits, latest EAV report from the Assessor.

### **Individual Board Members - Report/Requests for Board Action**

The commissioners had nothing to report.

### **Other Scheduled Topics**

County Coordinator Dara Worthington presented for approval the FY17 Menard County Board of Commissioner Committee and oversight assignments. Commissioner Cummings moved to approve the committee assignments as amended. Commissioner Whitcomb seconded the motion. The motion carried unanimously.

Worthington also submitted for approval the 2017 calendar of Menard County Board Regular Meetings. Commissioner Whitcomb moved to approve the meetings. Commissioner Fore seconded the motion. The motion carried unanimously.

Mrs. Worthington presented the 2017 meeting schedule for the Public Building Study Group for approval. Commissioner Whitcomb moved to approve the schedule. Commissioner Anderson seconded the motion. The motion carried unanimously.

Coordinator Worthington presented a Resolution for approval.

**Resolution #40-16** – Appointment of Billy E. Smith as Trustee to the Menard County Rescue Squad Board, replacing David Poeschel for a four year term to begin on December 13, 2016 and expire on the second Monday in December 2020.

Commissioner Fore moved to approve the resolution. Commissioner Cummings seconded the motion. The motion carried unanimously. This shall be known as **Resolution #40-16**.

### **Adjournment**

With no other business coming before the Board, Commissioner Cummings moved to adjourn the meeting at 7:18 p.m. Commissioner Fore seconded the motion. The motion carried unanimously.