

COUNTY OF MENARD        )  
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STATE OF ILLINOIS        )

The Menard County Board of Commissioners met on Tuesday, October 30, 2012, at 6:00 p.m. in the Commissioners' Room of the Menard County Courthouse, 102 S. Seventh Street, Petersburg, Illinois. Commissioners Merle Kirby, Ed Whitcomb, Jeff Fore and Bob Lott were physically present. Commissioner Barb Kyes was unable to attend. A quorum was present. County Clerk Gene Treseler, County Treasurer Jackie Horn, State's Attorney Ken Baumgarten and County Coordinator Steve Duncan were also in attendance.

Chairperson Merle Kirby called the meeting to order at 6:00 p.m.

Commissioner Whitcomb moved to approve the consent agenda which included the minutes from the October 9, 2012 regularly scheduled Board meeting; October 16, 2012 special Board meeting; October 25, 2012 special Board meeting and the monthly department expense report for September 2012. Commissioner Lott seconded the motion. The motion carried with four "ayes", no "nays" and one "absent".

**Hearing of Citizens (Unscheduled Public Comments/Requests for Board Action)**

There were no unscheduled public comments or requests for Board action.

**Resolution - Menard County Road District Commissioner (#4) Appointment of Daniel T. Guinan to Vacated Term Set to Expire on May 20, 2013**

Commissioner Lott moved to approve a resolution appointing as Menard County Road District Commissioner (#4), Daniel T. Guinan, to a vacated term set to expire on May 20, 2013. The resolution shall be known as **Resolution 48-12**. Commissioner Fore seconded the motion. The motion carried with four "ayes", no "nays" and one "absent".

**Anne Smith, Menard County Housing Authority, Request of Acceptance of Payment In Lieu of Taxes for Assisted Living Facility in Athens, tentatively known as "Prairie Meadows"**

Anne Smith, Menard County Housing Authority, was in attendance and requested acceptance of payment in lieu of taxes for an assisted living facility to be located in Athens, tentatively known as "Prairie Meadows". She requested a letter of acceptance be presented to the Housing Authority. There were no objections to the request.

**Employee Health Insurance Discussion; Approval of Health Care Plan with Amendments; Approval of 2013 HIPPA Exemption Renewal**

Jason Boothe, Snedeker Risk Management, was in attendance seeking approval of the County's self-funded, health care plan with amendments, to be started January 1, 2013 and approval of the 2013 HIPPA exemption renewal. Commissioner Whitcomb moved to approve the County's self-funded, health care plan with amendments, to be started January 1, 2013 and approval of the 2013 HIPPA exemption renewal. Commissioner Fore seconded the motion. The motion carried with four "ayes", no "nays" and one "absent".

The Board clarified that they would agree to set the County's contribution rate (\$547.40) to be the same for both Option One and Option Two, major medical coverage, beginning January 1, 2013 and set-up with the December 2012 payroll.

### **Health Department Report/Requests for Board Action**

Health Department Administrator Alicia Davis-Wade was in attendance and provided an overview of the Health Department's financial condition, informing that the Health Department was under the \$100,000 credit limit established with the County (\$31,107).

Commissioner Fore moved to approve the payment of various Health Department bills (and as deemed needed per the County extending the Health Department's line of credit to pay said bills), as presented. Commissioner Whitcomb seconded the motion. The motion carried with four "ayes", no "nays" and one "absent".

### **EMS/Community Services Department Report/Requests for Board Action**

Dara Worthington, Community Services Administrator/EMS Fiscal Officer and Larry Graf, EMS Chief/ESDA Coordinator were in attendance. Mr. Graf passed out the most recent ambulance call report and wheelchair transport log. Ms. Worthington provided an overview of various, financial reports that was presented to the Board at this meeting.

Ms. Worthington provided an update on efforts to correct billing errors made by the County's, third-party billing service. Commissioner Lott moved to table consideration of a billing services agreement with this third-party billing service. Commissioner Whitcomb seconded the motion. The motion carried with four "ayes", no "nays" and one "absent".

Ms. Worthington provided a brief update on efforts to create a rural transportation system in conjunction with Sangamon County. She informed that the goal was still to be up and running by January 1, 2013 but that may be overly optimistic.

### **County Treasurer's Report/Requests for Board Action**

There were no County Treasurer report/requests for Board action.

### **County Clerk's Report/Requests for Board Action**

County Clerk Treseler provided an update on election preparation and early voting. He presented a proposed schedule of courthouse closings and holidays. The Board asked him to prepare a resolution based on the proposal to be considered at an upcoming meeting.

### **State's Attorney Report/Requests for Board Action**

There were no State's Attorney report/requests for Board action.

### **County Coordinator's Report/Requests for Board Action**

Commissioner Lott moved to partially open executive session minutes from the April 10, 2012 Board meeting while keeping a portion of these minutes closed (due to pending litigation) for another six months. Commissioner Fore seconded the motion. The motion carried with four "ayes", no "nays" and one "absent".

### **Individual Board Members - Report/Requests for Board Action**

There were no reports/requests for Board action.

## **Fiscal Year 2013 Budget Planning & Preparation; Fiscal Year 2012 Line-Item Transfers**

Sunny Acres Nursing Home/Countryside Estates – Sunny Acres Administrator Pat McNeal and Financial Consultant John Smith were in attendance and provided an overview of Funds 65 (Sunny Acres Nursing Home Fund) and 66 (Countryside Estates). There were no changes to these budgets, as presented. Mr. Smith informed that revenue projections were based off of an expected, average census at Sunny Acres of 97.5 and an expected, average census at Countryside Estates of 20.5.

Health Department – Health Department Administrator Alicia Davis and Board of Health chairperson Edie Sternberg were in attendance and provided an overview of a revised budget for Fund 25 (Health Department Fund) and the budget submission for Fund 39 (Tuberculosis Fund). There were no changes to these budgets, as presented. However, it was acknowledged that additional cuts would likely be implemented that would reduce the amount shown in the budget proposal. There was much discussion of the Health Department's financial condition and issues.

Commissioner Whitcomb moved to reduce the letter of credit amount to \$50,000, unless the Board approves going above that amount. Commissioner Lott seconded the motion. The motion carried with three "ayes" (Kirby, Lott & Whitcomb), one "nay" (Fore) and one "absent" (Kyes).

Commissioner Fore moved to approve Fiscal Year 2012 line-item transfers within Fund 25 (Health Department Fund), as proposed. Commissioner Lott seconded the motion. The motion carried with four "ayes", no "nays" and one "absent".

Emergency Medical Services – EMS Administrator Larry Graf and EMS Fiscal Officer Dara Worthington were in attendance and provided an overview of the revised budget for Fund 31 (Emergency Medical Services Fund). Ms. Worthington went over several actions that had been implemented into the revised budget (e.g., elimination of the Medivan service). There was much discussion of the EMS Department's financial condition and issues. The Board asked Ms. Worthington to continue to evaluate any cost cutting measure that may be feasible.

Other Budget – The Board was presented the latest, proposed General Fund budget proposal showing the impact of transfers made to Fund 58 (Building Improvement Fund). The Board was presented a rough draft of the proposed Fund 28 (Retirement and FICA Fund) budget, informing that it was likely that any additional real estate tax dollars would need to be used to cover shortfalls in this fund.

Commissioner Lott moved to approve Fiscal Year 2012 line-item transfers within General Fund #8 (Courts of Menard County), as proposed. Commissioner Whitcomb seconded the motion. The motion carried with four "ayes", no "nays" and one "absent".

### **Executive Session**

There was no executive session held at this meeting.

### **Adjournment**

With no other business coming before the Board, Commissioner Lott moved to adjourn the meeting at 9:32 p.m. Commissioner Fore seconded the motion. The motion carried with four "ayes", no "nays" and one "absent".