

**MENARD COUNTY
EMERGENCY TELEPHONE SYSTEMS BOARD**

MEETING MINUTES

January 20, 2020

The regular meeting of the Menard County ETSB was called to order by Ken Yocom at 7:00 p.m.

Members Present: John Balster, Karen Boensel, Pat Rebbe, Bob Lott, Ben Hollis, Daniel Schirding, Jason Huffman, Ken Yocom, Dave King and Ron Cooley.

Absent: Mike Chandler.

Guests: Nathan Schirding

BOARD MINUTES

- A motion to accept the consent agenda of the January 20, 2020, ETSB regular meeting was made by Dave King and seconded by Ron Cooley. All aye. Motion carried unanimously.
- A motion to accept the minutes of November 18, 2019, ETSB regular meeting was made by Ron Cooley and seconded by Ben Hollis. All aye. Motion carried unanimously.
- The December 2019 meeting was cancelled.
- A motion to accept the financial reports as presented was made by Dave King and seconded by Ben Hollis. All aye. Motion carried unanimously.

911 COORDINATOR REPORT

- AFR yearly report completed and filed with ISP and Attorney General.
- Financial liabilities was discussed and it was determined to have a total of \$68,066.91. Our investments was also discussed and that total was \$150,000.00. Our financial status has improved.
- Work Station memory needs expanded.
- Total calls was reported and the yearly statements for county entity statements to help with software maintenance costs will be sent out by February 1st. and will be due by end of March.
- Email from Tom Casson as Ed Whitcomb wants street named Holiday to be changed in spelling to Holliday. A motion to make this spelling change was made by Bob Lott and seconded by Ben Hollis. All aye. Motion carried unanimously.
- We may need to look into buying a new printer for John. Ben can purchase through Sheriff's department and it was decided if needed to purchase.
- All county entities approved Menard County to process all addressing. We should be receiving the resolutions or ordinances with the addresses, maps, and all information soon.
- Dispatch meeting to get new cards, updates, and information. John will set for March 9, 2020 at the EMS building at 7:00 p.m.

PSAP UPDATE

- Business as usual.
- EMD accredited. Dispatch met with Memorial and a quality review is needed. We took our most experienced employee at dispatch and he reported back that it would be impossible to do this review and dispatch at the same time. The Sheriff's office cannot take this audit on so Dispatch is requesting that Priority Dispatch be paid to handle this function. It would be \$840.00 per year and they will be reviewing 10 calls per week. Priority does have great feed back on the medical calls that is required by the State of Illinois. Four to six on review of calls and two hours on instruction and assistance to Dispatch. IDPH is requiring this and it is an unfunded mandate. A motion to extend this Priority Dispatch National Quality Review for an expenditure budget of up to \$1,000.00 was made by Dave King and seconded by Bob Lott. All aye. Motion carried unanimously.
- Map updates is complete but there is a security issue and it is not live yet.

OLD BUSINESS

- None

NEW BUSINESS

- None

HEARING OF CITIZENS

- None.

SPECIAL COMMITTEES REPORT

- None

ADJOURN

- A motion to adjourn was made by Dave King and seconded by Ron Cooley. All aye. Motion carried unanimously.

The next regular meeting will be held on February 17, 2020, at 7:00 p.m. at the Menard County Courthouse.

Respectfully submitted,

Karen Boensel
Secretary/Board Member