

**COUNTY OF MENARD** )

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**STATE OF ILLINOIS** )

The Menard County Public Building Study Group (PBSG), an advisory board appointed by the Menard County Board of Commissioners, met at 6:30 PM on Wednesday, July 1, 2015 at the Menard County EMS Building located at 19072 State Highway 123, Petersburg. PBSG member Joe Hemberger, PBSG member Steve Ozella, PBSG member Dan Ortgessen and Commissioner/PBSG member Ed Whitcomb were in attendance. Carl Fischer (FWAI Architects), Forrest Hoffman (FWAI Architects), EMS Chief Mike Burg and Menard County Coordinator Dara Worthington were also in attendance.

Steve Ozella called the meeting to order at 6:30 PM.

Steve Ozella made a motion to approve the Consent Agenda from the June 3, 2015 meeting and Ed Whitcomb seconded that motion. The motion carried.

Carl Fischer gave an overview of the results of the Sunny Acres Nursing Home Partial Roof Replacement bids noting that the contracts have been signed and that Henson Robinson is ready to start the work, although they are behind on projects due to the wet weather. A pre-construction meeting was held on June 25, 2015. It was reported that an air conditioner unit next to a wall was causing a leak and that according a long range maintenance plan spearheaded by Heritage, they would like to purchase two new units in 2016. Carl will obtain a price on an air conditioner unit.

A bid Siding Concepts for aluminum cladding of courthouse windows was handed out noting that the Board of Commissioners had approved the two separate bids. One bid was for completion of the north/south windows at \$16,050.32 and a second bid was for the east/west windows at \$10,135.00 for a total of \$26,185.32. Steve Ozella made the recommendation that Siding Concepts mock up one window and have him give final approval on proceeding with the remaining window work. He also recommended to make certain that the bid included the caulking and sealing of all of the windows.

The new EMS facility was next on the agenda. New renderings were handed out by Carl Fischer since he was directed by Bob Lott to cut costs. Given the new drawings, no variance will be needed due to the required ten foot setbacks. The plan will allow for an addition to the west side if needed at a later date. The work is still being considered as two separate projects with the new construction of the ambulance bays as one and the work on the existing building as the second.

A surveyor has been contacted with a request to survey the lot. He has been provided with the legal description and should be ready to proceed.

Various other factors concerning the construction were discussed. Ed Whitcomb indicated that we need to be conservative with the project costs. Carl Fischer will meet with Kevin Miller to determine the value of steel versus pole barn structures. After that meeting, Carl will present to the group an estimate of the costs.

The next meeting is scheduled for Wednesday, August 5, 2015 at 6:30 PM at this same location.

Having no further business, Steve Ozella made a motion to adjourn and Joe Hemberger seconded. Meeting adjourned.

Respectfully submitted,

Dara Worthington