

**MENARD COUNTY
EMERGENCY TELEPHONE SYSTEMS BOARD**

**MEETING MINUTES
October 17, 2016**

The regular meeting of the Menard County ETSB was called to order at 7:00 p.m. by Dave King.

Members Present: John Balster, Jeremy Foulk, Karen Boensel, George Castles, Ken Yocum, Jason Huffman, Pat Rebbe, Mike Chandler, Bob Lott and Dave King.

Members absent: Mike Burg

Guest: Brian Hollenkamp

BOARD MINUTES

- A motion to accept the consent agenda of the October 17, 2016, ETSB regular meeting was made by George Castles and seconded by Ken Yocum. All aye. Motion carried unanimously.
- A motion to accept the minutes of September 19, 2016, ETSB regular meeting was made by Jason Huffman and seconded by Mike Chandler. All aye. Motion carried unanimously.
- Copies of the Financial Reports and Expenditures. A motion to accept these financial reports as presented was made by Jason Huffman and seconded by Mike Chandler. All aye. Motion carried unanimously.

911 COORDINATOR REPORT

- City of Petersburg Siren: Activation module is needing repair. Email to Mayor Stiltz after talking to Dave King, Mike Burg, Jim Newberg, and several others and no one can tell John if it belongs to the City or another entity. Ownership is a gray area. Upon discussion we are not responsible for Athens, Tallula, or Greenview so the board feels it is the City of Petersburg responsibility to repair and we will notify the city of our decision.
- GTSI bill for Troubleshooting weather sirens is \$696.50. A motion to pay this amount was made by Bob Lott and seconded by George Castles. All aye. Motion carried unanimously.
- Dispatch Call count was discussed and we would like to thank Jeremy Foulk and Jason Huffman for a great job of reporting.
- Dispatch Grievance was reported by Tallula Fire Department and Menard County Rescue. Upon discussion they were never called and it will be corrected as an oral counseling has been given with the trainer/trainee. It was decided by the ETSB to have a review committee of whole with the Sheriff's department and Jason Huffman will speak on our behalf with a report back at next meeting.
- Geo-Comm end of month billing with talking to Jason LeMar and Geo-Comm. We should have all the records. Jason and Brian Hollenkamp requested all updates be completed within the layers. Final delivery has not been determined but we should begin November 1st. Zip files should be sent to Brian and they should be able to complete. Firewalls could have issues but will be able to access from John's laptop. It will be a learning experience for all. The Geo-Comm bill is in the amount of \$7,350.00. A motion to pay this amount one more year with the determination to locate new software within this next year was made by George Castles and seconded by Ken Yocum. All aye. Motion carried unanimously.

- The 17 Budget has been completed by the committee but the County Treasurer has added a 382 account and all formulas have been deleted. It was decided to table this until next meeting until we could work with the Treasurer's office to correct.
- The billing of the new Call taking Equipment will be paid from the 17 Budget.
- GTSI reinstalling equipment in the Athens Firehouse. John has sent emails to GTSI and Chris with no response on installation or testing. John also sent one to the owner, Terry, and still has had no response. The ETSB made a telephone call and the last date proposed is the 24th. of October. We text Rod tonight but we still do not have a commitment. The bid for this installation was sent in an email but John had not received it so it will be resent. A motion to approve a line item pay of no more than \$3,500.00 for this installation was made by Ken Yocum and seconded by Mike Chandler with Dave King making the call-back tomorrow. All aye. Motion carried unanimously.
- Radio Testing for Greenview was discussed but no date selected yet to perform this testing. We need to get A T & T to perform a walk through on Friday the 21st. of October at 1:00 p.m. or 1:30 p.m. at the jail. Bill Eddings of Greenview will be notified.

PSAP UPDATE

- Grievance discussed in the 911 Coordinator Report.
- Training started today for CE hours.

OLD BUSINESS

- Discussed in the 911 Coordinator Report.

NEW BUSINESS

- None

HEARING OF CITIZENS

- None

SPECIAL COMMITTEES REPORT

- None

ADJOURN

- A motion to adjourn was made by Mike Chandler and seconded by Ken Yocum. All aye. Motion carried unanimously.

The next regular meeting will be held on November 14, 2016, at 7:00 p.m. Menard County Courthouse.

Respectfully submitted,

Karen Boensel
Secretary/Board Member