

COUNTY OF MENARD    )  
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STATE OF ILLINOIS    )

The Menard County Board of Commissioners met on Tuesday, April 24, 2018 at 6:00 p.m. at the Menard County Courthouse, 102 S. Seventh Street, Petersburg, Illinois. Commissioners Robert Lott, Jeff Fore, Allan Anderson, Ed Whitcomb and Troy Cummings were physically present. A quorum was present. State’s Attorney Gabe Grosboll, County Treasurer Pam Bauser, and County Coordinator Dara Worthington were present. County Clerk Patricia Duncheon was absent.

Chairperson Lott called the meeting to order at 6:00 p.m.

Commissioner Cummings moved to approve the consent agenda which included the minutes from the April 10, 2018 regular and Executive Session Board Meeting as well as the monthly department expense report for March 2018. Commissioner Fore seconded the motion. The motion carried unanimously.

**Hearing of Citizens (Public Comments/Requests for Board Action)**

Colin Cliburn was in attendance and presented information regarding the seceding of Menard County from the State of Illinois to the State of Lincoln. Mr. Cliburn left topical information for the commissioners to review. He invited the Board to hear more regarding this issue.

**Health Department Report/Requests for Board Action**

Jim Stone, Sangamon County Health Department Director, was in attendance and discussed the possibility of having food inspection reports on the Menard County website. It was the consensus of the commissioners that this is a good idea that should be brought before the Board of Health.

**Sheriff’s Report/Requests for Board Action**

County Sheriff Mark Oller and Deputy Ben Hollis were in attendance and discussed the current budget with regards to court security funding and the purchase of a used vehicle.

**Zoning/GIS Report/Requests for Board Action**

Zoning Administrator Brian Hollenkamp was in attendance to present information regarding the Solar Farm Project status. He updated the Board on the meeting with the representatives from the Zoning Board of Appeals and Menard County Planning Commission. Brian Hollenkamp and State’s Attorney Grosboll stated they will work on a rough draft of the lease and ordinance and contact Gem Energy to determine if they are still interested.

### **EMS/EMA Report/Requests for Board Action**

County Coordinator Worthington presented the Continuity of Government Plan for approval. Commissioner Fore moved to approve the plan. Commissioner Whitcomb seconded the motion. The motion carried unanimously.

### **County Treasurer's Report/Requests for Board Action**

County Treasurer's Pam Bauser was in attendance and presented monthly financials for review along with a Resolution for approval.

**Resolution #12-18** – Approval of Increasing the minimum bid for the Delinquent Tax Liquidation Program. Commissioner Cummings moved to approve the Resolution. Commissioner Fore seconded the motion. The motion carried unanimously. This shall be known as **Resolution #12-18**.

### **County Clerk's Report/Requests for Board Action**

In County Clerk Patricia Duncheon's absence, Coordinator Worthington presented a liquor license for approval.

Commissioner Anderson moved to approve the liquor license. Commissioner Whitcomb seconded the motion. The motion carried unanimously.

### **State's Attorney Report/Requests for Board Action**

State's Attorney Gabe Grosboll provided an overview of items related to his office. He spoke regarding the statutes that relate to a fee study to possibly be completed for the County Clerk's Office along with GIS. He stated he will be discussing this process more with Clerk Duncheon.

### **County Coordinator's Report/Requests for Board Action**

County Coordinator Worthington presented health department bills for approval and payment. Commissioner Fore moved to approve bill payment. Commissioner Whitcomb seconded the motion. The motion carried unanimously.

She requested Executive Session minutes from October 11, 2016 remain closed. Commissioner Cummings moved to approve the request. Commissioner Anderson seconded the motion. The motion carried unanimously.

Coordinator Worthington presented the Circuit Clerk's year- end report with the independent auditor's report for review.

Mrs. Worthington also informed the Board that there is a vacancy on the Board of Health for a three year term. There are also two seats open on the Menard County Housing Authority Board, one for a five year term and the second to fill a vacated term to expire in 2021, and one seat open for the CAPCIL Board for a three year term being vacated by Worthington.

Coordinator Worthington presented provider information for phone and internet for the courthouse. She is being proactive, since the current provider contract doesn't expire until September of 2018. She received bids from Stratus, Access One, and Hanson, and the best rate was from Stratus. She stated that historically the county has not used more than seven lines at the same time, and that if we decreased our lines, we could save more money. Coordinator Worthington suggested that Stratus was the way to go after her and Assessor LeMar looked over bid information. Commissioner Fore stated that if it's the consensus of Coordinator Worthington and the Department Heads, that they should proceed.

Coordinator Worthington also stated that Sheriff Oller informed her about being approached by a political committee wanting to hold meetings within the courthouse and questioned whether this would be problematic. A discussion ensued and it was decided that no political meetings should be held in the courthouse.

### **Individual Board Members - Report/Requests for Board Action**

Commissioner Cummings updated the Board on the Sunny Acres Advisory Board meeting he attended and reported that the Country Side Estates census has dropped resulting in four vacancies. He also informed the Board that there are repairs that need to be done in the Administrator's office.

Commissioner Lott inquired about the lot behind the old school that is for sale.

Coordinator Worthington informed the Board that the registered agent for Sunny Acres is currently outdated and that there needs to be a new one appointed by a resolution.

**Resolution #13-18** – The Menard County Board appoints Dara Worthington as Registered Agent to Sunny Acres. Commissioner Whitcomb moved to approve the Resolution. Commissioner Fore seconded the motion. The motion carried unanimously. This shall be known as **Resolution #13-18**.

### **Adjournment**

With no other business coming before the Board, Commissioner Anderson moved to adjourn the meeting at 7:27 p.m. Commissioner Cummings seconded the motion. The motion carried unanimously.